

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 14th November 2024 at 6.30pm

PRESENT:

Councillor J Ball	Chair
Councillor J Morgan	Vice Chair
Councillor D Atherfold	
Councillor J Cosgrove	
Councillor Z Fox	
Councillor C Godolphin	
Councillor L McDonald	
Councillor P Mills	
Councillor R Tal-E-Bot	
Councillor R Weatherburn	
Councillor S Weedon	
Councillor M Williams	

IN ATTENDANCE:

Samantha Hughes, Town Clerk & Responsible Finance Officer; David Garwood, Head of Strategic Development; Rose Hitchens-Todd, Head of Community & Culture; Melanie Negus, Administrative Support Officer; Steve Cantrill, Communications & Engagement Manager; and five members of the public.

C.6309 SAFETY PROCEDURES

The Chair explained the safety procedures to all present.

C.6310 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.6310.2 RESOLVED: that the apologies from Councillors Congdon, Dalley, Heather, Lawrence, Miles, and Ragan for non-attendance of the meeting of Full Council held on 14th November 2024, were received

Proposed by Councillor J Ball
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.6311 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF

ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillors Ball, Cosgrove, Fox and Morgan declared interests in Agenda Items 21, and 29 as they were members of the Town Deal Board.

C.6312 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS

Standing written requests for dispensations were in place to enable Councillors Ball, Cosgrove, Fox and Morgan to speak and vote on Town Deal Board Agenda Items.

C.6312.2 RESOLVED: that written requests for dispensations for Councillors to speak and vote on Town Deal Board Agenda Items were noted

Proposed by Councillor J Ball
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

C.6313 CHAIR'S ANNOUNCEMENTS

The Chair informed members of events that he had attended in his capacity as Mayor:

- Hope for Cornwall, 17th September
- Redruth Pasty Festival, 20th September
- Meeting of the Southwest Area of the Royal Naval Association, 21st September
- Penryn Mayor's Civic Service, 27th September
- CRF Youth Conference, 11th October
- Falmouth Mayor's Civic Service, 13th October
- Hayle Mayor's Civic Service, 20th October
- Tykes On Trikes, 27th October
- Carn Brea Remembrance Service, 3rd November
- Portreath Remembrance Service, 3rd November
- Redruth Remembrance Service, 9th November
- Truro Remembrance Service, 10th November
- Camborne Remembrance Service, 10th November
- Poppies to Paddington, 10th November
- Opening night of Camborne Music Festival, 13th November

The Chair reminded members of the Christmas Lights Switch On and Lantern Parade event on 29th November.

C.6314 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 10TH OCTOBER 2024 AND THE CHAIR TO SIGN THEM

C.6314.2 RESOLVED: that the minutes of the Full Council meeting held on 10th October 2024 were received, approved and signed by the Chair

Proposed by Councillor J Ball
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.6315 TO RECEIVE AND APPROVE THE REDACTED MINUTES OF THE FULL COUNCIL MEETING HELD ON 10TH OCTOBER 2024 AND THE CHAIR TO SIGN THEM

C.6315.2 RESOLVED: that the redacted minutes of the Full Council meeting held on 10th October 2024 were received, approved and signed by the Chair

Proposed by Councillor J Ball
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.6316 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETING:

I) PLANNING AND DEVELOPMENT COMMITTEE 1ST OCTOBER 2024

C.6316.2 RESOLVED: that the minutes of the Planning and Development Committee meeting held on 1st October 2024, were received

Proposed by Councillor J Ball
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

C.6317 TO RECEIVE THE MINUTES OF:

I) LARGE PROJECTS WORKING PARTY 3RD OCTOBER 2024

II) LARGE PROJECTS WORKING PARTY 3RD OCTOBER 2024 (REDACTED)

III) CAMBORNE TOWN COUNCIL MAYOR & BID CAMBORNE CHAIR MEETING NOTES 4TH NOVEMBER 2024

The Chair informed members that the meeting notes for the Town Council Mayor & Bid Camborne meeting had been withdrawn.

C.6317.2 RESOLVED: that the minutes of the Large Projects Working Party held on 3rd October 2024, the Large Projects Working Party held on 3rd October 2024 (Redacted) were received

Proposed by Councillor C Godolphin
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

C.6318 TO NOTE THE MINUTES AND NOTES OF:

- I) **CAMBORNE PRODUCE ASSOCIATION 9TH OCTOBER 2024**
II) **NORTH KERRIER & EAST PENWITH COMMUNITY AREA PARTNERSHIP NOTES 2ND OCTOBER 2024**

C.6318.2 **RESOLVED: that the notes of the Camborne Produce Association meeting held on 9th October 2024, and the North Kerrier & East Penwith Community Area Partnership meeting held on 2nd October 2024, were received**

Proposed by Councillor M Williams
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

C.6319 **MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

C.6320 **PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

The members of the public present did not wish to speak.

C.6321 **TO RECEIVE A VERBAL OR WRITTEN UPDATE FROM DEVON AND CORNWALL CONSTABULARY AND AGREE ACTION**

It was reported that:

- There had been 167 crimes reported in the area in the last 28 days.
- 47 crimes with and without injury.
- 24 Criminal damage.
- 16 Stalking and Harassment.
- 19 Public order offences.
- 11 thefts (not shoplifting).
- 2 Community Protection Notices issued.
- 1 Good Behaviour Order issued.

There had been 2 misuse of drugs warrants, one of which 1.5kg of Class A & B drugs had been seized and the offenders remanded in custody for sentencing.

A person had been remanded in custody for sentencing regarding the robbery of a disabled person.

There had been a Safer Business action week, where police had been communicating with businesses on action plans.

There had been a recent event at Camborne Rugby Club for the public to interact to the Police, and there would be another one on 18th December.

They had been attending school assemblies to inform students how to help stay safe on Halloween.

C.6321.2 RESOLVED: that a verbal update from Devon and Cornwall Constabulary was received

Proposed by Councillor J Ball
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.6322 TO RECEIVE A VERBAL ASB REPORT FROM THE CC LEAD COMMUNITY SAFETY OFFICER, AND VERBAL UPDATE FROM THE HEAD OF COMMUNITY AND CULTURE AND AGREE ACTION

The CC Lead Community Safety Officer reported that the ASB Case Worker had been in post since April and the role had been funded by the Government Safer Streets Fund which would end 31st March 2025. The proposal in the report was to extend the employment of the ASB Case Worker for a further twelve months. Camborne and Redruth Town Council's to provide 80% of the cost of providing the service and Cornwall Council to provide 20%, which was the maximum that Cornwall Council could accommodate. Crime data collected up until the end of August 2024 implied that crime in the area had decreased by 5%, but street drinking was up by 39%. The ASB Case Worker currently had 55 ongoing cases.

The Head of Community & Culture reported that BID Camborne on behalf of Pub Watch were advertising bystander training to licencing staff. The Street Marshals were operating in the hot spots of the town where most of the issues of ASB behaviour were reportedly happening.

C.6322.2 RESOLVED: that verbal and written ASB Reports from the CC Lead Community Safety Officer, and verbal update from the Head of Community and Culture, were received

Proposed by Councillor J Ball
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

Two members of the public left the meeting at 7.17pm.

C.6323 TO RECEIVE VERBAL OR WRITTEN UPDATES FROM MEMBERS ON OUTSIDE ORGANISATIONS MEETINGS ATTENDED SINCE THE LAST FULL COUNCIL AND AGREE ACTION

Councillor Mills reported that Camborne Produce Association had concerns regarding ASB now that the Street Marshals were concentrating on other areas in the town. Camborne Produce Association also had several projects ongoing; improving wildlife areas, and the reviewing of the criteria for allotment letting.

C.6323.2 RESOLVED: that an update from Councillor Mills on Camborne Produce Association, was received

Proposed by Councillor J Ball
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.6324 TO RECEIVE WRITTEN OR VERBAL UPDATES FROM CORNWALL COUNCILLORS FOR THE PARISH AND AGREE ACTION

Councillor Weedon reported that the Troon Hub would be opening in the near future.

C.6324.2 RESOLVED: that a verbal report from Cornwall Councillor Sally Weedon was received

Proposed by Councillor J Ball
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

C.6325 TO RECEIVE AND REVIEW THE TOWN COUNCIL'S CO-OPTION POLICY & PROCEDURE AND AGREE ACTION

C.6325.2 RESOLVED: that the Town Council's Co-Option Policy & Procedure was reviewed, approved, and adopted

Proposed by Councillor J Cosgrove
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

C.6326 TO RECEIVE THE GOVERNMENT CONSULTATION ON REMOTE AND HYBRID ATTENDANCE, AND PROXY VOTING AT COUNCIL MEETINGS, AND AGREE ACTION

C.6326.2 RESOLVED: that the Government Consultation on remote and hybrid attendance, and proxy voting at Council meetings was received, and the Town Council's proposed responses were approved

Proposed by Councillor J Cosgrove
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

C.6327 TO RECEIVE A DRAFT STATEMENT ON DEVOLUTION FOR CONSIDERATION AND AGREE ACTION

Councillor Williams highlighted the need for an 'Office for Budget Responsibilities Costings Report', which would be addressed further down the line, in the negotiation process.

C.6327.2 RESOLVED: that a recorded vote be conducted on this matter was approved

Proposed by Councillor Z Fox
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

C.6327.2 RESOLVED: that a draft statement on devolution for consideration was received, and the Town Council's support for this was approved

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously (all Councillors voted, and all were in favour).

C.6328 TO RECEIVE A WRITTEN UPDATE ON THE NAMING OF TOWN DEAL PROJECTS FROM THE HEAD OF COMMUNITY & CULTURE, AND AGREE ACTION

The Chair informed members that the public had voted in favour of Holman Gardens as the name of the Kerrier Way project, and Park Gerry Pavillion, for the Pavillion on the Park Gerry Project.

A lengthy and heated discussion ensued.

The proposal by Councillor Fox to defer this agenda item, seconded by Councillor Mills, fell on the vote.

C.6328.2 RESOLVED: that a written update on the naming of Town Deal Projects from the Head of Community & Culture was received. The Basset Hub, The Basset, and The Old Basset School were the approved names to go out to public Poll

Proposed by Councillor J Ball
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved by a Majority.

C.6329 TO RECEIVE A WRITTEN REPORT ON LIBRARY HOURS FROM THE HEAD OF COMMUNITY & CULTURE, AGREE ACTION AND AUTHORISE EXPENDITURE

The Head of Community & Culture informed members of the cost and staffing adjustments involved with the opening of the library for an additional day a week from the Spring of 2025.

C.6329.2 RESOLVED: that a written report on Library hours from the Head of Community & Culture was received

Proposed by Councillor J Cosgrove
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

C.6329.3 **RESOLVED: that £23,000 be ringfenced in the Library Staffing Budgets from April 2025 to support the possibility of extending the Library opening hours to include Thursdays, was approved**

Proposed by Councillor J Cosgrove
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

C.6329.4 **RESOLVED: that the Head of Community & Culture be instructed to deliver a public consultation regarding the extending of the Library opening hours in early 2025, was approved**

Proposed by Councillor J Cosgrove
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

C.6330 **TO RECEIVE A VERBAL PRESENTATION AND WRITTEN COMMUNICATION STRATEGY FROM THE COMMUNICATIONS & ENGAGEMENT MANAGER, AND AGREE ACTION**

The Communications & Engagement Manager informed members that staff had been consulted on the Communication Strategy for their input, and that the Strategy was in line with Town Council Policies and the Staff Handbook.

Members discussed the confusion around core hours and working hours of staff, and it was felt that common sense was needed when contacting staff.

C.6330.2 **RESOLVED: that the verbal presentation and written Communication Strategy from the Communications & Engagement Manager was received. The wording of number 6 'Councillors and staff should communicate within core hours', be amended to, 'it is preferred that Councillor and staff communicate within core hours', was approved**

Proposed by Councillor C Godolphin
Seconded by Councillor L McDonald

On a vote being taken the matter was approved by a majority.

C.6331 **TO RECEIVE CORRESPONDENCE FROM LANTEGLOS-BY-FOWEY PARISH COUNCIL IN RELATION TO HOUSING ALLOCATIONS, AND AGREE ACTION**

C.6331.2 **RESOLVED: that correspondence from Lanteglos-by-Fowey Parish Council in relation to housing allocations was received and noted**

Proposed by Councillor J Ball
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.6332 **THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

C.6332.2 **RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public were excluded due to the confidential nature of the business to be discussed**

Proposed by Councillor J Ball
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

Three members of the public left the meeting.

C.6333 **TO RECEIVE RECOMMENDATIONS FROM THE LARGE PROJECTS WORKING PARTY HELD ON 12TH NOVEMBER 2024, AGREE ACTION AND AUTHORISE EXPENDITURE**

C.6333.2 **RESOLVED: that a recommendation from the Large Projects Working Party to**

[REDACTED], was approved

Proposed by Councillor C Godolphin
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.6334 **TO RECEIVE THE PROPOSAL FOR RETAINED PROCUREMENT SUPPORT FOR THE TOWN COUNCIL, AND AGREE ACTION**

C.6334.2 **RESOLVED: that the suspension of Financial Regulation 11.J for the purposes of the retention of Procurement Support for the Town Council, was approved**

Proposed by Councillor C Godolphin
Seconded by Councillor S Weedon

On a vote being taken the matter was approved unanimously.

C.6335 **TO RECEIVE A REPORT ON PARKING FACILITIES FROM THE DEPUTY TOWN CLERK, AND AGREE ACTION AND AUTHORISE EXPENDITURE**

The Town Clerk reported that the car parking facilities used by the Town Council had been taken over by a different company in June of this year, but the Town Council had not been informed. The new providers started issuing parking fines in October as they were unaware of the contract with the previous provider. The Town Council contacted the new providers and discussions were had regarding them providing parking facilities for the Town Council. The costings provided were substantially more than the previous provider had charged.

The previous provider [REDACTED] had recently been paid for a 12 month period, but the chances of being refunded on that were slim as they were no longer trading.

Members discussed investigating alternative providers and that more information be brought back to the next meeting. Members also felt that the current staff had always been provided with parking provision and that it would not be reasonable to expect them to have to pay going forward, but that new employees should not expect the same privilege. Members also felt that Trading Standards should be informed of [REDACTED] fraudulent behaviour.

C.6335.2 **RESOLVED: that a report on parking facilities from the Town Clerk, was received and deferred to the next meeting; and the cost of the charges incurred by staff be reimbursed until the matter was resolved, was approved**

Proposed by Councillor J Ball
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved by a majority.

C.6335.3 **RESOLVED: that the meeting be extended by 30 minutes was approved**

Proposed by Councillor J Ball
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved by a majority.

C.6336 **TO RECEIVE A WRITTEN REPORT ON PUBLIC SAFETY FROM THE HEAD OF COMMUNITY & CULTURE, AGREE ACTION AND AUTHORISE EXPENDITURE**

The proposal in the report was to increase the Public Protection budget to £65,000. The head of Community & Culture informed members that the cost of keeping the ASB Case Worker for a further year would be split between Camborne Town Council 40%, Redruth Town Council 40%, and Cornwall Council 20%. Cornwall Council would manage the position and be responsible for sick pay etc.

It was noted that Cornwall Council would need to include replacement/temporary cover in the Service Level agreement.

C.6336.2 **RESOLVED: that Camborne Town Council support the continuation of the employment of the ASB Case Worker for a further year was approved**

Proposed by Councillor Z Fox
Seconded by Councillor S Weedon

On a vote being taken the matter was approved by a majority.

Councillor Godolphin requested that his name be recorded as voting against the motion.

The Head of Community & Culture informed members of the options available for the provision of CCTV: Redruth Town Council had the ability to facilitate the running of CCTV provision, and had had interest from other towns in joining their scheme. They could facilitate a monitoring room within their premises, and were needing towns wishing to join their scheme to tie in with 5 year contracts.

Cornwall Council had provided two options with two costings, but the costs would be affected by the number of towns joining, effectively meaning that the smaller the number of towns the higher the costs would be. They had a room adjacent to the emergency bunker under County Hall for use as a monitoring room. The Lease period of 25 years had a break clause of 1 year in the contract.

Councillor Godolphin asked if BID Camborne, the Police, and Camborne Regeneration Forum had been approached to help fund this as it was in the interest of public protection; he was informed that they hadn't been contacted.

Councillor Atherfold left the meeting at 8.32pm.

C.6336.3

RESOLVED: that Camborne Town Council join Redruth's Town Council CCTV monitoring scheme, with a maximum budget of £35,000 per year, was approved

Proposed by Councillor J Ball
Seconded by Councillor S Weedon

On a vote being taken the matter was approved by a majority.

The Head of Community and Culture informed members that feedback on the Marshalling scheme within the town, had been very positive, the scheme was working. The cost of Marshalling the town for 10 weeks, with 2 Marshalls working 3 shifts per week could be funded from the remainder of the £65,000 Public Protection budget, but she would continue to seek additional funding.

C.6336.4

RESOLVED: that the funding of Street Marshalls, with a maximum budget of £10,000 was approved

Proposed by Councillor J Ball
Seconded by Councillor M Williams

On a vote being taken the matter was approved by a majority.

C.6336.5

RESOLVED: that a written report on Public Safety from the Head of Community & Culture, was received

Proposed by Councillor J Ball
Seconded by Councillor L McDonald

On a vote being taken the matter was approved by a majority.

Councillor Godolphin left the room at 8.43pm and re-entered at 8.45pm.

C.6337

TO RECEIVE A WRITTEN REPORT FROM THE HEAD OF STRATEGIC DEVELOPMENT REGARDING THE TOWN DEAL PROJECTS AND AGREE ACTION

The Head of Strategic Development reported that the Listed Building consent had been approved for the Basset Community Hub project, and the Conservation and World Heritage Site Officers were happy to proceed for full permissions, with a few minor conditions. The tender for enabling works was still being negotiated but once the works contract had been issued the premises would need to be vacant for works to commence, for insurance purposes.

The Kerrier Way Project was progressing well, manholes had been raised and landscaping was in progress. The Town Council were working with Create CIC on artwork for the site.

Sport England had wanted Modifications to the designs of the new Pavillion at Park Gerry, and meetings with Cornwall Council on Planning Permissions were progressing positively.

C.6337.2

RESOLVED: that a written report from the Head of Strategic Development regarding the Town Deal Projects was received, was approved

Proposed by Councillor J Ball
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

There being no further business the Chair closed the meeting at 8:55pm.

SIGNED BY THE CHAIR.....

DATE