

# Agenda



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## COMMITTEE:

**To all Members of the Staffing Committee**

## COUNCILLORS:

**V Dalley (Chair), J Ball (Vice Chair), Ms Z Fox, C Godolphin, C Lawrence, J Morgan (ex-officio), R Weatherburn, M Williams**

## I HEREBY SUMMON YOU TO MEETING:

**of the Staffing Committee**

## TO BE HELD:

**The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA**

## ON:

**Wednesday 19<sup>th</sup> March 2025 at 2.30pm**

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## Safety Procedures.

1. To receive apologies for non-attendance.
2. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
3. To approve written request(s) for dispensations.
4. Chairman's Announcements.
5. To receive and approve the minutes of the Staffing Committee held on 15<sup>th</sup> January 2025 for signing by the Chairman.
6. To receive and approve the redacted minutes of the Staffing Committee meeting held on 15<sup>th</sup> January 2025 for signing by the Chairman. (to follow)
7. To receive and approve the minutes of the Staffing Committee meeting held on 19<sup>th</sup> February 2025, for signing by the Chairman.
8. To receive and approve the redacted minutes of the Staffing Committee meeting held on 19<sup>th</sup> February 2025, for signing by the Chairman. (to follow)
9. Matters arising, where no substantive item below, for information.

10. Public Participation (subject to Standing Order 3e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).
11. To receive a Cornwall Pension Fund Newsletter for February 2025, agree action and authorise expenditure.
12. To receive a Staffing Income and Expenditure Report to the end of February 2025 and agree action (to follow).
13. That the Council resolves under the 1960 Public Bodies Act (Admission to Meetings), to exclude the press and public due to the confidential nature of the business to be discussed.
14. To receive a written report from Tracey Morris- Progressive HR, regarding Skylite Associates HR and recent recruitment matters, action and authorise expenditure.
15. To receive a written report from Acting Assistant Town Clerk regarding recent recruitment matters, action and authorise expenditure (to follow).
16. To consider the approval of leave rollover for staff from 2024/2025 to the next leave year, agree action and authorise expenditure.
17. To receive letters of resignation, action and authorise expenditure.
18. To receive a written update from the Acting Assistant Town Clerk regarding staffing structure, measures to address vacancies and recent appointments, action and authorise expenditure. (To Follow)
19. To receive a verbal report from the Acting Assistant Town Clerk in regards to making efficiencies in administrative practices, action and authorise expenditure.
20. To consider an extension to freelance contract of Town Deal Engagement Officer, agree action and authorise expenditure.

Given under my hand this 13<sup>th</sup> March 2025



**pp. Samantha Hughes**  
Town Clerk

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**