

**PAYMENTS LIST MAY 2024 for approval**

Date incurred	Minute ref: if applicable	Invoice or Statement No	Cheque/ PO Number	Type of payment	Description	Supplier / Recipient	Net	VAT	Total	Centre / Code	Tax	Paid on Unity
<b>CHQ</b>												
<b>BACS</b>												
12.04.24		Exp Mar24		BACs	Mayor Travel Exp - March 24	CTC Mem - ZF	£22.95	£0.00	£22.95	140 / 4840	Z	01.05.24
									£0.00			
25.03.24		SL-24030329		BACs	Site Visit 150324 - Job Ref 127598	T Clarke - Waldon Security	£31.18	£6.24	£37.42	120 / 4750	S	On RBS
30.04.24		I1864		BACs	Hire of Hall for Civic Event	Camborne Community Centre	£100.00	£20.00	£120.00	140 / 4870	S	13.05.24
26.04.24		614805		BACs	1000 x Compactor Sacks	Carter Packaging	£317.20	£63.44	£380.64	320 / 5155	S	Paid on Account
02.05.24		SINV04001534		BACs	A4 Recycled Paper 1 Box	Complete Bus Sols	£35.60	£7.12	£42.72	100 / 4510	S	13.05.24
02.05.24		SCRN00536242		Credit	A4 Recycled Paper 1 Box	Complete Bus Sols	-£35.60	-£7.12	-£42.72	100 / 4510	S	13.05.24
29.04.24		SINV03995446		BACs	Various Stationary Items	Complete Bus Sols	£355.49	£71.10	£426.59	100 / 4510	S	13.05.24
25.04.24	FG.4268.3			BACs	CTC Community Grant	Cornwall International Male Choral Festival	£500.00	£0.00	£500.00	160 / 4930	Z	13.05.24
28.04.24		CL270424		BACs	Trev. Day Face Painting	Funny Faces	£140.00	£0.00	£140.00	130 / 4660	Z	13.05.24
05.04.24		136119	201	BACs	Wild Flower Seeds	Kernock Park Plants	£504.40	£78.98	£583.38	340 / 5350	S	13.05.24
30.04.24		136899	201	BACs	Lavender Plants	Kernock Park Plants	£45.35	£9.07	£54.42	340 / 5350	S	13.05.24
02.05.24		358201		BACs	Security - PEB P/E 28.04.24	Metro Bank (Kestrel)	£190.26	£38.05	£228.31	120 / 4730	S	13.05.24
30.04.24		324927		BACs	Various Tools & Supplies	Mac salvors	£21.97	£4.39	£26.36	300 / 5035	S	13.05.24
29.04.24		11748		BACs	Camb Community Hub - Payment Certificate 16	MWJVLtd	£130,844.46	£26,168.89	£157,013.35	355 / 4630 EMR 338	S	Installments
26.04.24		12639		BACs	EGO Strimmer Line 3mm	Nigel Rafferty	£18.32	£3.66	£21.98	300 / 5030	S	13.05.24
15.04.24		12554		BACs	EGO Mower, Brushcutter, Leaf Blower & Attachments	Nigel Rafferty	£4,807.75	£961.55	£5,769.30	300 / 5072 EMR 328	S	13.05.24
30.04.24		INV-3034		BACs	Cleaning - CTC Public Toilets April 24	Passmore Cleaning	£1,395.20	£279.04	£1,674.24	320 / 5250	S	13.05.24
30.04.24		INV-3033		BACs	Cleaning - Bass Cent - April 24	Passmore Cleaning	£827.20	£165.44	£992.64	125 / 4770	S	13.05.24
01.05.24		CTC Author Talk		BACs	Author Talk Expenses	Paula Rooney	£30.00	£0.00	£30.00	130 / 4660	Z	13.05.24
14.04.24		90227412		BACs	Franking Mach.- 1/4ly Rental	Pitney Bowes	£42.62	£8.52	£51.14	100 / 4520	S	13.05.24
29.04.24		130834		BACs	Fountain Inspection & Checks	Reef Water	£96.92	£19.38	£116.30	320 / 5130	S	13.05.24
05.05.24		102463273		BACs	Photocopier- Bass Cent - 0102 to 300424	Ricoh	£178.93	£35.79	£214.72	100 / 4580	S	13.05.24
05.05.24		102463272		BACs	Photocopier - PE Bldg - 0102 to 300424	Ricoh	£423.62	£84.73	£508.35	100 / 4580	S	13.05.24
29.04.24		CTC Expenses Apr24		BACs	Trevithick Day & Civic Event Expenses	CTC Staff - RHT	£174.74	£0.00	£174.74	140 / 4940 140 / 4870	Z	13.05.24
25.04.24		78507		BACs	Annual Play Safety Inspection	ROSPA Play Safety	£306.00	£61.20	£367.20	340 / 5380	S	13.05.24
30.04.24		INV-10364		BACs	Bass Cent - Automatic Door Repairs	Secur-A-Door	£245.00	£49.00	£294.00	125 / 4750	S	13.05.24

03.05.24		7SFG51RH/024		BACs	Gas- PE Bldg Apr 24	Smartest Energy	£493.95	£98.79	£592.74	120 / 4710	S	13.05.24
04.05.24		50858399 46		BACs	Water- Bass Cent - 0302 to 010524	Source 4B (SWW)	£101.74	£0.00	£101.74	125 / 4720	Z	Outstanding Credit £331.83
19.03.24		267545		BACs	Calibration of Kewtech PAT Tester	Test-Meter	£90.00	£18.00	£108.00	300 / 5030	S	13.05.24
25.04.24	FG.4268.4			BACs	CTC Community Grant	YMCA Cornwall	£500.00	£0.00	£500.00	160 / 4930	Z	13.05.24
02.05.24		90358		BACs	Annual Assembly Food	Berrymans Bakery	£94.00	£0.00	£94.00	140 / 5530	Z	14.05.24
11.05.24		2425-216		BACs	Councillor Training x 4	CALC	£180.00	£36.00	£216.00	140 / 4830	S	14.05.24
07.05.24		2039		BACs	Electrical Repairs to Rosewarne WCs	Duchy Electrical	£314.31	£31.52	£345.83	320 / 5250	S	14.05.24
11.05.24		INV-000001		BACs	Trevithick Day - Library Workshop	Fluxus Cornwall CIC	£200.00	£0.00	£200.00	130 / 4660	Z	14.05.24
03.05.24		INV-3349		BACs	Town Marshalls	Infinitus Security	£2,242.80	£448.56	£2,691.36	320 / 5140	S	14.05.24
07.05.24		Exp May 24		BACs	Staff Travel - ILM Trng	CTC Staff - AJ	£13.50	£0.00	£13.50	200 / 4070	Z	14.05.24
01.05.24		2431		BACs	Civic Event Performance	Will Keating	£150.00	£0.00	£150.00	140 / 4870	Z	14.05.24
25.04.24	FG.4268.6	CTC Grant 24		BACs	CTC Community Grant	Nature Connects CIC	£500.00	£0.00	£500.00	160 / 4930	Z	14.05.24
08.05.24		IN10486271		BACs	Elec Stand Charge - Bass Cent Redundant Meter - Acc No. A0010346578	NPower	£42.36	£2.12	£44.48	125 / 4700	S	14.05.24
08.05.24		IN10481000		BACs	Elec - Rosewarne CP WCs - Apr 24	NPower	£50.27	£2.51	£52.78	320 / 5250	F	14.05.24
26.04.24		12639 Dup		BACs	EGO Strimmer Line 3mm	Nigel Rafferty	£18.32	£3.66	£21.98	300 / 5030	S	Duplicate Payment
27.02.24		12312		BACs	Stihl Hedgetrimmer Maintenance	Nigel Rafferty	£66.77	£13.36	£80.13	300 / 5030	S	14.05.24
09.05.24		0025/02326643		BACs	Play Equip - Carriage Bolt & Nut	RGB Supplies	£22.37	£4.47	£26.84	320 / 5190	S	14.05.24
07.05.24		311206		BACs	Yard	South West Hygiene	£9.67	£1.93	£11.60	320 / 5250	S	14.05.24
07.05.24		311205		BACs	Sharps, Nappy Bin, Haz Waste - Rosewarne CP Toilets	South West Hygiene	£38.00	£7.59	£45.59	320 / 5250	S	14.05.24
09.05.24		1494212765		BACs	Zinc Plated Flat Washer	Trade UK (B&Q)	£11.68	£2.34	£14.02	300 / 5035	S	14.05.24
									£0.00			
26.04.24	FG.4268.8	PRI001-24		BACs	CTC Community Grant Award	Cornwall Pride	£1,000.00	£0.00	£1,000.00	160 / 4930	Z	Awaiting Bank Details
08.12.23		PASI11		BACs	Lantern Parade 2023	Athena Learning Trust (Pool Academy)	£500.00	£0.00	£500.00	140 / 5530 EMR 332	Z	
15.04.24		Order 075197		BACs	D-Day 80 Beacon Burner	Bullfinch	£349.00	£69.80	£418.80	140 / 5530	S	
04.04.24		8100468247	213	BACs	Seagull Proof Sacks x 100	Cornwall Council	£304.00	£0.00	£304.00	130 / 4560	Z	
09.05.24		ExpMay24		BACs	Travel Expenses - Staff Trng	CTC Staff - CG	£15.15	£0.00	£15.15	240 / 4070	Z	
10.05.24		E98989		BACs	Lift Maint. - Bass Cent 10.05.24	Eurolifts	£150.00	£30.00	£180.00	125 / 4750	S	
10.05.24		E98987		BACs	Lift Maint - PEB 10.05.24	Eurolifts	£150.00	£30.00	£180.00	120 / 4750	S	
30.04.24		INV-22383		BACs	Green Waste Disposal - 30.04.24	Green Waste	£39.25	£7.85	£47.10	340 / 5300	S	
16.05.24		CW1156097		BACs	ICT Prov & Support - May 24	ITEC	£1,605.60	£321.12	£1,926.72	100 / 4620	S	
16.05.24		358799		BACs	Alarm Call Out - Unit 5 - 24.04.24	Metro (Kestrel Gds)	£35.00	£7.00	£42.00	120 / 4730	S	
09.05.24		1649		BACs	Prof. HR Services - April 24	Skylite Assoc	£1,125.00	£225.00	£1,350.00	200 / 4180	S	
02.05.24		5085 8261 10		BACs	Water- Stand Charge- Park Gerry	South West Water	£12.39	£2.48	£14.87	320 / 5100	S	
15.05.24		1496128060		BACs	Wall Hook & Utensil Support	Trade UK (B&Q)	£9.34	£1.87	£11.21	300 / 5035	S	
17.05.24		1496873998		BACs	Mortice Latch	Trade UK (Screwfix)	£11.66	£2.33	£13.99	300 / 5035	S	
15.05.24		1441241		BACs	Boiler Service Kit - Bass Cent	Zip Water	£46.35	£9.27	£55.62	125 / 4740	S	
18.05.24		533538932		BACs	Ins Premium - YLL-272025-7213	Zurich Insurance	£13,800.56	£1,656.07	£15,456.63	100 / 4590	S	

**PAYMENTS LIST - MAY 2024 made under Financial Regulation 4.1, 4.5, 5.4, 5.5, 6.2, 6.7, 7.2**

Date incurred	Minute ref: if applicable	Invoice or Statement No	Cheque Number	Type of payment	Description	Supplier/Recipient	Net	VAT	Total	Code	Tax
<b>BACS</b>											
<b>SALARIES</b>											
24/05/2024				BACS	Salaries - May 2024	Finance & Admin Staff	£18,055.49	£0.00	£18,055.49	4000/200	OS
24/05/2024				BACS	Salaries - May 2024	Amenities Staff	£12,719.68	£0.00	£12,719.68	4000/220	OS
24/05/2024				BACS	Salaries - May 2024	Library Staff	£6,918.49	£0.00	£6,918.49	4000/240	OS
29.05.2024				BACS	Tax and NI	HMRC	£11,343.84	£0.00	£11,343.84	Various	OS
29.05.2024				BACS	Superannuation	Cornwall Pension Fund	£12,773.34	£0.00	£12,773.34	Various	OS
<b>DD</b>											
20.04.24		MO26 64		DD	Telephone charges to date 15/05/2024 Account Number VP57976770	BT	£401.01	£80.20	£481.21	100 / 4550	S
07.05.24		CT0091183-012023		DD	SHE Prof Services - Apr 24	Citation	£448.07	£89.62	£537.69	0.260 / 4080	M
02.04.24		18676013		DD	Elec- Town Square- Acc No. 6453556131	EDF Energy	£102.43	£5.12	£107.55	320 / 5100	F
03/04/2023		000015025610		DD	Elec- Town Square- Acc No. 4563200000	EDF Energy	£44.02	£2.20	£46.22	320 / 5100	F
03/04/2023		000015025093		DD	Elec- Town Square- Acc No 5563200000	EDF Energy	£44.02	£2.20	£46.22	320 / 5100	F
10.05.24		30392716		DD	Amenities Mobiles Apr 24- Acc 5799409	O2	£38.66	£7.73	£46.39	300 / 4550	S
10.05.24		442305		DD	PST Business Line Rental May 24	Datasharp	£19.81	£3.96	£23.77	100 / 4550	S
10.05.24		596972		DD	ICT & line rental provision - 01/05/24 - 31/5/2024	Datasharp	£374.46	£74.89	£449.35	100 / 4620	S
17/04/2023		Pending		DD	Gas- PEB- Feb 23 (Acc No. 7SFG51RHJ)	SmartestEnergy			£0.00	120 / 4710	S
17/04/2023		Pending		DD	Elec- Bass Cent- Apr 23 (Acc No. 1000114559613)	SmartestEnergy	£1,213.33	£242.67	£1,456.00	125 / 4700	F
17/04/2023		Pending		DD	Elec- Bass Cent- Apr 23 (Acc No. 1000114559613)	SmartestEnergy	£12.38	£0.62	£13.00	125 / 4700	F
17/04/2023		Pending		DD	Elec- Bass Cent- Apr 23 (Acc No. 1000114559613)	SmartestEnergy	£11.43	£0.57	£12.00	125 / 4700	F
17/04/2023		Pending		DD	Elec- Bass Cent- Apr 23 (Acc No. 1000114559613)	SmartestEnergy	£11.43	£0.57	£12.00	125 / 4700	F
01.05.24		57738026		DD	Vehicle Tax Renewal - SF65FTO	DVLA	£335.00	£0.00	£335.00	300 / 5010	Z
26.04.24		809731455		DD	Electricity Supply Unit 5 Period 210324 to 200424 Acc No. 600943019	British Gas	£86.47	£4.32	£90.79	300 / 5070	F
19.04.24		803345968		BACs	Gas - Unit 5 - 1503 to 130424 Account Number 603612149	British Gas	£94.87	£4.74	£99.61	300 / 5070	F
21.05.24		2827420245682812		DD	Elec - Camb Rec WCs - Apr 24 (Acc No 28274)	Positive Energy	£38.39	£1.92	£40.31	320 / 5250	F
22.05.24		42279520245703288		DD	Gas- Bass Cent- Apr 24 (Acc No. 422795)	Positive Energy	£1,010.64	£202.13	£1,212.77	125 / 4710	S

11.05.24		2827620245682811		DD	Elec - Pass. Edw. Bldg Apr 24 (Acc No 28276)	Positive Energy	£357.33	£17.87	£375.20	120 / 4700	F
02.04.24		10196726		DD	Amenities Vehicle Fuel - Mar 24	FuelGenie	£249.71	£49.94	£299.65	300 / 5020	S
07.05.24		V02224077096		DD	Amenities Mobile Phones- Apr 24	EE	£99.16	£19.83	£118.99	300 / 4550	S
18.03.24		4085339521		DD	Water- Unit 5- Dec 23 to Mar 24 (Acc No	Source 4 Business (SWW) (Pennon Water Services)	£98.75	£0.00	£98.75	300 / 5070	Z
13/04/2023		7SFG51RHJ/011		DD	Gas - PEB - 7SFG51RHJ - Mar 23	SmartestEnergy	£821.66	£164.33	£985.99	120 / 4710	S
08.05.24		5051337901		DD	Water - Basset Centre - Fixed Charge	Source 4 Business (SWW) (Pennon Water Services)	£59.50	£0.00	£59.50	125 / 4720	Z
08.05.24		5043547801		DD	Water - Camb Rec WCs - Fixed Charge	Source 4 Business (SWW) (Pennon Water Services)	£27.50	£0.00	£27.50	320 / 5250	Z
12.04.24		5085596609		DD	Water - Fountain in Square - 240124 to 120424 (Account No 1048359901)	Source 4 Business (SWW) (Pennon Water Services)	£26.79	£0.00	£26.79	320 / 5100	Z
02.05.24		5085826100		DD	Water- Rosewarne WCs- Apr 24	Source 4 Business (SWW) (Pennon Water Services)	£285.67	£0.00	£285.67	320 / 5250	Z
02.04.24		PW502482		DD	Public Works Loan Repayment	PWLB	£6,245.69	£0.00	£6,245.69	300 / 5060	Z
18.05.24		DDD334712		DD	HR Prof Services - Annual charge	Breathe HR	£1,153.00	£230.60	£1,383.60	200 / 4140	S
02.04.24		SF-202040		DD	Welfare Monitor. Services	Health Assured	£83.33	£16.67	£100.00	200 / 4080	S
<b>CORPORATE CARD</b>											
08.04.24		Statement May 24		DD	Standard Monthly Plan	Survey Monkey	£62.50	£12.50	£75.00	140 / 5530	S
09.04.24		Statement May 24		DD	Library Event Supplies & Victuals	Amazon	£127.44	£6.66	£134.10	130 / 4660	S
11.04.24		Statement May 24		DD	AutoCAD - 1 year Licence x 1	Autodesk	£405.00	£81.00	£486.00	100 / 4620	S
22.04.24		Statement May 24		DD	CIPD Training - CTC Staff	Staysharp	£79.17	£15.83	£95.00	200 / 4060	S
23.04.24		Statement May 24		DD	Library Craft Supplies	Amazon	£24.69	£4.94	£29.63	130 / 4660	S
25.04.24		Statement May 24		DD	Clipper Fairtrade Decaff Coffee	Amazon	£27.92	£0.00	£27.92	100 / 4560	Z
25.04.24		Statement May 24		DD	Office Coffee	Amazon	£18.00	£0.00	£18.00	100 / 4560	Z
26.04.24		Statement May 24		DD	Trev Day Victuals - Civic Event	Morrisons	£140.93	£0.00	£140.93	140 / 4870	Z
29.04.24		Statement May 24		DD	Monthly Prime Membership	Amazon	£8.99	£0.00	£8.99	100 / 4600	Z
01.05.24		Statement May 24		DD	Amazon Music Download	Amazon	£0.82	£0.16	£0.98	140 / 5530	S
02.05.24		Statement May 24		DD	Corporate Card Fee	Lloyds Bank	£3.00	£0.00	£3.00	100 / 4570	Z

**Total for Month**

**£898.46**

**£121.09**

**£1,019.55**