

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 12<sup>th</sup> October 2023 at 6.30pm**

## PRESENT:

<b>Councillor Z Fox</b>	<b>Chairman</b>
<b>Councillor J Ball</b>	<b>Vice Chairman</b>
<b>Councillor D Atherfold</b>	
<b>Councillor R Congdon</b>	
<b>Councillor J Cosgrove</b>	
<b>Councillor V Dalley</b>	
<b>Councillor C Godolphin</b>	
<b>Councillor N Heather</b>	
<b>Councillor L McDonald</b>	
<b>Councillor P Mills</b>	
<b>Councillor D Spillane</b>	
<b>Councillor R Tal-E-Bot</b>	
<b>Councillor R Weatherburn</b>	
<b>Councillor S Weedon</b>	
<b>Councillor M Williams</b>	<b>from point mentioned</b>

## IN ATTENDANCE:

**Samantha Hughes, Town Clerk; Dave Garwood, Amenities & Projects Officer and Deputy Proper Officer; and one member of the public.**

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### **C.5939 SAFETY PROCEDURES**

The Chairman explained the safety procedures to all present.

### **C.5940 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

#### **C.5940.2 RESOLVED: that the apologies from Councillors Lawrence, and Miles for non-attendance of the Full Council Meeting held on 12<sup>th</sup> September 2023, were received**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

There were no apologies received from Councillor Morgan.

Councillor Williams entered the meeting.

**C.5941 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were dispensation requests in place and approved for Councillors Cosgrove, Dalley, and Fox, in respect of Agenda items 27 and 29.

**C.5942 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS**

There were dispensation requests in place and approved for Councillors Cosgrove, Dalley, and Fox, in respect of Agenda items 27 and 29.

**C.5942.2 RESOLVED: that the dispensation request from Councillor Ball to allow him to speak and vote on Town Deal related business, was approved**

Proposed by Councillor D Atherfold  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5943 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman requested that members speak slowly and concisely as there was no minute taker for this evening's meeting, due to illness.

The events attended by the Mayor were:

- Penryn Mayor's Charity Rock & Roll Night, 6<sup>th</sup> October.
- Kehelland Apple Day, 7<sup>th</sup> October.

**C.5944 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 14<sup>TH</sup> SEPTEMBER 2023 AND THE CHAIRMAN TO SIGN THEM**

**C.5944.2 RESOLVED: that the minutes of meeting of Full Council held on 14<sup>th</sup> September 2023 were received, approved and signed by the Chairman**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously by those entitled to vote.

**C.5945 TO RECEIVE AND APPROVE THE REDACTED MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 14<sup>TH</sup> SEPTEMBER 2023 AND THE CHAIRMAN TO SIGN THEM**

**C.5945.2**                    **RESOLVED: that the redacted minutes of the meeting of Full Council held on 14<sup>th</sup> September 2023 were received, approved and signed by the Chairman**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously by those entitled to vote.

**C.5946**                    **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETING:**

- i)        PLANNING & DEVELOPMENT COMMITTEE MEETING 5<sup>TH</sup> SEPTEMBER 2023**
- ii)      STAFFING COMMITTEE MEETING (REDACTED) 6<sup>TH</sup> SEPTEMBER 2023**

**C.5946.2**                    **RESOLVED: that the Minutes of the Planning & Development Committee Meeting on 5<sup>th</sup> September 2023, Staffing Committee Meeting (Redacted) on 6<sup>th</sup> September 2023, were received**

Proposed by Councillor Z Fox  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

**C.5947**                    **TO RECEIVE THE MINUTES OF THE FOLLOWING:**

- i)        TREVITHICK DAY WASH-UP MEETING 15<sup>TH</sup> MAY 2023**
- ii)      TREVITHICK DAY COMMITTEE AGM MINUTES 18<sup>TH</sup> SEPTEMBER 2023**

**C.5947.2**                    **RESOLVED: that the Minutes of the Trevithick Day Wash-Up Meeting 15<sup>th</sup> May 2023, and Trevithick Day AGM Minutes 18<sup>th</sup> September 2023, were received**

Proposed by Councillor C Godolphin  
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

**C.5948**                    **MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

Councillor Fox would be attending the CALC AGM and report back to Council.

**C.5949**                    **PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS**

**INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

The member of the public present did not wish to speak.

**C.5950**

**TO RECEIVE A VERBAL UPDATE FROM INSPECTOR WAYNE HICK FROM DEVON AND CORNWALL CONSTABULARY AND AGREE ACTION**

Seargent Murray Stiles stood in for Inspector Hick and reported:

- The Police were hoping to have a pop-up stall in the square at the end of the month, and then more regularly going forward; to encourage members of the public to speak to them regarding issues in the parish. The numbers of crime reports were very low and he encouraged people to report more, as this would help the Police tackle the issues in the long term.
- They were working closely with schools to try to tackle the unacceptable behaviour of some students, and on Haloween they would be a more visual presence in the hope of being a crime deterrent.
- In the coming weeks the Police would be parked at strategic points during strategic times as a noticeable presence and a preventative measure.
- Camborne Police Station was now open again for public reporting.
- Camborne and Redruth were soon to have a dedicated Anti-Social Behaviour Officer.
- Camborne Police were very short staffed, hindering their ability to be everywhere needed.
- The Police were to try and attend more Full Council meetings going forward.

Councillor Ball reported the concerns of stall holders in the Town Square; that anti-social behaviour was affecting their business and making them feel unsafe.

Councillor Atherfold requested that when the Police were liaising with the Schools, to please promote bicycle lights and high vis clothing, with the dark winter evenings closing-in.

**C.5950.2**

**RESOLVED: that an update from Seargent Styles from Devon and Cornwall Constabulary, was received**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5951**

**TO RECEIVE VERBAL OR WRITTEN UPDATES FROM MEMBERS ON OUTSIDE ORGANISATIONS MEETINGS ATTENDED SINCE THE LAST FULL COUNCIL AND AGREE ACTION**

Councillor Mills as Town Council representative on The Spinney Doorstep Green reported that over the last few months there had been many changes including changes of Trustees, Committee members, and volunteers. They were now using a new, eco based Company to take care of their insurance.

The Spinney had improved its engagement with other charities and community groups including receiving great support from Cornwall Wildlife Trust. There were ongoing workshops and meetings for keeping The Spinney safe.

There were ongoing issues with wild campers, drunks, drug users, and the dangerous litter left by them, and general litter. The local PCSO had supported The Spinney group with several issues, and members had attended a meeting at Camborne Church with various Police, and Church teams, to discuss ways forward for both sites.

Cllr Fox reported that she had attended a meeting on 11<sup>th</sup> October with other Councillors, the Police, Cornwall Council, and members of the Church and Spinney Doorstep Green Action Group, to discuss a consolidated approach to tackling anti-social behaviour and ways to protect the habitat.

**C.5951.2                    RESOLVED: that a written and verbal update from Councillor Mills; and a verbal update from Councillor Fox, on outside organisations meetings attended since the last Full Council meeting, were received**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5952                    TO RECEIVE WRITTEN OR VERBAL UPDATES FROM CORNWALL COUNCILLORS FOR THE PARISH AND AGREE ACTION**

**C.5952.2                RESOLVED: that a written update from Councillor Morgan, and a verbal update from Councillor Weedon in their capacity as Cornwall Councillors for the Camborne Parish, were received**

Proposed by Councillor C Godolphin  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**C.5953                    TO RECEIVE RFO GRANT SUMMARY, CHECKLIST, AND A GRANT APPLICATION FROM:**

**i)            HEARTLANDS (GENERAL POWER OF COMPETENCE)**

**C.5953.2**                    **RESOLVED: that a grant of £1,000 be awarded to Heartlands, under the General Power of Competence was approved; and the associated expenditure from the Community Grants and Donations Budget (code 160/4930), was authorised**

Proposed by Councillor M Williams  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved by a Majority.

**C.5954**                    **TO RECEIVE AN UPDATED ICT POLICY AND AGREE ACTION**

Members discussed the issues currently being experienced with their iPads. The Clerk informed them that when the new equipment is up and running it should be a lot easier system to use.

**C.5954.2**                    **RESOLVED: that an updated ICT Policy was received and approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5955**                    **TO RECEIVE THE CLEAN CORNWALL NEWSLETTER ISSUE 6 AND AGREE ACTION**

It was suggested that Camborne Town Council reach out to Clean Cornwall to try a work collaboratively.

**C.5955.2**                    **RESOLVED: that the Clean Cornwall Newsletter Issue 6 was received**

Proposed by Councillor C Godolphin  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**C.5956**                    **TO RECEIVE AN UPDATE REGARDING THE EARTH PROTECTOR COMMUNITY FOR CAMBORNE FROM COUNCILLOR N MILES AND AGREE ACTION**

**C.5956.2**                    **RESOLVED: that in the absence of Councillor Miles the update from him regarding the Earth Protector Community for Camborne be deferred to the next meeting, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5957 TO RECEIVE A CORNWALL COUNCIL PUBLIC CONSULTATION ON LICENSING AND AGREE ACTION**

**C.5957.2 RESOLVED: that a Cornwall Council Public Consultation on Licensing was received; and that Councillors respond individually, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

The Chairman took the next two agenda items together.

**C.5958 TO RECEIVE A RECOMMENDATION FROM THE PUBLIC ESTATES AND DEVOLUTION WORKING PARTY, AGREE ACTION AND AUTHORISE EXPENDITURE**

**TO RECEIVE A WRITTEN REPORT ABOUT THE POSSIBLE DEVOLUTION FROM CORNWALL COUNCIL OF THE DOLCOATH ENGINE HOUSE, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Amenities & Projects Officer reported that the Conservation & World Heritage Site Officer's were enthusiastic about Camborne Town Council considering taking on the Dolcoath Engine House Site, and would support the Town Council if this happened.

[REDACTED]

**C.5958.2 RESOLVED: that a recommendation from the Public Estates and Devolution Working Party, and a written report about the possible devolution from Cornwall Council of the Dolcoath Engine House; were received.**

**Option 3: To proceed with the feasibility work, with a view to a final decision to be made at the December Full Council meeting on the devolution of the Dolcoath Engine House site; was approved. The expenditure of £5,600 ex vat for Survey and legal fees, to be taken from the Green Spaces Surveys Budget 340/5430, was authorised**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5959 TO RECEIVE A CORNWALL COUNCIL PUBLIC CONSULTATION ON POLLING DISTRICTS AND POLLING PLACES AND AGREE ACTION**

**C.5959.2 RESOLVED: that a Cornwall Council Public Consultation on Polling Districts and Polling Places, was received**

Proposed by Councillor D Atherfold  
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

**C.5960 TO CONSIDER ANY SUGGESTIONS RECEIVED FROM COUNCILLORS REGARDING THE CORNWALL COUNCIL CPIR HIGHWAYS SCHEME, RESOLUTION C.5931.2 FROM THE FULL COUNCIL MEETING HELD ON 14<sup>TH</sup> SEPTEMBER AND AGREE ACTION**

Councillor Cosgrove apologised for not having liaised with the Clerk to work on this, which he would do going forward. Members discussed the fact that Cornwall Council might not put up signage at all of the Level Crossings, and the possibility of applying for grants to do the ones not done. They also discussed the dangerous intersection at Dolcoath Road, Kerrier Way and Foundary Road, they felt that Cornwall Council should be approached again on this matter. The Amenities & Projects Officer suggested to members that when discussions were had with Cornwall Council regarding the attenuation tanks on the Kerrier Way Site and the structural integrity of them, that the intersection could also be discussed.

**C.5960.2 RESOLVED: that the Cornwall Council CPIR Highways Scheme form to be returned to Cornwall Council include: an expression of interest for funding for all the level crossings signs; and request discussions regarding the dangerous intersection at Dolcoath Road, Kerrier Way and Foundary Road; was approved. The Town Clerk and Councillors Cosgrove and Fox be given delegated authority to complete the form for submission to Cornwall Council; was approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5962 TO APPOINT A COUNCILLOR TO THE VACANCIES ON THE FOLLOWING COMMITTEES AND WORKING PARTIES:**

**i. AMENITIES COMMITTEE**



**ii. TWINNING WORKING PARTY**

**C.5962.2 RESOLVED: that Councillor D Spillane be appointed as a member on the Amenities Committee and the Twinning Working Party, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5963 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**C.5963.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public were excluded due to the confidential nature of the business to be discussed**

Proposed by Councillor V Dalley  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5964 TO RECEIVE A VERBAL UPDATE FROM THE TOWN CLERK REGARDING THE CCTV PROVISION AND AGREE ACTION**

[REDACTED]

**C.5964.2 RESOLVED: that a verbal update from the Town Clerk regarding the CCTV provision was received**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5965 TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES & PROJECTS OFFICER REGARDING THE BASSET COMMUNITY HUB AND AGREE ACTION**

[REDACTED]

[REDACTED]

**C.5965.2**            **RESOLVED: that a verbal update from the Amenities & Projects Officer regarding the Basset Community Hub was received, and appreciation be expressed to the staff and they be thanked for all of their hard work**

Proposed by Councillor Z Fox  
Seconded by Councillor R Tal-E-Bot

On a vote being taken the matter was approved unanimously.

**C.5966**            **TO RECEIVE A WRITTEN REPORT FROM THE AMENITIES & PROJECTS OFFICER REGARDING THE AMENITIES TEAM'S VEHICLES, AGREE ACTION AND AUTHORISE EXPENDITURE**

**C.5966.2**            **RESOLVED: that a written report from the Amenities & Projects Officer regarding the Amenities team's vehicles was received. Option 3 to lease a vehicle from E-Van Guru, was approved, and the cost of £34,504.60 was authorised to be taken from the Amenities EMR.and Amenities Vehicle replacement cost code The disposal of the Landrover through sale to P. Perryman in line with the quotation received, was approved**

Proposed by Councillor J Ball  
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

**C.5966.3**            **RESOLVED: that the lease on the new Amenities vehicle be for a term of 5 years, was approved**

Proposed by Councillor J Ball  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.5967

**TO RECEIVE RECOMMENDATIONS FROM THE LARGE PROJECTS WORKING PARTY, AGREE ACTION AND AUTHORISE EXPENDITURE**

[REDACTED]

C.5967.2

**RESOLVED: that a recommendation from the Large Projects Working Party was received. The Tender Return from Evolution for the Pavilion Building was approved, and the expenditure of £489,184.70 to be taken from the Park Gerry Town Deal project funds, was authorised**

Proposed by Councillor C Godolphin  
Seconded by Councillor J Ball

On a vote being taken the matter was approved by a Majority.

C.5968

**TO RECEIVE RECOMMENDATIONS FROM THE STAFFING COMMITTEE, AGREE ACTION AND AUTHORISE EXPENDITURE**

C.5968.2

**RESOLVED:** [REDACTED]

Proposed by Councillor J Ball  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

