

Meeting Minutes



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

Minutes of the meeting of the Amenities Committee of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 21st September 2023 at 6.30 pm.

PRESENT:

Councillor P Mills	Chairman
Councillor R Weatherburn	Vice Chairman
Councillor J Ball	
Councillor J Cosgrove	
Councillor Z Fox	(ex officio)
Councillor J Morgan	

IN ATTENDANCE:

David Garwood, Amenities & Projects Officer, and Deputy Proper Officer; Melanie Negus, Administrative Support Officer; and one member of the public.

A.4436 SAFETY PROCEDURES

The Chairman explained the safety procedures to all present.

A.4437 TO RECEIVE NOMINATIONS AND ELECT A VICE CHAIRMAN OF THE AMENITIES COMMITTEE FOR THE MUNICIPAL YEAR 2023/2024

A.4437.2 RESOLVED: that Councillor Weatherburn was elected as Vice Chairman of the Amenities Committee for the Municipal Year 2023/2024

Proposed by Councillor J Ball
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

A.4438 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.4438.2 RESOLVED: that the apologies from Councillors Dalley, Miles, and Tal-E-Bot for non-attendance of the meeting of the Amenities Committee on the 21st September 2023 were received

Proposed by Councillor Z Fox
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

A.4439 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no interests declared.

A.4440 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests for dispensations.

A.4441 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed Councillor Weatherburn as the new Vice Chairman.

A.4442 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE HELD ON 20TH JULY 2023 AND THE CHAIRMAN TO SIGN THEM

A.4442.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on 20th July 2023 with an amendment to A.4431.3 from '£2,529.40' to '£4269.40', were received and approved for signing by the Chairman

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously of those entitled to vote.

A.4443 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

A.4444 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

The member of the public present did not wish to speak.

A.4445 TO RECEIVE AN INCOME AND EXPENDITURE REPORT FOR THE AMENITIES BUDGETS TO 31ST AUGUST 2023, AND AGREE ACTION

The Amenities & Projects Officer and RFO reported the CIL income had been less this year than last year, and that the allocation of CIL was controlled by Cornwall Council. The high spend in Cost Code 5072 had been for grass cutting equipment.

Councillor Cosgrove questioned the low spend in Cost Code 5255, and nothing spent on Cost Code 5256. The Amenities & Projects Officer reported that there had been less vandalism to the toilets recently.

A.4445.2 RESOLVED: that an Income and Expenditure Report for the Amenities Budgets to 31st August 2023 was received

Proposed by Councillor J Ball
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

A.4446 TO RECEIVE RISK ASSESSMENTS FOR THE ROAD SPEED SIGNS AND AGREE ACTION

Councillor Cosgrove requested that these reports be received in Portrait format in future please.

A.4446.2 RESOLVED: that risk assessments for the Road Speed Signs were received and approved

Proposed by Councillor Z Fox
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

A.4447 TO RECEIVE A REPORT FROM THE AMENITIES MANAGER REGARDING WINTER PLANTING FOR THE BEDS IN CAMBORNE, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities & Projects Officer reported that the floral arrangements had been different this year than past years, but had been well received by the public. The plan for the winter was to keep some planters out, and to get the roundabouts and the beds adopted by the Town Council looking good. The team were transitioning to perennials where possible, and that planters currently in the polytunnels would be planted with fuchsias for extra protection.

A.4447.2 RESOLVED: that a report from the Amenities Manager regarding winter planting for the beds in Camborne, was received

Proposed by Councillor R Weatherburn
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

A.4447.3

RESOLVED: that Option 2 - to agree a maintenance plan for the raised beds and planters through the Autumn and Winter months

- a) **To keep the town looking attractive**
- b) **To minimise expenditure for CTC**
- c) **Improving sustainability**
- d) **Low maintenance planting to reduce maintenance time throughout the winter.**
- e) **To ensure any permanent planting will have the best weather conditions to allow the plants to establish by planting them in early spring;**
was approved

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

A.4448

THAT THE COUNCIL RESOLVES, UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

A.4448.2

RESOLVED: that the press and public were excluded due to the confidential nature of the business to be discussed

Proposed by Councillor R Weatherburn
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

The member of the public left the meeting.

A.4449

TO RECEIVE A WRITTEN REPORT FROM THE AMENITIES MANAGER REGARDING A NEW VEHICLE FOR THE AMENITIES TEAM, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities & Projects Officer reported that it had been recommended in January of 2022 to replace the Landrover with a more fit for purpose vehicle, with a tipper facility for bin emptying, and large enough to transport the Ride-on Mower.

Cormac had offered a lease agreement vehicle, which would keep the Town Council's options open should any appropriate

electric vehicles become available in the UK in the coming years.

Members discussed this at length, and it was decided that more information was needed before decision making.

A.4449.2

RESOLVED: that a written report from the Amenities Manager regarding a new vehicle for the Amenities Team was received, and the subject matter be deferred to a future meeting, was approved

Proposed by Councillor J Ball

Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 7.06pm.

SIGNED BY THE CHAIRMAN.....

DATE

