

Meeting Minutes



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

Minutes of the meeting of the Amenities Committee of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 16th November 2023 at 6.30 pm.

PRESENT:

Councillor P Mills	Chairman
Councillor R Weatherburn	Vice Chairman
Councillor J Ball	
Councillor J Cosgrove	
Councillor Z Fox	(ex officio)
Councillor J Morgan	
Councillor N Miles	

IN ATTENDANCE:

Samantha Hughes, Town Clerk; David Garwood, Amenities & Projects Officer, and Deputy Proper Officer; Alicia Jouvenaar, Events and Widening Participation Manager.

A.4450 SAFETY PROCEDURES

The Chairman explained the safety procedures to all present.

A.4451 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.4451.2 RESOLVED: that the apologies from Councillors Dalley, Ragan, and Tal-e-Bot for non-attendance of the meeting of the Amenities Committee on the 16th November 2023 were received

Proposed by Councillor P Mills
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved

A.4452 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no interests declared.

A.4453 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests for dispensations.

A.4454 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

A.4455 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE HELD ON THE 21ST SEPTEMBER 2023 AND THE CHAIRMAN TO SIGN THEM

A.4455.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on 21st September 2023 were received, approved and signed by the Chairman

Proposed by Councillor P Mills
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously of those entitled to vote.

A.4456 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

A.4457 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no members of the public present.

A.4458 TO RECEIVE AN INCOME AND EXPENDITURE REPORT FOR THE AMENITIES BUDGETS TO 31ST OCTOBER 2023, AND AGREE ACTION

The Responsible Finance Officer reported that there were some slight increases to areas of the expenditure report, but that underspends would cover this. There was discussion around aspects of the expenditure such as professional fees and machinery costs.

A.4458.2 RESOLVED: that an Income and Expenditure Report for the Amenities Budgets to 31st August 2023 was received

Proposed by Councillor P Mills
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

A.4459 TO RECEIVE A COPY OF THE PRESENTATION FROM BID CAMBORNE ON THE SIGNAGE PROJECT AND AGREE ACTION

There was some discussion from members about the signage proposals and who would maintain them after they were installed. There were also points raised surrounding design and it's links to Camborne's heritage. There was a general consensus that further discussion should take place to ensure that plans are made for the future of the signage.

A.4459.2 RESOLVED: that a copy of a presentation from BID Camborne on a signage programme was received, and that an informal meeting be held with relevant parties to discuss the project

Proposed by Councillor P Mills
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

A.4460 THAT THE COUNCIL RESOLVES, UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

A.4460.2 RESOLVED: that the press and public were excluded due to the confidential nature of the business to be discussed

Proposed by Councillor R Weatherburn
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

A.4461 TO RECEIVE A WRITTEN REPORT FROM THE RESPONSIBLE FINANCE OFFICER ON THE REVENUE BUDGET AND 3-YEAR FINANCIAL PLAN FOR THE AMENITIES COMMITTEE FOR 2024/25, AND AGREE ACTION

The Responsible Finance Officer reported that there were some new budget areas, and that there were increases in some areas such as Amenities Operations. It was discussed that some money had been taken from EMR's, and that these areas would need to be built back up moving forward.

A.4461.2 RESOLVED: that the written report from the Responsible Finance Officer on the draft Revenue Budget for 2024/25 and three-year financial plan was received

Proposed by Councillor P Mills
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

A.4462

TO RECEIVE THE DRAFT REVENUE BUDGET FOR THE AMENITIES COMMITTEE FOR 2024/25 – AND 3-YEAR FINANCIAL PLAN AND AGREE ACTION

There was discussion around elements of the budget, including weed control, and developments at Troon Park. The Amenities and Projects Officer reported that the approved weedkiller treatment would be used in the spring, and that the team were going to begin looking at redeveloping the green space at Troon. It was reported that as this was only a projection, figures may change as the years go on depending on projects being undertaken at the time and approval from Council.

Cllr J Morgan requested that thanks to the Responsible Finance Officer and staff team were given for their hard work.

A.4462.2

RESOLVED: that the draft revenue budget for the Amenities Committee for 2024/25 and 3-year financial plan was received and approved

Proposed by Councillor J Ball
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

A.4463

TO RECEIVE A REPORT FROM THE AMENITIES AND PROJECTS OFFICER AND DEPUTY PROPER OFFICER REGARDING AMENITIES EQUIPMENT, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities and Projects Officer reported on the new equipment needed for the team, and the benefits the new equipment would bring to the team. It was discussed that Councillors were happy to support new equipment at the value of up to £10,000 if electric and environmentally friendly options were researched also.

A.4463.2

RESOLVED: that the report from the Amenities and Projects and Deputy Proper Officer was received and the purchase of the new equipment was approved, with electric options investigated for viability, but should this not be possible proceed with the proposed equipment and budget up to £10,000 was authorised,

Proposed by Councillor Z Fox
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

A.4464

TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES AND PROJECTS OFFICER AND DEPUTY PROPER OFFICER

The Amenities and Projects Officer reported to members on the changes to the Amenities Team staffing. He discussed how he had taken on a more active role with the team, and that he felt this was beneficial to them. He noted that staff had been exemplary in dealing with changes, and that they were working together on new projects and ideas. It was reported that Forests for Cornwall had approached the Town Council to ask if we could work with them on a tree planting initiative, and it was decided that this would be researched further to ensure this project could go ahead sustainably.

A.4464.2

RESOLVED: that the verbal report from the Amenities and Projects and Deputy Proper Officer was received, and that the Forests for Cornwall initiative was approved, with more research to be taken to ensure its sustainability

Proposed by Councillor P Mills

Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 19.28pm.

SIGNED BY THE CHAIRMAN.....

DATE

