

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 8<sup>th</sup> June 2023 at 6.30pm**

## PRESENT:

|                                 |                             |
|---------------------------------|-----------------------------|
| <b>Councillor Z Fox</b>         | <b>Chairman</b>             |
| <b>Councillor J Ball</b>        | <b>Vice Chairman</b>        |
| <b>Councillor D Atherfold</b>   | <b>from point mentioned</b> |
| <b>Councillor R Congdon</b>     |                             |
| <b>Councillor J Cosgrove</b>    |                             |
| <b>Councillor C Godolphin</b>   |                             |
| <b>Councillor N Heather</b>     |                             |
| <b>Councillor C Lawrence</b>    |                             |
| <b>Councillor L McDonald</b>    |                             |
| <b>Councillor P Mills</b>       |                             |
| <b>Councillor R Weatherburn</b> |                             |
| <b>Councillor D Wilkins</b>     |                             |
| <b>Councillor M Williams</b>    |                             |

## IN ATTENDANCE:

**Samantha Hughes, Town Clerk; Rose Hitchens-Todd, Engagement Officer; Sally Williams, Committee Support Officer; Sgt Murray Styles, Neighbourhood Team Leader from Devon and Cornwall Police, John Sweet, ASB Officer and three members of the public**

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### **C.5832 SAFETY PROCEDURES**

The Chairman explained the safety procedures to all present.

### **C.5833 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**C.5833.2 RESOLVED: that the apologies from Councillors Dalley, Miles, Morgan, Tal-E-Bot and Weedon for non-attendance and Councillor Atherfold for late attendance of the Full Council Meeting held on 8<sup>th</sup> June 2023, were received**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5834 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillor C Godolphin declared an interest in Agenda Item 26 as he was a tenant of Coastline Housing. He would not vote on that item.

**C.5835 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS**

There were no written requests for dispensations.

**C.5836 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman spoke about the Tamar Bridge Toll Campaign and she explained that further details of the campaign will be forwarded to Councillors for their information. The campaign will then be added to the Full Council meeting agenda for July so that it can be discussed further; with the potential for a letter of support for the campaign being drafted from Camborne Town Council.

The Cornwall Council Social Housing consultation is also now taking place, with a separate consultation on allocation policy, and the Chair advised that the link would be circulated to Councillors so that they could participate.

The Chair then gave an update on the civic events that she had attended:

- Marazion Civic Service on 15<sup>th</sup> January 2023
- St Ives Feast Mayor's Parade on 5<sup>th</sup> February 2023
- St Ives Feast Silver Ball Blessing on 6<sup>th</sup> February 2023
- Buffet with Brian Terry and Fairtrade visitors from Rwanda on 3<sup>rd</sup> March 2023
- Camborne Old Cornwall Society on 18<sup>th</sup> April 2023
- Falmouth Town Mayor's Civic Service on 23<sup>rd</sup> April 2023

- Flora Day coffee with the Mayor on 5<sup>th</sup> May 2023
- Annual formal Reception at RAF St Mawgan on 3<sup>rd</sup> May 2023
- St John's School Coronation Tea Party on 5<sup>th</sup> May 2023
- Penzance Mayor Choosing Ceremony on 9<sup>th</sup> May 2023
- Truro Annual Mayor Making Ceremony on 15<sup>th</sup> May 2023
- Bodmin Mayor Making Ceremony on 18<sup>th</sup> May 2023
- Camborne Pride on 20<sup>th</sup> May 2023
- Falmouth Mayor Making Ceremony on 22<sup>nd</sup> May 2023
- Newquay Mayor Making Ceremony on 31<sup>st</sup> May 2023
- Troon Serpentine Dance and Tea Treat Revival, organised by Sustrust, on 4<sup>th</sup> June 2023

**C.5837 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 2<sup>ND</sup> MAY 2023 AND THE CHAIRMAN TO SIGN THEM**

**C.5837.2 RESOLVED: that the minutes of the meeting of this committee held on 2<sup>nd</sup> May 2023 were received, approved and signed by the Chairman**

Proposed by Councillor Z Fox  
 Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

Councillor D Atherfold entered the meeting at 6:36pm.

**C.5838 TO RECEIVE AND APPROVE THE REDACTED MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 2<sup>ND</sup> MAY 2023 AND THE CHAIRMAN TO SIGN THEM**

**C.5838.2 RESOLVED: that the redacted minutes of the meeting of this committee held on 2<sup>nd</sup> May 2023 were received, approved and signed by the Chairman**

Proposed by Councillor Z Fox  
 Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5839 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE ANNUAL TOWN COUNCIL HELD ON 11<sup>TH</sup> MAY 2023 AND THE CHAIRMAN TO SIGN THEM**

Two errors had been noted prior to the meeting and these had been amended.

**C.5839.2 RESOLVED: that the amended minutes of the meeting of the Annual Town Council held on 11<sup>th</sup> May 2023 were received, approved, and signed by the Chairman**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously by all those entitled to vote.

**C.5840 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETING:**

- i) PLANNING & DEVELOPMENT MEETING HELD ON 4<sup>TH</sup> MAY 2023**

**C.5840.2 RESOLVED: that the Minutes of the Planning and Development Meeting held on 4<sup>th</sup> May 2023 were received**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5841 TO RECEIVE THE MINUTES OF THE FOLLOWING WORKING PARTIES:**

- i) EVENTS WORKING PARTY 12<sup>TH</sup> May 2023**
- ii) PUBLIC ESTATE AND DEVOLUTION WORKING PARTY HELD ON 24<sup>TH</sup> MAY 2023**
- iii) LARGE PROJECTS WORKING PARTY HELD ON 24<sup>TH</sup> MAY 2023**
- iv) REDACTED LARGE PROJECTS WORKING PARTY HELD ON 24<sup>TH</sup> MAY 2023**

**C.5841.2**                    **RESOLVED: that the minutes of the Events Working Party held on 12<sup>th</sup> May 2023, the Public Estate and Devolution Working Party held on 24<sup>th</sup> May 2023, the Large Projects Working Party held on 24<sup>th</sup> May 2023 and the redacted minutes of the Large Projects Working Party held on 24<sup>th</sup> May 2023 were received en bloc**

Proposed by Councillor Z Fox  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**C.5842**                    **TO NOTE THE MINUTES AND NOTES OF:**

- i)        CCTV MANAGEMENT MEETING HELD ON 27<sup>TH</sup> MARCH 2023**
  
- ii)       DRAFT ACTION NOTES CAMBORNE, POOL, ILLOGAN, REDRUTH AND MINING VILLAGES COMMUNITY NETWORK MEETING HELD ON 26<sup>TH</sup> APRIL 2023**
  
- iii)      CAMBORNE, POOL, ILLOGAN, REDRUTH AND MINING VILLAGE PLACE SHAPING BOARD HELD ON 17<sup>TH</sup> MAY 2023**

**C.5842.2**                    **RESOLVED: that the Minutes and Notes of the CCTV Management meeting held on 27<sup>th</sup> March 2023, the Camborne, Pool, Illogan, Redruth and Mining Villages Community Network meeting held on 26<sup>th</sup> April 2023 and the Camborne, Pool, Illogan, Redruth and Mining Villages Place Shaping Board meeting held on 17<sup>th</sup> May 2023 were received and noted en bloc**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5843**                    **MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

Councillor Wilkins stated that he had attended the Royal British Legion Barbeque and he asked whether the Mayor could send her apologies for her non-attendance. The Chair replied that this had already been done.

Councillor Cosgrove stated that Councillor Miles had requested that no decisions be made on Kerrier Way plans until after the Climate

Action and Nature Recovery meeting. It was explained that no decisions would be made prior to this and that there would be ample time for consultation on the plans before decisions were made.

Councillor Cosgrove asked whether the CCTV meeting minutes could be presented more formally in future. It was agreed that this would be put to the next CCTV meeting.

The Chair took the next two agenda items together.

**C.5844 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES).**

This was taken in conjunction with the following Agenda Item.

**C.5845 TO RECEIVE A VERBAL UPDATE FROM INSPECTOR WAYNE HICK FROM DEVON AND CORNWALL CONSTABULARY AND AGREE ACTION**

The ASB Officer explained that he was now the ASB Case Worker for the local area. He explained that his role was to act as a conduit working alongside the police and at the same time he wishes to work alongside the Council.

The Mayor then asked the ASB Officer if he would remain in the meeting in order to hear Councillors concerns. She then asked Councillor Mills to explain the complaint that had been received from the Produce Market. The complaint had been reported to the Council, but the ASB Officer said that it should really be reported to himself and the police.

Apologies had been received from Inspector Wayne Hick but Sgt Murray Styles, Neighbourhood Team Leader, attended in his place. He explained that his team had recently been inundated with demand but that they would ensure that the Produce Market is covered. The Police sometimes have their own stall in the market which ensures that they have a presence, however, they do also like to move location so that they cover the outlying villages as well. He explained that staffing levels were prohibitive to manage the town for every situation, but that people should dial 999 if they felt threatened. It was his aim to have the Neighbourhood Team out and visible as much as possible. They will also be working with the ASB Officer to target the individuals who are causing some of the issues.

Finally, Sgt Styles explained that there was a new system for identifying crime trends and he offered to bring the report to the next meeting. This was warmly welcomed.

Two members of the public who were present wished to speak to Councillor Morgan. Unfortunately, Councillor Morgan had given his apologies for the meeting and so they were given his contact details instead.

The last member of the public to speak wished to address two issues. He spoke about Cornwall Highway's response to the Town Council's request to have signage erected at the level crossings. As Cornwall Highways were not able to help then he queried why the level crossings must remain closed for such a long time and wondered if this could be reduced.

He also spoke about his concerns about Cornwall Highways proposed 20mph restrictions across the wider area. He felt that this had not been well thought through and that it might cause further congestion than already existed. He also wondered if the bus times would need to change as a result and whether this would mean that many of the speed humps could then be removed. One Councillor replied that Cornwall Council had already been contacted regarding the removal of speed humps and that the Council had been informed by them that this would not be happening.

**C.5845.2                    RESOLVED: that a verbal update from Sergeant Murray Styles from Devon and Cornwall Constabulary was received**

Proposed by Councillor Z Fox  
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

**C.5846                    TO RECEIVE VERBAL OR WRITTEN UPDATES FROM MEMBERS ON OUTSIDE ORGANISATIONS MEETINGS ATTENDED SINCE THE LAST FULL COUNCIL AND AGREE ACTION**

A written report was received from Councillor Lawrence regarding the South Crofty Liaison meeting that he had attended on 24<sup>th</sup> May 2023.

Councillors felt that the report highlighted how very good this was becoming for Camborne in terms of the local economy and employment prospects.

**C.5846.2**                    **RESOLVED: that a written update from Councillor Lawrence on the South Crofty Liaison meeting held on 24<sup>th</sup> May 2023 was received**

Proposed by Councillor Z Fox  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

**C.5847**                    **TO RECEIVE VERBAL UPDATES FROM CORNWALL COUNCILLORS FOR THE PARISH AND AGREE ACTION**

There were no Cornwall Councillors for the Parish present at the meeting and so Councillors asked whether they could be in receipt of written reports from each for future meetings.

**C.5847.2**                    **RESOLVED: that a request for written reports from Cornwall Councillors for the Parish for future meetings was approved**

Proposed by Councillor C Godolphin  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

The Chair then advised the meeting that the next Agenda Item was to be moved to the private session.

**C.5848**                    **TO RECEIVE A RESPONSE FROM CORNWALL HIGHWAYS REGARDING CAMBORNE TOWN COUNCIL'S REQUEST FOR SIGNAGE AT THE LEVEL CROSSINGS IN CAMBORNE AND AGREE ACTION**

Councillors discussed the response that had been received from Cornwall Highways. It was felt that a response should be drafted, in which the variety of questions and proposals that Councillors had discussed during the meeting could be noted.

**C.5848.2**                    **RESOLVED: that a response from Cornwall Highways regarding Camborne Town Council's request for signage at the level crossings in Camborne was received and that Councillor Cosgrove draft a response to Cornwall Highways, to be signed off by the Chair and the Clerk, was approved**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved by a majority.



**C.5849 TO RECEIVE WRITTEN INFORMATION REGARDING COMMITTEE MEMBERSHIP AND AGREE ACTION**

**C.5849.2 RESOLVED: that written information regarding Committee membership was received**

Proposed by Councillor Z Fox  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**C.5850 TO RECEIVE A LOCAL PRIORITISATION FRAMEWORK DOCUMENT FOR CAMBORNE, POOL, ILLOGAN, REDRUTH, HAYLE, THE MINING VILLAGES AND GWINEAR-GWITHIAN REGARDING FUNDING FROM THE COMMUNITY LEVELLING UP PROGRAMME AND AGREE ACTION**

The Chair explained that there was some funding that would be available through the fund but that due to the expansion of the Local Area Partnership the Council would be in competition with a wider area. However, Councils were being invited to bid to the fund. Consequently, it was important to have strong representation at the meetings and it was agreed that a member of staff would be there to represent the Council's interests.

**C.5850.2 RESOLVED: that a Local Prioritisation Framework Document for Camborne, Pool, Illogan, Redruth, Hayle, the Mining Villages and Gwinear-Gwithian regarding funding from the Community Levelling Up Programme was received and noted**

Proposed by Councillor Z Fox  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**C.5851 TO RECEIVE A LETTER OF RESIGNATION FROM COUNCILLOR WILKINS FROM THE FINANCE & GENERAL PURPOSES COMMITTEE AND TO APPOINT A COUNCILLOR TO THE VACANCY**

**C.5851.2 RESOLVED: that a letter of resignation from Councillor Wilkins from the Finance & General Purposes Committee was received and that Councillor McDonald be appointed to the vacancy, was approved**

Proposed by Councillor J Ball  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5852 TO RECEIVE NOTICE OF CORNWALL COUNCIL PUBLIC SPACES PROTECTION ORDER RENEWALS AND AGREE ACTION**

The renewals for Camborne Town Council spaces were staying as they were so, as there were to be no changes to the Council's public spaces, no further action was needed.

**C.5852.2 RESOLVED: that notice of Cornwall Council Public Spaces Protection Order renewals were received and noted**

Proposed by Councillor Z Fox  
Seconded by Councillor D Wilkins

On a vote being taken the matter was approved unanimously.

**C.5853 TO RECEIVE CONFLICT OF INTEREST DOCUMENTATION, CONCERNING THE NEWLY APPOINTED EXTERNAL AUDITORS, BDO LLP, AGREE ACTION AND THE CLERK AND CHAIRMAN TO SIGN**

The Clerk explained that it was a legal requirement for the Council to confirm that they had no conflict of interest with BDO. It was also explained that Council's have no say in who is appointed to be external auditor.

**C.5853.2 RESOLVED: that conflict of interest documentation concerning the newly appointed external auditors, BDO LLP, was received, approved and signed by the Clerk and the Chairman**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5854 TO RECEIVE UPDATED CONSULTATION DOCUMENTATION REGARDING THE INTRODUCTION OF 20MPH ZONES AND AGREE ACTION**

It was felt that 20mph zones in the local villages were a really positive move, but there was some doubt as to how it would be policed.

There was to be a Public Consultation in July and Councillors were encouraged to put in their responses once the consultation opened.

**C.5854.2**            **RESOLVED: that updated consultation documentation regarding the introduction of 20mph zones was received and noted**

Proposed by Councillor C Godolphin  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5855**            **TO RECEIVE RECOMMENDATIONS FROM THE EVENTS WORKING PARTY, HELD ON 12<sup>TH</sup> MAY 2023, AGREE ACTION AND AUTHORISE EXPENDITURE**

**C.5855.2**            **RESOLVED: that the recommendation from the Events Working Party held on 12<sup>th</sup> May 2023 that Full Council approve the Lantern Parade Plan for 2023, was approved and that the associated expenditure of £17,297 be taken from Cost Code 140 / 5530, was authorised**

Proposed by Councillor J Ball  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

**C.5855.3**            **RESOLVED: that the recommendation from the Events Working Party held on 12<sup>th</sup> May 2023 that Full Council approve the library activities for Christmas, was approved and that the budget of £1,140 be taken from the Events budget (Cost Code 130 / 4665), was authorised**

Proposed by Councillor J Ball  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**C.5856**            **TO RECEIVE A MOTION FROM COUNCILLOR HEATHER REGARDING COASTLINE HOUSING AND AGREE ACTION**

**C.5856.2**            **RESOLVED: that a motion from Councillor Heather regarding Coastline Housing was received and that his question ' Have you tenants (and if so how many) housed within your post 1990 developments who have previously been resident in pre 1990 developments within your organisation' be sent to Coastline Housing, was approved**

Proposed by Councillor N Heather  
Seconded by Councillor P Mills

On a vote being taken the matter was approved by a majority.

**C.5857**                    **THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**C.5857.2**                **RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public were excluded due to the confidential nature of the business to be discussed**

Proposed by Councillor Z Fox  
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

**C.5858**                    **TO RECEIVE THE END OF THE YEAR CCTV MANAGEMENT REPORT AND AGREE ACTION**

A Councillor noted that the CCTV for Rosewarne Car Park was not appearing in the report. It was felt that this should be reported so that the omission could be checked.

Another Councillor felt that, following on from the discussion about anti-social behaviour earlier in the meeting, the CCTV in the square should be utilised more often.

**C.5858.2**                **RESOLVED: that the end of the year CCTV Management Report was received**

Proposed by Councillor C Godolphin  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.5859**                    **TO RECEIVE A WRITTEN DOCUMENT CONCERNING THE PASSMORE EDWARDS BUILDING AND AGREE ACTION**

**C.5859.2**                **RESOLVED: that a written document concerning the Passmore Edwards Building was received**

Proposed by Councillor Z Fox  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

**C.5860**                    **TO RECEIVE QUOTES FOR BLINDS FOR THE PASSMORE EDWARDS BUILDING, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Clerk explained that blinds were needed for both floors of the Passmore Edwards Building but that the quotes for approval were only for the ground floor at this point. Information from the companies had highlighted that blinds might not be suitable for the Council Chamber so, following further investigation, this would be brought back to a future meeting.

Three quotes had been sought and whilst quotes were comparable, it was felt that the company that had supplied the original blinds would be able to match the new with the existing blinds. However, some Councillors felt that as there was virtually no difference in price that the more local company should be chosen.

**C.5860.2                    RESOLVED: that quotes for blinds for the Passmore Edwards Building were received, the quote from Beaver Blinds was approved and the expenditure of £990.00 from Cost Code 120 / 4740 was authorised**

Proposed by Councillor D Atherfold  
Seconded by Councillor M Williams

On a vote being taken the matter was approved by a majority.

The Chairman closed the Meeting at 19.58 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

