

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 8th February 2024 at 6.30pm

PRESENT:

Councillor Z Fox	Chairman
Councillor J Ball	Vice Chairman
Councillor D Atherfold	
Councillor R Congdon	
Councillor J Cosgrove	
Councillor C Godolphin	
Councillor C Lawrence	
Councillor L McDonald	
Councillor N Miles	
Councillor P Mills	
Councillor D Ragan	
Councillor R Tal-E-Bot	
Councillor R Weatherburn	
Councillor M Williams	

IN ATTENDANCE:

Samantha Hughes, Town Clerk; Dave Garwood, Amenities & Projects Officer and Deputy Proper Officer; Jane Weston, HR Officer; Rose Hitchens-Todd, Head of Community and Culture; and eight members of the public.

C.6048 SAFETY PROCEDURES

The Chairman explained the safety procedures to all present.

C.6049 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.6049.2 RESOLVED: that the apologies from Councillor V Dalley, Councillor N Heather, Councillor J Morgan and Councillor S Weedon for non-attendance of the Full Council Meeting held on 8th February 2024, were received

Proposed by Councillor Z Fox
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.6050 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillors Ball, Cosgrove & Fox declared interests in Agenda items 25, 26 & 29 as they were members of the Town Deal board.

C.6051 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS

Written requests for dispensations were in place for Councillors Ball, Cosgrove and Fox.

C.6051.2 RESOLVED: that the written requests for dispensations in place for Councillors Ball, Cosgrove, Dalley and Fox, were noted

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6052 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that she had attended:

- St Ives Feast on 4th & 5th February 2024

The Chairman expressed that volunteers were needed to help set up for Friday Farmers Market in both the morning and afternoon, if anyone was willing to help.

The Chairman reported that she was hosting an event in the Passmore Edwards Building for part of International Women's Day on 8th March and that there was no process in place for internal bookings but expressed to other Councillors that they could also book rooms if they required.

C.6053 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 11TH JANUARY 2024 AND THE CHAIRMAN TO SIGN THEM

C.6053.2 RESOLVED: that the minutes, as amended, of the meeting of Full Council held on 11th January 2024, were received, approved, and signed by the Chairman

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously by those entitled to vote.

C.6054 TO RECEIVE AND APPROVE THE REDACTED MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 11TH JANUARY 2024 AND THE CHAIRMAN TO SIGN THEM

C.6054.2 **RESOLVED: that the redacted minutes, as amended, of the meeting of Full Council held on 11th January 2024, were received, approved, and signed by the Chairman**

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously by those entitled to vote.

C.6055 **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:**

- i) Planning & Development Committee 9th January 2024**
- ii) Amenities Committee 25th January 2024**
- iii) Staffing Committee Redacted 31st January 2024**

C.6055.2 **RESOLVED: that the Minutes of the Planning & Development Committee on 9th January 2024, Amenities Committee on 25th January 2024, and the Staffing Committee Redacted 31st January 2024, were received**

Proposed by Councillor Z Fox
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.6056 **TO RECEIVE THE MINUTES OF THE FOLLOWING WORKING PARTY MEETINGS:**

- i) Youth Council Working Party 2nd February 2024**
- ii) Large Projects Working Party 8th January 2024**
- iii) Large Projects Working Party Redacted 8th January 2024**

Councillor Williams highlighted an error in the Youth Council minutes, that the nominations and elect a chairman was listed incorrectly.

C.6056.2 **RESOLVED: that the Minutes of the Youth Council Working Party 2nd February 2024, Large Projects Working Party 8th January 2024 and Large Projects Working Party Redacted 8th January 2024, were received**

Proposed by Councillor Z Fox
Seconded by Councillor P Mills

On a vote being taken the matter was approved by a majority.

C.6057 **TO RECEIVE THE TOWAN PARTNERSHIP MINUTES 18TH OCTOBER 2023**

C.6057.2 RESOLVED: that the Minutes of the Towan Partnership 18th October 2023, were received

Proposed by Councillor Z Fox
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

C.6058 TO RECEIVE THE CAMBORNE, POOL, ILLOGAN, REDRUTH, HAYLE, GWINEAR-GWITHIAN AND MINING VILLAGES, COMMUNITY AREA PARTNERSHIP MINUTES 11TH OCTOBER 2023

C.6058.2 RESOLVED: that the Minutes of the Camborne, Pool, Illogan, Redruth, Hayle, Gwinear-Gwithian and Mining Villages, Community Area Partnership 11th October 2023, were received

Proposed by Councillor C Godolphin
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

C.6059 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

C.6060 TO RECEIVE A VERBAL UPDATE FROM DEVON AND CORNWALL CONSTABULARY AND AGREE ACTION

PC Mayes from Devon and Cornwall Constabulary informed members that there had been some positive actions in Camborne. They reported that there had been two closure notices placed on houses in Camborne Town Centre. 1 had been fully granted and shut down for 3 months closure, the other property was due to be re-heard.

They reported that the tents had now been removed from Camborne churchyard.

They explained that there were measures in place to deal with Criminal Behaviours in the High Street with the CPW process, they explained they had drawn up 10 protection warning notices and the escalation process with those was a bit quicker.

One councillor asked for an explanation on begging within the Town.

The Chairman thanked PC Mayes for some positive news and recent actions.

C.6060.2 RESOLVED: that a verbal update from Devon and Cornwall Constabulary was received

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6061 TO RECEIVE WRITTEN OR VERBAL UPDATES FROM CORNWALL COUNCILLORS FOR THE PARISH AND AGREE ACTION

There were no written or verbal updates.

C.6062 TO RECEIVE VERBAL OR WRITTEN UPDATES FROM MEMBERS ON MEETINGS OF OUTSIDE ORGANISATIONS ATTENDED SINCE THE LAST FULL COUNCIL MEETING, AND AGREE ACTION

Councillor Miles reported on his attendance of the Protected Community Meeting, and an application which had been made across the whole Parish, for large groups to plant more trees.

Councillor Mills reported on her attendance at the deaf centre AGM, and that BSL lessons were reinstated on a Thursday if anyone was interested.
She reported that the Spinney was tidying up and improving.

C.6062.2 RESOLVED: that verbal reports from Councillor Miles and Councillor Mills on meetings attended of outside organisations since the last Full Council meeting, was received

Proposed by Councillor Z Fox
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.6063 TO RECEIVE A VERBAL PRESENTATION FROM CORNWALL COUNCIL REGARDING THE DOLCOATH OFFICES AND FUTURE PLANS AND AGREE ACTION

Peter Marsh, a representative from Cornwall Council talked to members at length about the Dolcoath site closure and that the site had been declared surplus to requirements in July last year and now up for sale, and the reasons behind the closure of the site. He explained other sites that would be used for Council Services in the future to continue engagement with the public. He reported that there had been interest in the Dolcoath site across various sectors. He asked members to consider what they would like the site to be used for as the council were due to go to cabinet soon.

Peter Marsh briefly discussed what had happened at the Heartlands site which had closed at the end of January. He explained the site was still with the trustees and administrators,

and the Council were not back in control but still custodians of the site and that the Council were keen on establishing a future for the site. Members asked if the protected status was guaranteed and Peter said there were no plans to change the site, but buildings could be re-purposed.

Members discussed the Dolcoath site and asked if Cornwall Council would provide accurate energy and utilities costs as there had been discrepancies and asked for an explanation of what a Safe and Well hub was.

Members expressed their concerns that the site would be closed, losing business space and services would be moved out of the Parish. They also shared concerns that public would be confused on where to find the services and the impact on services having to share office space, which was already at capacity.

Many members expressed concerns that the decision to close the site had not been shared correctly in the first instance and that their opinions on future plans would not be listened to. Members proposed that they should respond out of courtesy to Cornwall Council, but their response needed more thought and deferred for a more informed decision to be made regarding ideas for future plans of the site. Members were informed that Cornwall Council were due to meet on 20th March 2024, any thoughts would have to be submitted before that date.

C.6063.2 RESOLVED: that the verbal presentation from Cornwall Council regarding the Dolcoath Offices and future plans, was received

Proposed by Councillor Z Fox
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.6063.3 RESOLVED: that the members ideas for future plans for the Dolcoath Offices site to Cornwall Council be deferred to the next Full Council Meeting, was approved

Proposed by Councillor Z Fox
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.6064 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There was no Public Participation.

C.6065

TO RECEIVE A GRANT APPLICATION, AND RFO CHECKLIST FOR, LOWENDER CIO (GENERAL POWER OF COMPETENCE), AGREE ACTION AND AUTHORISE EXPENDITURE.

Members discussed concerns that the application was received with a very short time scale and it was an expensive application. The Town Clerk explained that they had now received accurate accounts from Lowender CIO and that members could consider a contribution to the application and not the full amount. They discussed if match funding had been an option and had public transport been considered. There was no representative for the application present, but several members explained that the event was to be held via a series of workshops and end with a large event which would benefit over 1,000 school children in the Parish.

Members proposed that they should grant £4,000 towards the event based on the accounts that were received.

C.6065.2

RESOLVED: that the Grant Application, and RFO checklist, Lowender CIO (General Power of Competence), was received and expenditure of £4,000 for the Grant Application, was approved

Proposed by Councillor M Williams

Seconded by Councillor P Mills

On a vote being taken the matter was approved by a Majority.

Votes against included Councillor C Godolphin who asked for his vote to be recorded.

C.6066

TO APPOINT MEMBERS TO A WORKING PARTY TO LOOK AT THE ANNUAL RESIDENTS SURVEY AND REPORT BACK TO FULL COUNCIL

Councillor Mills shared concerns that a working party would hinder members being able to attend as working parties were currently held during the day and Councillors have varied work commitments. She proposed that the Residents Survey was added to all the committees to review and that the decision to appoint a working party would be deferred to June. She also said it was right for all members give decisions and by being added to Committees it would allow informed discussion and feedback for a more inclusive approach.

Both the Town Clerk and Head of Community and Culture explained the members had already resolved in December to bring back the decision to form a working party to this meeting. They also explained that all Working Parties were currently held in the day. The Town Clerk also outlined that they would be going against their own decision within 6 months, and they should have had signatures and new evidence.

Some members shared their concerns that 6 months had passed since the annual survey and the community hadn't been made aware of any findings. They also shared concerns that without a working party, there would be a delay in conclusions.

C.6066.2 RESOLVED: that the decision to appoint members to a Working Party, to look at the Annual Residents Survey be deferred until June and add the review of the survey for committees to consider, was approved

Proposed by Councillor P Mills
Seconded by Councillor R Tal-E-Bot

On a vote being taken the matter was approved by a majority.

Votes against included Councillor C Godolphin who asked for his vote to be recorded.

C.6067 TO RECEIVE A WRITTEN REPORT FROM THE TOWN CLERK AND RFO REGARDING INSURANCE FOR CAMBORNE TOWN COUNCIL AND AGREE ACTION

Members were given two options in the written report regarding Insurance. Option 1 was to go back out for tender, for an Insurance Provider or Option 2 was to go to an insurance broker for quotations from appropriate insurance providers.

The Chairman proposed that members approved option 2 and that the associated information would be brought back to a future meeting for approval.

C.6067.2 RESOLVED: that a written report from the Town Clerk and RFO regarding insurance for Camborne Town Council, was received

Proposed by Councillor Z Fox
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.6067.3 RESOLVED: that option 2 for the insurance for Camborne Town Council, with the associated work and information brought back to a future meeting, was approved

Proposed by Councillor Z Fox
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.6068 TO RECEIVE ADDITIONAL INFORMATION RECEIVED IN RELATION TO THE GRANT APPLICATION FROM TREVITHICK DAY COMMITTEE AND AGREE ACTION

The Chairman explained that they had received up to date accounts, but they were not satisfactory. The Town Clerk explained that she had requested accurate accounts and that the current information just be received.

Members noted that the Trevithick Day Committee should clarify their status as a charity as it was not on the documents.

C.6068.2 RESOLVED: that the additional information received in relation to the Grant Application from Trevithick Day Committee, was received

Proposed by Councillor Z Fox

Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.6069 TO RECEIVE CORRESPONDENCE FROM CAMBORNE PRODUCE ASSOCIATION REGARDING ENYS ROAD ALLOTMENTS AND THEIR CONSTITUTION AND AGREE ACTION

Members received information from Camborne Produce Association that they would cease to be a CIO and revert back to a properly constituted Allotment Association.

C.6069.2 RESOLVED: that the correspondence from Camborne Produce Association regarding Enys Road allotments and their constitution, was received and that they revert to an Allotment Association, was approved

Proposed by Councillor M Williams

Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

C.6070 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

C.6070.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public were excluded due to the confidential nature of the business to be discussed with the exception of a representative from ITEC, ICT providers

Proposed by Councillor C Godolphin

Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

The members of the public left the meeting. With the exception of Josh Meenaghan from ITEC who joined the meeting online.

C.6071

**TO RECEIVE A PRESENTATION FROM OUR ICT PROVIDERS
ON RECOMMENDED UPGRADES TO OUR SYSTEMS
i) WRITTEN REPORT FROM THE TOWN CLERK AND RFO IN
RELATION TO THE ABOVE
AGREE ACTION AND AUTHORISE EXPENDITURE**



Josh Meenaghan from ITEC left the meeting at 8.21pm

C.6071.2

RESOLVED: that a presentation from our ICT providers and a written report from the Town Clerk and RFO was received, that members approved ITEC to roll-out the project and expenditure of £11,964.38, taken from Infrastructure Upgrades EMRs (EMR335), was approved and the ongoing revenue expenditure of £3,081 per annum for Office 365 Premium Accounts for all Staff and Councillors with expenditure from ICT Provision and Support budget code (4620) was approved

Proposed by Councillor J Cosgrove
Seconded by Councillor R Congdon

On a vote being taken the matter was approved unanimously.

C.6071.3

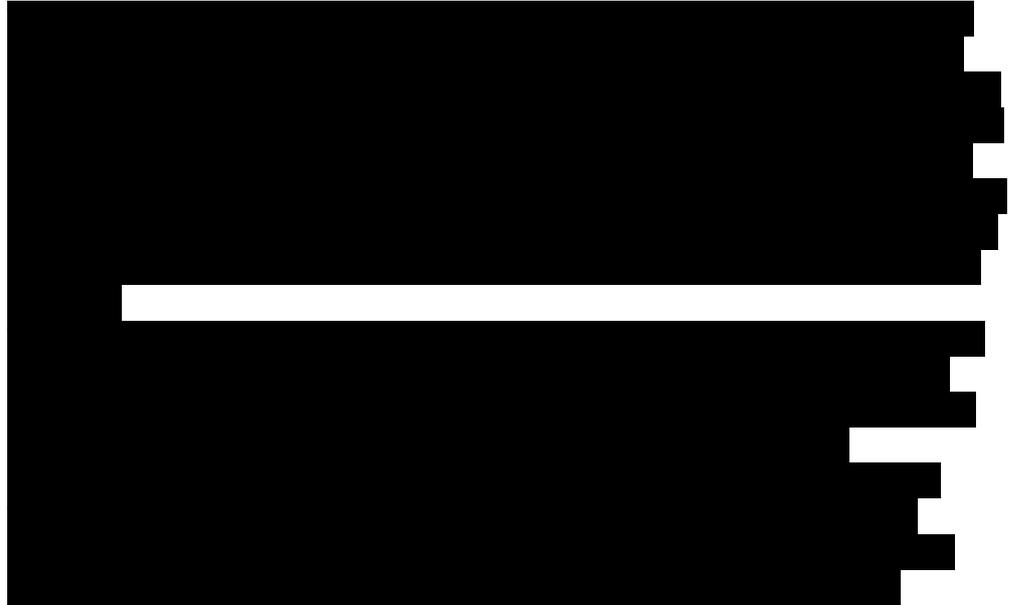
RESOLVED: to propose a 30 minute extension to the meeting at 8.25pm; was approved

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6072

TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES & PROJECTS OFFICER AND DEPUTY PROPER OFFICER REGARDING TOWN DEAL PROJECTS AND RECOMMENDATIONS FROM LARGE PROJECTS WORKING PARTY, AGREE ACTION AND AUTHORISE EXPENDITURE



Member discussed costs of remedial works and expensive build costs, but were re-assured that projects had been through a robust tender process.

C.6072.2 **RESOLVED: that the recommendation from Large Projects Working Party to Full Council, that all underspends for 2023/24 for all standing committees be allocated to the Park Gerry Project at year end; was approved**

Proposed by Councillor J Cosgrove
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6072.3 **RESOLVED: that the recommendation from Large Projects Working Party to Full Council, that option 2 (Reduced scheme 2), using additional funding of £155,186 from EMRs; was approved**

Proposed by Councillor J Cosgrove
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6072.4 **RESOLVED: that verbal update from the Amenities & Projects Officer and Deputy Proper Officer regarding Town Deal Projects and recommendations from Large Projects Working Party; was received**

Proposed by Councillor J Ball
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

C.6073

TO RECEIVE TENDER DOCUMENTS FOR A GROUNDWORKS CONTRACTOR FOR THE KERRIER WAY PROJECT AND AGREE ACTION



C.6073.2

RESOLVED: that the tender documents for Groundworks for the Kerrier Way Green Space; were received and approved and that the Town Clerk commence the formal tender as set out in the Invitation to Tender with a budget authorised from Town Deal Funding of up to £950,000; was authorised

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6073.3

RESOLVED: that the award of the tender be delegated to the Town Clerk, in conjunction with the Chair of Council and the Vice Chair of Council, provided the tender had been conducted in line with the process set out within the Invitation to Tender and that the preferred supplier total did not exceed the estimated budget by more than 10%; was approved

Proposed by Councillor C Godolphin
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.6073.3

RESOLVED: that if either of these conditions vary then the authorisation of the award be brought back to Full Council as a formal report for sign off; was approved

Proposed by Councillor Z Fox
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

C.6074

TO RECEIVE A VERBAL UPDATE FROM THE TOWN CLERK IN RELATION TO SAFER STREETS CCTV FUNDING AND AGREE ACTION

The Town Clerk explained that they were still looking into the new County Hall base and had requested costs but still waiting for the information. She reported that the order for camera updates had been done.

C.6074.2 RESOLVED: that a verbal update from the Town Clerk in relation to Safer Streets CCTV funding, was received

Proposed by Councillor C Godolphin
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

C.6075 TO RECEIVE A DRAFT TR1 AND ASSOCIATED DOCUMENTS FOR THE DOLCOATH ENGINE SITE AND AGREE ACTION

The Town Clerk clarified to members that different options were presented to members at a previous meeting and the Council chose to purchase the site and just do a clean up and look at how much it might cost in the future, but not commit to large sums of money at this point. That was resolved in December. Members also shared concerns about insurance and noted that it should be looked in to.

C.6075.2 RESOLVED: that the draft transfer documents (TP1 & TR1 and transfer plan) for the Dolcoath Engine Site (Dolcoath Mine House) were received and approved, and the execution and sealing thereof in accordance with standing order 25a & b was authorised.

Proposed by Councillor J Cosgrove
Seconded by Councillor J Ball

On a vote being taken the matter was approved by a majority.

C.6075.3 RESOLVED: that minor amendments for the final draft be delegated to the Chairman and Vice Chairman; were approved

Proposed by Councillor L McDonald
Seconded by Councillor Z Fox

On a vote being taken the matter was approved by a majority.

C.6076 TO RECEIVE A DRAFT TR1 AND ASSOCIATED DOCUMENTS FOR THE WHITE HOUSE AND BASSET CENTRE, AGREE ACTION AND AUTHORISE EXPENDITURE

C.6076.2 RESOLVED: that the draft transfer documents (TP1 & TR1 and transfer plan) for The White House and Basset Centre; were received and approved, and the execution and sealing thereof in accordance with standing order 25a & b was authorised

Proposed by Councillor J Ball
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

C.6076.3

RESOLVED: [REDACTED]

Proposed by Councillor Z Fox
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

C.6076.4

RESOLVED: that minor amendments for the final draft be delegated to the Chairman and Vice Chairman; were approved

Proposed by Councillor D Atherfold
Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.45pm.

SIGNED BY THE CHAIRMAN.....

DATE