

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 11th January 2024 at 6.30pm

PRESENT:

Councillor Z Fox	Chairman
Councillor J Ball	Vice Chairman
Councillor D Atherfold	from point mentioned
Councillor R Congdon	
Councillor J Cosgrove	
Councillor V Dalley	
Councillor C Godolphin	
Councillor N Heather	
Councillor C Lawrence	
Councillor L McDonald	
Councillor P Mills	
Councillor J Morgan	
Councillor D Ragan	
Councillor R Tal-E-Bot	
Councillor R Weatherburn	
Councillor S Weedon	
Councillor M Williams	

IN ATTENDANCE:

Samantha Hughes, Town Clerk; Dave Garwood, Amenities & Projects Officer and Deputy Proper Officer; Steve Cantrill, Communications & Engagement Manager; Rose Hitchens-Todd, Head of Community and Culture; Alicia Jouvenaar, Events and Widening Participation Manager; Lottie Stapleton, Library Manager; Caroline Tucker, Library Supervisor; and one member of the public.

C.6018 SAFETY PROCEDURES

The Chairman explained the safety procedures to all present.

C.6019 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.6019.2 RESOLVED: that the apologies from Councillor N Miles for non-attendance of the Full Council Meeting held on 11th January 2024, were received

Proposed by Councillor Z Fox
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.6020 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillors Ball, Cosgrove, Dalley & Fox declared interests in Agenda items 29 as they were members of the Town Deal board, and Councillor V Dalley declared a further interest in Agenda item 30 as she was on the Board of Trustees of the Community Centre.

C.6021 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS

Written requests for dispensations were in place for Councillors Ball, Cosgrove, Dalley and Fox

C.6021.2 RESOLVED: that the written requests for dispensations in place for Councillors Ball, Cosgrove, Dalley and Fox, were noted

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6022 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that she had attended:

- 8th December St Petrocs Carol Service

Councillors were requested to remain after the meeting to discuss IT issues.

C.6023 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 7TH DECEMBER 2023 AND THE CHAIRMAN TO SIGN THEM

C.6023.2 RESOLVED: that the minutes of meeting of Full Council held on 7th December 2023, were received, approved, and signed by the Chairman

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously by those entitled to vote.

C.6024 TO RECEIVE AND APPROVE THE REDACTED MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 7TH DECEMBER 2023 AND THE CHAIRMAN TO SIGN THEM

C.6024.2 RESOLVED: that the redacted minutes of meeting of Full Council held on 7th December 2023, were received, approved, and signed by the Chairman

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously by those entitled to vote.

C.6025 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETING:

- i) **Planning & Development Committee meeting 5th December 2023**
- ii) **Finance & General Purpose Committee 14th December 2023**
- ii) **Staffing Committee Redacted 6th December 2023**

C.6025.2 RESOLVED: that the Minutes of the Planning & Development Committee Meeting on 5th December 2023, Finance & Development Committee on 14th December 2023, and the Staffing Committee Redacted 6th December, were received

Proposed by Councillor Z Fox
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

C.6026 TO RECEIVE THE MINUTES OF THE FOLLOWING:

- i) **Large Projects Working Party 29th November 2023**
- ii) **Large Projects Working Party Redacted 29th November 2023**
- iii) **Large Projects Working Party 1st December 2023**
- iv) **Large Projects Working Party Redacted 1st December 2023**
- v) **Events Working Party 11th December 2023**

C.6026.2 RESOLVED: that the Minutes of the Large Projects Working Party 29th November 2023, Large Projects Working Party Redacted 29th November 2023, Large Projects Working Party 1st December 2023, Large Projects Working Party Redacted 1st December 2023, and Events Working Party 11th December 2023, were received

Proposed by Councillor Z Fox
Seconded by Councillor D Ragan

On a vote being taken the matter was approved unanimously.

C.6027 TO RECEIVE THE SAFER CAMBORNE & REDRUTH MINUTES 13TH NOVEMBER 2023

Councillor Cosgrove highlighted an error in the minutes, stating that Anna Pascoe was listed as a member of the Town Council.

C.6027.2 RESOLVED: that the Minutes of meeting of Safer Camborne & Redruth 13th November 2023 were received

Proposed by Councillor Z Fox
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

C.6028 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

The Chairman referred to the last Full Council minute ref: C.6005, 'Councillor Lawrence informed members that he had attended a meeting of the South Crofty Liaison Group, the report when submitted would be e-mailed to members.

C.6029 TO RECEIVE A VERBAL UPDATE FROM DEVON AND CORNWALL CONSTABULARY AND AGREE ACTION

PCs Mayes and Stafford from Devon and Cornwall Constabulary informed members that there were measures being put in place to bring in Criminal Behaviour Orders as it was a more robust system for tackling criminal behaviour than the current system. The process was to help prevent antisocial behaviour, and to offer advice and support to potential perpetrators, as well as taking forward prosecutions.

C.6029.2 RESOLVED: that a verbal update from Devon and Cornwall Constabulary was received

Proposed by Councillor Z Fox
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

C.6030 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

A member of the public commented on Agenda item 18, querying drainage for Park Gerry to allow for sporting activities, and was informed that that a lot of remedial work would be needed before the facility could be used for sport.

C.6031 TO RECEIVE WRITTEN OR VERBAL UPDATES FROM CORNWALL COUNCILLORS FOR THE PARISH AND AGREE ACTION

Councillor Weeden reported on the Cornwall Volunteers Hope Programme, this was a group hoping to facilitate help for mental health wellbeing in the community. She further reported that there was to be an online event soon by the Cornwall Advocacy Service for Young People which she hoped to attend.

Councillor Morgan submitted a written report updating members on:

- The Church Street road closures.
- The closing of Heartlands.
- The recruitment of an ASBO Officer for the town.
- The policing of the town.
- Antisocial behaviour of residents of homeless shelters in the town.
- Potholes, parking and litter.

C.6031.2 RESOLVED: that a written report from Cornwall Councillor J Morgan, and a verbal report from Cornwall Councillor S Weedon were received

Proposed by Councillor Z Fox
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

C.6032 TO RECEIVE VERBAL OR WRITTEN UPDATES FROM MEMBERS ON OUTSIDE ORGANISATIONS MEETINGS ATTENDED SINCE THE LAST FULL COUNCIL AND AGREE ACTION

Councillor Mills reported on her attendance at a deaf centre, and an NHS project to enable health service access for the deaf. Tree safety works had been done at the Spinney, and grant applications were in progress. The committee were working with the Church and PCSOs to improve safety at the site and engaging with community.

C.6032.2 RESOLVED: that a verbal report from Councillor Mills on meetings attended on outside organisations since the last Full Council meeting, was received

Proposed by Councillor Z Fox
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

C.6033 TO RECEIVE A REPORT FROM THE RESPONSIBLE FINANCE OFFICER REGARDING THE REVENUE BUDGET FOR 2024/2025 AND THREE-YEAR FINANCIAL PLAN

C.6033.2 RESOLVED: that a report from the Responsible Finance Officer regarding the revenue budget for 2024/2025 and three-year financial plan, was received

Proposed by Councillor Z Fox
Seconded by Councillor L McDonald

On a vote being taken the matter was approved by a Majority.

C.6034 TO RECEIVE BUDGET RECOMMENDATIONS AND REVENUE BUDGET FROM THE FINANCE & GENERAL PURPOSES

**COMMITTEE AND SET A BUDGET FOR THE FISCAL YEAR
2024/2025**

**C.6034.2 RESOLVED: that the Draft Revenue Budget of £1,990,167
for 2024/25, and 3 year plan, were approved**

Proposed by Councillor J Cosgrove
Seconded by Councillor V Dalley

On a vote being taken the matter was approved by a Majority.

**C.6034.3 RESOLVED: that that a Precept of £1,528,924 for
2024/2025 was approved**

Proposed by Councillor V Dalley
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved by a Majority.

**C.6035 TO RECEIVE AND NOTE ADVICE RECEIVED REGARDING THE
USE OF PARK GERRY FOR RUGBY**

The legal advice received regarding the contaminated land at Park
Gerry was that it was the land was not suitable for sporting
activities.

**C.6035.2 RESOLVED: that advice received regarding the use of Park
Gerry for playing Rugby was received and noted**

Proposed by Councillor C Godolphin
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

**C.6036 TO RECEIVE AN EVENTS LOOK BACK AT 2023 AND GUIDE
FOR 2024 WITH CALENDAR OF EVENTS AND AGREE ACTION**

**C.6036.2 RESOLVED: that an Events look back at 2023 and Guide for
2024 with calendar of events was received**

Proposed by Councillor Z Fox
Seconded by Councillor L McDonald

On a vote being taken the matter was approved by a Majority.

**C.6037 TO RECEIVE RECOMMENDATIONS FROM THE EVENTS
WORKING PARTY AGREE ACTION AND AUTHORISE
EXPENDITURE**

**C.6037.2 RESOLVED: that the recommendation from the Event
Working Party of a proposed budget of £1,415 for the
Trevithick Day Civic event from budget code 4870/140 Civic
Events; and £650 for library events on Trevithick Day 2024**

from budget code 4600/130 Library Community Activities; were approved

Proposed by Councillor C Godolphin
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6037.3 RESOLVED: that the recommendation from the Events Working Party, 'that the use of the Passmore Edwards building for an art exhibition by Cornwall College, on Trevithick Day 2024, and the Events Manager be actioned to begin the planning of the event'; were approved

Proposed by Councillor Z Fox
Seconded by Councillor D Ragan

On a vote being taken the matter was approved unanimously.

C.6037.4 RESOLVED: that the recommendation from the Events Working Party, 'that expenditure of £1,000 from Budget Code 5530/140 Consultation and Community Engagement, for the Community and Commerce Awards event in 2024'; was approved

Proposed by Councillor L McDonald
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6037.5 RESOLVED: that the recommendation from the Events Working Party, 'that the expenditure of £500 from Cost Code 4600/130 for St Pirans Day event in 2024'; was approved

Proposed by Councillor C Godolphin
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

C.6037.6 RESOLVED: that the recommendation from the Events Working Party, 'that the provisional activities for Fairtrade Fortnight, and the associated maximum expenditure of £415 from budget code 5530/140'; was approved

Proposed by Councillor P Mills
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

C.6038 TO RECEIVE A DRAFT GREEN EVENTS GUIDE FOR 2024 AND AGREE ACTION

Councillor Fox suggested that where possible meat and animal products should be avoided with min of 50% Veg/Vegan options available, and where unavoidable any animal products should be

locally and sustainably produced with regard to the highest standards of animal welfare.

Councillor Dalley reported that at the last civic event at the community centre, there had been comments that the food was not at the usual standard.

Councillor Morgan asked if the Town Council had a vegan or vegetarian only policy the Town Clerk responded that there wasn't. to her knowledge.

Councillor Morgan referred to a Channel 4 documentary which gave information in relation to importing food vs production of meat products in the UK, adding that he would prefer the wording of any decision to be, 'strongly encourage the use of vegan and vegetarian catering'.

After further discussion and debate it was agreed that the guide would be approved with the amendments.

C.6038.2

RESOLVED: that a draft Green Events Guide for 2024, was received and approved with the updates; 'strongly encouraged where possible, that meat and animal products should be avoided, with a minimum of 50% vegan and vegetarian options available. Where unavoidable, animal products used should be locally and sustainably produced with regard to the highest standards of animal welfare'

Proposed by Councillor Z Fox
Seconded by Councillor L McDonald

On a vote being taken the matter was approved by a Majority.

C.6039

TO RECEIVE A DRAFT MEETING SCHEDULE FOR MUNICIPAL YEAR 2024-2025, AND AGREE ACTION

C.6039.2

RESOLVED: that a draft meeting schedule for municipal year 2024-2025, was received

Proposed by Councillor C Godolphin
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.6040

TO RECEIVE A WRITTEN REPORT FROM THE COMMUNICATIONS AND ENGAGEMENT MANAGER REGARDING SOCIAL MEDIA ANALYTICS AND AGREE ACTION

The Communications & Engagement Manager provided a presentation on Analytics emphasising the significant increase in following across the Town Council's media platforms.

C.6040.2 **RESOLVED: that a written report from the Communications and Engagement Manager regarding Social Media was received, with thanks and congratulations to him for a job well done**

Proposed by Councillor Z Fox
Seconded by Councillor D Ragan

On a vote being taken the matter was approved unanimously.

C.6041 **TO RECEIVE A REQUEST FROM PORTREATH PARISH COUNCIL FOR SUPPORT FOR A PROPOSED NETBALL PROJECT IN THE AREA AND AGREE ACTION**

C.6041.2 **RESOLVED: that a request from Portreath Parish Council for support for a proposed Netball Project in the area was received, and that a letter of support be sent, was approved**

Proposed by Councillor J Cosgrove
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6042 **TO RECEIVE A WRITTEN REPORT FROM THE LIBRARY MANAGER REGARDING THE LIBRARY SERVICE AND AGREE ACTION**

The Library Manager reported that the footfall in the library had increased significantly in the last twelve months, through the various activities provided by the library team, and increased promotion. Book issues were not bad, but members were increasing faster than book issues. Online borrowbox and press reader use had massively increased. On visiting libraries through Cornwall recently it was interesting to note that there were not as many physical books in Plymouth and Liskeard libraries, and we are receiving less books recently, Cornwall Council were purchasing less physical books. Councillors were interested in the stats on the various book genres. The only stats available were for across Cornwall, not individual sites, but Camborne was usually rated in the top third of libraries in Cornwall.

C.6042.2 **RESOLVED: that a written report from the Library Manager regarding the Library Service was received**

Proposed by Councillor Z Fox
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

C.6043 **TO RECEIVE A DRAFT MAYORS CADET POLICY FOR 2024 AND AGREE ACTION**

C.6043.2 **RESOLVED: that a draft Mayors Cadet Policy for 2024 was received and adopted**

Proposed by Councillor J Ball
Seconded by Councillor C Lawrence

On a vote being taken the matter was approved by a Majority.

C.6044 **THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

C.6044.2 **RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public were excluded due to the confidential nature of the business to be discussed**

Proposed by Councillor Z Fox
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

The member of the public left the meeting.

C.6045 **TO RECEIVE A WRITTEN UPDATE FROM THE TOWN CLERK REGARDING THE SAFER STREETS FUND AND FUTURE CCTV PROVISION AND AGREE ACTION**

The Town Clerk reported that she had been speaking to numerous other Town Councils, Cornwall Council and Cornwall Fire & Rescue regarding the issue and had been exploring an option for a CCTV Hub at County Hall and the possible costs involved. This could possibly be all be linked up with the police and it would provide a much better service than previously provided.

Safer Streets Funding was very positive for Camborne and Redruth but spending on CCTV needed to be spent by end of the financial year. Recommendations in the report suggested the upgrade of equipment and new camera, at a cost of approximately £8,000, the Police had suggested the Bus Station as a location for the camera due to ASB incidents there. The expenditure would come out of Safer Streets Funding not out of the Town Council's budgets.

The Street Marshalls had had a positive response, and a report on the introduction of ASB officer would be coming soon.

C.6045.2 **RESOLVED: that a written update from the Town Clerk regarding the Safer Streets Fund and future CCTV provision, was received**

Proposed by Councillor Z Fox
Seconded by Councillor S Weedon

On a vote being taken the matter was approved unanimously.

C.6045.3 **RESOLVED: that the upgrade of CCTV cameras and the installation of a new camera (location TBC), was approved**

Proposed by Councillor C Godolphin
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

C.6045.4 RESOLVED: that costings be sought for a Control Room at County Hall, and brought back to Full Council for consideration; was approved

Proposed by Councillor L McDonald
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

C.6045.5 RESOLVED: that delegated authority to Town Clerk to work with Solicitors on the licencing agreement for the re-siting of the CCTV ariel at the Police building, was approved; and delegated authority for the Mayor and Deputy Mayor to approve the expenditure was authorised

Proposed by Councillor Z Fox
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

The Chairman took the next two Agenda items together.

C.6046 TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES & PROJECTS OFFICER AND DEPUTY PROPER OFFICER REGARDING TOWN DEAL PROJECTS AND RECOMMENDATIONS FROM LARGE PROJECTS WORKING PARTY, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities & Projects Officer reported that the design team were working on finalising drawings for the Basset Community Hub. The tender would hopefully be ready in a month.

The designs which the Town Council have agreed will proceed with pre planning stage, but the Conservation Officer still had concerns about internal changes and the dividing wall. The Planning Officer felt community benefit far outweighed any other issues, and there were indications it would be supported.

The Kerrier Way Project was in planning process at the moment, and an informal agreement about an emergency landing site for the Air Ambulance could be made. The tender pack for groundworks should be complete in next few weeks, and would be brought back to the next Full Council meeting for consideration. The site would need to be stripped of contaminated topsoil and this had been built into the budget. The site boundary would be Cornish Hedging, and the road safety of that area was being discussed with Cormac as this was an accident hotspot. Cornwall Council should have everything in place now to release the funding for the land transfer, and Homes England were pushing for the transfer by the end of the Financial Year. Tozers were looking into the transfer of this, and the Dolcoath Compressor house.

Proposed by Councillor J Cosgrove
Seconded by Councillor J Ball

Councillor Fox requested that a recorded vote be taken.

Councillors in favour of the motion were:

Councillors J Ball, D Atherfold, J Cosgrove, V Dalley, C Godolphin
C Lawrence, L McDonald, P Mills, J Morgan, D Ragan, R Tal-E-Bot,
R Weatherburn, S Weedon, M Williams

Councillors against the motion were:
Councillors Z Fox and N Heather

The motion was approved by a Majority.

There being no further business the Chairman closed the meeting
at 8.20pm.

SIGNED BY THE CHAIRMAN.....

DATE

REDACTED

REDACTED