### **Meeting Minutes**



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

#### MINUTES:

of the meeting of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 11<sup>th</sup> April 2024 at 6.30pm

Chair

**Vice Chair** 

#### PRESENT:

**Councillor Z Fox Councillor J Ball Councillor D Atherfold Councillor R Congdon Councillor J Cosgrove Councillor V Dalley** Councillor C Godolphin **Councillor N Heather Councillor L McDonald** Councillor N Miles **Councillor P Mills Councillor J Morgan Councillor D Ragan** Councillor R Tal-E-Bot Councillor R Weatherburn **Councillor S Weedon Councillor M Williams** 

#### IN ATTENDANCE:

Samantha Hughes, Town Clerk; Dave Garwood, Amenities & Projects Officer and Deputy Proper Officer; Alicia Jouvenaar, Events Manager; Sally Williams, Committee Support Officer, Mr Forrester representing the Trees for Streets Project and three members of the public.

#### C.6107 SAFETY PROCEDURES

The Chairman explained the safety procedures to all present.

#### C.6108 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.6108.2 RESOLVED: that the apologies from Councillor C Lawrence for non-attendance of the Full Council Meeting held on 11<sup>th</sup>

April 2024, were received

Proposed by Councillor Z Fox Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

#### C.6109

MEMBERS TO DECLARE DISCLOSABLE PECUNIARY
INTERESTS AND NON-REGISTERABLE INTERESTS
(INCLUDING THE DETAILS THEREOF) IN RESPECT OF
ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR
HOSPITALITY EXCEEDING £25

Councillors J Ball, J Cosgrove, V Dalley & Z Fox declared interests in Agenda items 24 and 30 as they were members of the Town Deal Board.

#### C.6110 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS

Standing written requests for dispensations were in place to enable Councillors Ball, Cosgrove, Dalley, and Fox to speak and vote on Town Deal Board Agenda items.

## C.6110.2 RESOLVED: that the written requests for dispensations in place for Councillors J Ball, J Cosgrove, V Dalley and Z Fox to enable them to speak and vote on Town Deal Board Agenda items, were approved

Proposed by Councillor Z Fox Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

#### C.6111 CHAIR'S ANNOUNCEMENTS

The Mayor had attended the Community Conversation Event at Truro Cathedral on 6<sup>th</sup> April 2024.

She would be attending the Royal British Legion service of dedication and the unveiling of the National Service Memorial which would be taking place in Victoria Gardens, Truro on 20<sup>th</sup> April 2024.

She also spoke about a range of events that would be happening this month:

The unveiling of new artwork at Camborne Railway Station on 18<sup>th</sup> April at 4pm.

Trevithick Day (40th Anniversary) on Saturday 27th April.

The Annual Town Assembly which would be held on 2<sup>nd</sup> May at the Passmore Edwards Building

## C.6112 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 14<sup>TH</sup> MARCH 2024 AND THE CHAIR TO SIGN THEM

A Councillor requested that an amendment be made to the phrasing of one of the paragraphs of the Minutes. So the amended Minutes were then approved.

## C.6112.2 RESOLVED: that the minutes, as amended, of the meeting of Full Council held on 14<sup>th</sup> March 2024, were received, approved, and signed by the Chair

Proposed by Councillor Z Fox Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6113 TO RECEIVE AND APPROVE THE REDACTED MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 14<sup>TH</sup> MARCH 2024 AND THE CHAIR TO SIGN THEM

The redacted Minutes required the same amendment so they were approved as amended.

C.6113.2 RESOLVED: that the redacted minutes, as amended, of the meeting of Full Council held on 14th March 2024, were received, approved, and signed by the Chair

Proposed by Councillor Z Fox Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

- C.6114 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:
  - i) PLANNING & DEVELOPMENT COMMITTEE 5<sup>TH</sup>
    MARCH 2024
  - ii) AMENITIES COMMITTEE 21<sup>ST</sup> MARCH 2024
- C.6114.2 RESOLVED: that the Minutes of the Planning & Development Committee on 5<sup>th</sup> March 2024 and the Amenities Committee on 21<sup>st</sup> March 2024, were received en bloc

Proposed by Councillor Z Fox Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

- C.6115 TO RECEIVE THE MINUTES OF THE FOLLOWING WORKING PARTY MEETINGS:
  - i) EVENTS WORKING PARTY MINUTES 1<sup>ST</sup> MARCH 2024
  - ii) EVENTS WORKING PARTY MINUTES 1<sup>ST</sup> MARCH 2024 (REDACTED)
  - iii) LARGE PROJECTS WORKING PARTY MINUTES 20<sup>TH</sup> MARCH 2024
  - iv) LARGE PROJECTS WORKING PARTY MINUTES 20<sup>TH</sup> MARCH 2024 (REDACTED)
  - v) CORPORATE GOVERNANCE WORKING PARTY MINUTES 3<sup>RD</sup> APRIL 2024

- vi) LARGE PROJECTS WORKING PARTY MINUTES 3<sup>RD</sup> APRIL 2024
- vii) LARGE PROJECTS WORKING PARTY MINUTES 3<sup>RD</sup> APRIL 2024 (REDACTED)

# C.6115.2 RESOLVED: that the Minutes Of the Events Working Party held on 1<sup>st</sup> March 2024, the redacted Minutes of the Events Working Party held on 1<sup>st</sup> March 2024, the Minutes of the Large Projects Working Party held on 20<sup>th</sup> March 2024, the redacted Minutes of the Large Projects Working Party held on 20<sup>th</sup> March 2024, the Minutes of the Corporate Governance Working Party held on 3<sup>rd</sup> April 2024, the Minutes of the Large Projects Working Party held on 3<sup>rd</sup> April 2024 and the redacted Minutes of the Large Projects

Proposed by Councillor Z Fox Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

Working Party held on 3<sup>rd</sup> April 2024, were received en bloc

#### C.6116 TO NOTE THE MINUTES AND NOTES OF:

- i) NORTH KERRIER AND EAST PENWITH CAP ACTION NOTES 23RD JANUARY 2024
- ii) CAMBORNE TREVITHICK DAY MEETING 18<sup>TH</sup> MARCH 2024

## C.6116.2 RESOLVED: that the Notes of the North Kerrier and East Penwith CAP held on 23<sup>rd</sup> January 2024 and the Minutes of the Camborne Trevithick Day meeting held on 18<sup>th</sup> March 2024, were received

Proposed by Councillor Z Fox Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

#### C.6117 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

A Councillor enquired whether there had been any response from Cormac regarding the concerns that had been raised at the last meeting over access and a permanent junction in Tuckingmill. However, it was noted that Cornwall Councillor P Perry had been involved with pursuing this matter and it was included in his written report which would be received under agenda item 13, where it could be discussed further.

#### C.6118 TO RECEIVE A VERBAL UPDATE FROM DEVON AND CORNWALL CONSTABULARY AND AGREE ACTION

There was no update from the Devon and Cornwall Constabulary at this meeting.

Dates of the Full Council meetings for the coming municipal year had been forwarded to the new police contact as there had been substantial changes to the personnel in the recent past. It was hoped that this would be helpful in providing sufficient notice to forward a brief update even when Officer's were unable to attend in person.

## C.6119 TO RECEIVE VERBAL OR WRITTEN UPDATES FROM CORNWALL COUNCILLORS FOR THE PARISH AND AGREE ACTION

A written report was received from Councillor Peter Perry which highlighted concerns about the new housing development in Tuckingmill. This was being followed up by him at a meeting with the Site Manager that was to have taken place on the afternoon of this meeting.

His report also commented on the number of pothole issues that he was currently sending through to Cornwall Council on behalf of residents. He was also dealing with concerns about anti-social behaviour which he had been raising with the police.

Councillor Weedon reported that she would be supporting a motion at the Full Council meeting of Cornwall Council on the coming Tuesday which aimed to bring back children's NHS dentistry services.

Councillor Morgan reported that he had nothing of significance to Camborne Town Council to be noted at this meeting.

#### C.6119.2

RESOLVED: that verbal updates from Cornwall Councillors were received with thanks and that Cormac be contacted to pursue concerns about the Tuckingmill right turn, and that Councillor Perry be contacted for an update on his meeting with the Site Manager, was approved

Proposed by Councillor Z Fox Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

#### C.6120

## TO RECEIVE VERBAL OR WRITTEN UPDATES FROM MEMBERS ON MEETINGS OF OUTSIDE ORGANISATIONS ATTENDED SINCE THE LAST FULL COUNCIL MEETING AND AGREE ACTION

Councillor Weatherburn reported that the Nature Recovery Group would be asking Camborne Town Council for their support. This would be brought to another meeting as an agenda item.

Councillor Miles reported that he too had attended the Community Conversation at Truro Cathedral and had found it really useful, making links with other Camborne organisations with the aim of making resilient communities moving forwards.

Councillor Mills reported on the Spinney Doorstep Green and their ongoing improvement works. She also added that there was to be a bird and insect survey there, starting at 2pm on Saturday, and everyone was welcome to attend.

As representative to Cornwall Deaf Centre, she also reported that the centre was very busy and that there had been a strong uptake of the British Sign Language lessons which were going well.

Councillor Cosgrove added that the Spinney Doorstep Green had their AGM soon and Councillors were invited to attend and be involved in the project. He advised that the project had received monies from the Levelling Up Fund which would need to be allocated to projects.

## C.6120.2 RESOLVED: that the verbal or written updates from members on meetings of outside organisations attended since the last Full Council Meeting, were received

Proposed by Councillor Z Fox Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

## C.6121 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

One member of the public wished to speak on Agenda Item 26 as he felt strongly that the Cornwall Council Dolcoath site and building should be retained for the people of the local area as a business centre. This would mean that local people did not have to make long journeys to other towns to gain access to services.

Another member of the public wished to speak in support of the motion relating to Agenda Item 17, the motion being that Cormac reverse its decision to no longer clear Troon Leat of vegetation.

She stated that the Leat was a really important feature of the village, with over 200 people attending the Easter duck race alone. Whilst in the 1960s the Leat had run as clear water it was now very overgrown and an eyesore. Cormac had been clearing the Leat a couple of times a year but were now withdrawing their services. She wondered whether a survey could be conducted to identify new ways of restoring and maintaining the Leat and she thanked Councillor Weedon for her support with this issue.

Councillors felt strongly about this matter and during the ensuing discussion Councillor Weedon declared that she would continue fighting for the Leat to be cleaned. There were currently issues surrounding the ownership of the Leat and proving ownership could help identify who should be maintaining it. She also felt that

the historic context of the Leat might be beneficial in the request for a survey going forwards.

The Chair then brought Agenda Item 17 forwards to be voted on at this point.

#### C.6122 TO RECEIVE A MOTION FROM COUNCILLOR HEATHER REGARDING TROON LEAT AND AGREE ACTION

Councillor Heather was invited to speak on the motion regarding Troon Leat.

He wished to reiterate that there was a principle involved and, as had been highlighted during Councillor's discussion on the matter, there was an issue of accountability should an accident happen.

## C.6122.2 RESOLVED: that the motion from Councillor Heather was received and that Cormac be contacted to request that they reverse their decision to no longer clear Troon Leat of vegetation, was approved

Proposed by Councillor N Heather Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

## C.6123 TO RECEIVE A VERBAL PRESENTATION AND INFORMATION FROM CORNWALL COUNCIL REGARDING TREES FOR STREETS AND AGREE ACTION

Mr Forrester gave a verbal update regarding the Trees for Streets project. He advised that whilst there was funding for the project the scheme would benefit from the support of the Town Council, local businesses and the community as a whole.

He advised that there were plans to plant trees in the public realm, local businesses would be encouraged to plant trees on their land and local residents would also be able to have a tree for their garden. The project would be available online and the plan was that it would be launched in a couple of months time. Whilst businesses and individual residents would be encouraged to plant and maintain their own trees, support would be required for the planting and maintenance of trees planted in the public realm.

Councillors had some questions regarding the potential blockage of CCTV coverage and the need to work with Cormac so that trees were not 'doubled-up' in the Camborne Renew planting scheme. Mr Forrester assured Councillors that these matters were in hand and was keen that people should be encouraged to identify other places where trees could be planted, for instance, where trees had come down during the recent bad weather.

It was also noted that the Amenities Team were keen to be involved and had volunteered to maintain up to 30 public realm trees, in addition to any trees planted on Camborne Town Council land, for up to three years without this impacting upon their work schedule.

## C.6123.2 RESOLVED: that a verbal presentation and information from Cornwall Council regarding Trees for Streets was received and, that Camborne Town Council give their support to the project, and agree to maintaining up to 30 street trees and any trees on our own land under this scheme for up to 3

Proposed by Councillor D Atherfold Seconded by Councillor M Williams

years, was approved

On a vote being taken the matter was approved by a majority.

#### C.6124 TO RECEIVE THE CAMBORNE TOWN COUNCIL UPDATED ASSET REGISTER TO 31<sup>ST</sup> MARCH 2024 AND AGREE ACTION

There were some Councillor requests for small changes to be made to the report in future years just to assist with the clarity of the report.

#### C.6124.2 RESOLVED: that the Camborne Town Council updated Asset Register to 31<sup>st</sup> March 2024 was received and approved

Proposed by Councillor Z Fox Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

#### C.6125 TO RECEIVE NOMINATIONS FOR THE TOWN MAYOR AND DEPUTY MAYOR FOR ELECTION AT THE ANNUAL MEETING

#### **Nominations for Mayor were:**

#### **Councillor J Ball**

Proposed by Councillor C Godolphin Seconded by Councillor L McDonald

#### C.6125.2 RESOLVED: that Councillor J Ball was nominated as the Town Mayor was approved

Proposed by Councillor C Godolphin Seconded by Councillor L McDonald

On a vote being taken the matter was approved by a majority.

#### **Nominations for Deputy Mayor were:**

#### Councillor R Weatherburn

Proposed by Councillor P Mills Seconded by Councillor R Tal-E-Bot

#### **Councillor J Morgan**

Proposed by Councillor J Ball Seconded by Councillor S Weedon

In a ballot by show of hands the vote was drawn, so Councillor Ball requested a script ballot.

#### C.6125.3 RESOLVED: that the vote for Deputy Mayor be conducted by script ballot, was approved

Proposed by Councillor J Ball Seconded by Councillor M Williams

On a vote being taken the matter was approved unanimously.

## C.6125.4 RESOLVED: the result of the script ballot that Councillor R Weatherburn was nominated as the Deputy Town Mayor, was approved

Proposed by Councillor P Mills Seconded by Councillor R Tal-E-Bot

On a vote being taken the matter was approved by a majority as a result of the Mayor using her casting vote.

## C.6126 TO APPROVE AMENDED STANDING ORDERS FOR ADOPTION AS RECOMMENDED BY THE CORPORATE GOVERNANCE WORKING PARTY

An amendment had been requested on Page 6, item J. The amendment was to remove the part that said 'and stand when speaking' to remove the need for people to stand unless they wished to do so.

## C.6126.2 RESOLVED: that amended Standing Orders for Adoption, as recommended by the Corporate Governance Working Party, with additional amendment, were approved

Proposed by Councillor V Dalley Seconded by Councillor P Mills

On a vote being taken the matter was approved by a majority.

## C.6127 TO APPROVE AND ADOPT THE AMENDED SCHEME OF DELEGATION AS RECOMMENDED BY THE CORPORATE GOVERNANCE WORKING PARTY

## C.6127.2 RESOLVED: that the Amended Scheme of Delegation, as recommended by the Corporate Governance Working Party, was approved and adopted

Proposed by Councillor Z Fox Seconded by Councillor V Dalley On a vote being taken the matter was approved unanimously.

## C.6128 TO APPROVE AND ADOPT THE AMENDED FINANCIAL REGULATIONS AS RECOMMENDED BY THE CORPORATE GOVERNANCE WORKING PARTY

## C.6128.2 RESOLVED: that the amended Financial Regulations, as recommended by the Corporate Governance Working Party, were approved and adopted

Proposed by Councillor Z Fox Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously.

## C.6129 TO RECEIVE CONFLICT OF INTEREST DOCUMENTATION CONCERNING THE EXTERNAL AUDITORS, BDO LLP, AGREE ACTION AND THE CLERK AND CHAIR TO SIGN

The Clerk explained that this was an annual procedure required to prove that there were no conflicts of interest with the external auditors.

## C.6129.2 RESOLVED: that Conflict of Interest documentation concerning the external auditors, BDO LLP, was received and signed by the Clerk and the Chair confirming that Camborne Town Council have no conflict of interest

Proposed by Councillor Z Fox Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

### C.6130 TO RECEIVE INFORMATION AND A QUESTIONNAIRE REGARDING THE CAMBORNE TOWN DEAL 'CAMBORNE RENEW PROJECT' AND AGREE ACTION

Councillors discussed the Camborne Renew plans. There were some concerns that Camborne Town Council had not been consulted sufficiently as some of the assets that had been identified in the plans were property that was owned by Camborne Town Council. Concerns were also raised about the impact of extra lighting in view of the climate emergency.

Whilst the Camborne Renew plans had been drawn up to reflect the views of the public, following two previous public consultations, Councillors felt that sufficient questions remained to warrant asking for a meeting to be arranged between Cormac, BID and Councillors. An informal meeting would allow an opportunity for further discussion and understanding between all of the interested parties.

Meanwhile, Councillors were encouraged to complete the questionnaire individually.

## C.6130.2 RESOLVED: that information and a questionnaire regarding the Camborne Town Deal 'Camborne Renew Project' was received and that an informal meeting be requested, to include Cormac, BID and Councillors, was approved

Proposed by Councillor Z Fox Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

## C.6131 TO RECEIVE A RECOMMENDATION FROM THE LARGE PROJECTS WORKING PARTY (20<sup>TH</sup> MARCH 2024) AND AGREE ACTION

There was some discussion about how to establish a process for naming the Basset Community Hub, the Pavilion at Park Gerry and Kerrier Way. One Councillor noted that Camborne Town Council do have a naming policy in place, however, it was felt by many Councillors that it was important to involve the community and local schools in the decision-making process. A variety of ways in which the decision could be made were included in the discussion. It was additionally noted that in some cases, the public might even prefer to use the names that were already in place, particularly if they were largely used and commonly understood by local people.

A variety of decision-making options would be considered by the Large Projects Working Group, a naming process established and then this would be brought back to a future Full Council meeting for debate and approval.

#### C.6131.2

RESOLVED: that the recommendation from the Large Projects Working Party (20<sup>th</sup> March 2024) that the Council establish a process for naming the Basset Community Hub, the Pavilion at Park Gerry and Kerrier Way, was received and that a process be established and brought back to Full Council, was approved

Proposed by Councillor Z Fox Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

#### C.6132

## TO RECEIVE A MOTION FROM COUNCILLOR HEATHER REGARDING THE CORNWALL COUNCIL OFFICES, CAR PARK AND SITE AT DOLCOATH AND AGREE ACTION

The motion was debated by Councillors but as the site did not appear on the Cornwall Council mapping system it would be difficult, and time consuming, to register. It was felt that this action would register a protest but other than that, there was some doubt about the effectiveness of this action.

Proposed by Councillor N Heather Seconded by Councillor Z Fox

On a vote being taken the motion fell, with the majority against.

C.6133 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

C.6133.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public were excluded due to the confidential nature of the business to be discussed

Proposed by Councillor J Ball Seconded by Councillor L McDonald

On a vote being taken the matter was approved by a majority.

C.6134 TO RECEIVE A SURVEY REPORT AND VERBAL UPDATE FROM THE TOWN CLERK AND LARGE PROJECTS WORKING PARTY REGARDING THE LIBRARY RELOCATION



C.6134.2 RESOLVED: that a survey report and verbal update from the Town Clerk and Large Projects Working Party regarding the Library relocation was received and that all options be investigated and brought back to Full Council, was approved

Proposed by Councillor Z Fox Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

C.6135 TO RECEIVE A VERBAL UPDATE FROM THE TOWN CLERK REGARDING CCTV PROVISION AND AGREE ACTION



She hoped to have the details of both options in time for the next meeting.

#### C.6135.2 RESOLVED: that a verbal update from the Town Clerk regarding CCTV provision was received

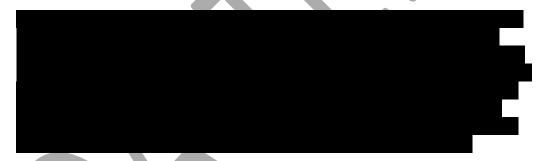
Proposed by Councillor Z Fox Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

#### C.6136

TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES & PROJECTS OFFICER AND DEPUTY PROPER OFFICER REGARDING THE BASSET COMMUNITY HUB AND RECEIVE HEADLINE PLANNING DOCUMENTS FOR THE PROJECT BEFORE SUBMISSION FOR CORNWALL COUNCIL PLANNING AND AGREE ACTION

The Amenities & Projects Officer and Deputy Proper Officer stated that the document pack had been put together in readiness to go to Planning for consent. The link to the pack had been shared and he hoped that all Councillors had had the opportunity to consider the plans.



#### C.6136.2

RESOLVED: that a verbal update from the Amenities & Projects Officer and Deputy Proper Officer regarding the Basset Community Hub was received and that the Planning Documents be submitted to Cornwall Council as soon as possible, was approved

Proposed by Councillor J Ball Seconded by Councillor S Weedon

On a vote being taken the matter was approved by a majority.

There being no further business the Chairman closed the meeting at 20.08
SIGNED BY THE CHAIRMAN
DATE

