

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

Minutes of the meeting of the Amenities Committee of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 25th January 2024 at 6.30 pm.

PRESENT:

Councillor P Mills	Chairman
Councillor R Weatherburn	Vice Chairman
Councillor J Ball	
Councillor V Dalley	
Councillor Z Fox	(ex officio)

IN ATTENDANCE:

**David Garwood, Amenities & Projects Officer, and Deputy Proper Officer;
Melanie Negus, Administrative Support Officer.**

A.4465 SAFETY PROCEDURES

The Chairman explained the safety procedures to all present.

A.4466 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.4466.2 RESOLVED: that the apologies from Councillors Cosgrove and Miles for non-attendance of the meeting of the Amenities Committee on the 25th January 2024 were received

Proposed by Councillor P Mills
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

There were no apologies received from Councillors Morgan, Ragan and Tal-E-Bot.

A.4467 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no declarations of interests.

A.4468 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written dispensation requests.

A.4469 CHAIRMAN'S ANNOUNCEMENTS

The Chairman's relayed to members information received from Councillor Miles.

A.4470 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE HELD ON THE 21ST SEPTEMBER 2023 AND THE CHAIRMAN TO SIGN THEM

A.4470.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on 16th November 2023 were received, approved and signed by the Chairman

Proposed by Councillor R Weatherburn
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously of those entitled to vote.

A.4471 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

Councillor Fox queried actions on minute references A.4459.2, A.4463.2 and A.4464.2. The Amenities & Projects Officer informed members:

- There had been an informal meeting with BID, Cormac and Cornwall Council regarding town signage, and talks were ongoing.
- Some Amenities machinery had been bought, and other battery powered equipment was to be test trialled soon.
- Forest for Cornwall would be supplying 80-100 trees for planting in green spaces. Kehelland would be helping in nurturing the trees until they were ready for planting.

A.4472 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no members of the public present.

A.4473 TO RECEIVE AN INCOME AND EXPENDITURE REPORT FOR THE AMENITIES BUDGETS TO 31ST DECEMBER 2023, AND AGREE ACTION

Members were informed that the Professional Fees listed were for Town Deal Projects would be paid using Town Deal funding; and the Cap-CCTV Repairs were to be paid by Safer Streets.

A.4473.2 **RESOLVED: that an Income and Expenditure Report for the Amenities Budgets to 31st December 2023 was received**

Proposed by Councillor J Ball
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

A.4474 **TO RECEIVE A REPORT FROM THE AMENITIES & PROJECTS OFFICER ON THE STREET WEEDING PLAN FOR WINTER/SPRING 2024, AGREE ACTION, AND AUTHORISE EXPENDITURE**

The Amenities Officer reported that a schedule had been drawn up for street weeding in order of priority.

A.4474.2 **RESOLVED: that a report from the Amenities & Projects Officer on the street weeding plan for Winter/Spring 2024, was received and approved**

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

A.4475 **TO RECEIVE A REPORT FROM THE AMENITIES & PROJECTS OFFICER ON THE SUSTAINABLE MANAGEMENT OF FLOWER PLANTERS AND DISPLAYS IN THE TOWN, AGREE ACTION, AND AUTHORISE EXPENDITURE**

The Amenities Officer reported that the floral displays in the town last year had been well received. This year they were planning to continue to build on these changes to be more sustainable and use more perennials. Kehelland were willing to help with some of the growing and maintenance. Members discussed the different plants that could be used and different watering systems.

A.4475.2 **RESOLVED: that a report from the Amenities & Projects Officer on the sustainable management of flower planters and displays in the town, was received**

Proposed by Councillor R Weatherburn
Seconded by Councillor V Dalley

On a vote being taken the matter was approved unanimously.

A.4475.3 **RESOLVED: that Option 3 in the report was approved, and the expenditure of £3,000 to be taken from the Amenities**

**Flower Beds and Floral Display budget code
5210/Amenities EMR was authorised**

Proposed by Councillor Z Fox
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

A.4476 THAT THE COUNCIL RESOLVES, UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

A.4476.2 RESOLVED: that the press and public were excluded due to the confidential nature of the business to be discussed

Proposed by Councillor P Mills
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved unanimously.

A.4477 TO RECEIVE A VERBAL UPDATE FROM THE AMENITIES & PROJECTS OFFICER AND DEPUTY PROPER OFFICER REGARDING AMENITIES TEAMS CURRENT WORK AND PROJECTS, AGREE ACTION AND AUTHORISE EXPENDITURE

The Amenities Officer reported that the Amenities team were preparing the Recreation Ground for the judging of the Green Flag Award. The Carbon Audit regarding Town Council vehicles was being worked on. Interviews for the Head of Facilities had taken place and there were two good candidates.

There was a government subsidy available for the installation of electric vehicle charging points of £350 per unit and as the Town Council had one electric vehicle, and the other vehicles would be replaced over time with electric, it would be necessary to have charging points.

A.4477.2 RESOLVED: that a verbal update from the Amenities & Projects Officer and Deputy Proper Officer regarding Amenities teams current work and projects was received

Proposed by Councillor R Weatherburn
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

A.4477.3 RESOLVED: that permission for the Amenities & Projects Officer to sign off on an uplift to contract for electric vehicle chargers of £3,400, was approved

Proposed by Councillor R Weatherburn

Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

A.4478 TO RECEIVE A REPORT FROM THE AMENITIES & PROJECTS OFFICER ON DEVICES TO MONITOR HAND ARM VIBRATION, AGREE ACTION, AND AUTHORISE EXPENDITURE

The Amenities Officer explained to members that excessive vibrations from machinery had health implications to staff and this device would monitor the vibrations and alert staff when the vibration limitations had been reached.

A.4478.2 RESOLVED: that a report from the Amenities & Projects Officer on devices to monitor Hand Arm Vibration was received

Proposed by Councillor R Weatherburn
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

A.4478.3 RESOLVED: that the purchase of a new watch system to support monitoring of exposure to HAV'S was approved, and the expenditure of £1,260 + VAT was authorised

Proposed by Councillor Z Fox
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 19.31 pm.

SIGNED BY THE CHAIRMAN.....

DATE

