

# Agenda



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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COMMITTEE:

**To all Members of the Staffing Committee**

COUNCILLORS:

**J Ball (ex-Officio), Mrs V Dalley, Ms Z Fox, C Godolphin, C Lawrence,  
D Wilkins, M Williams**

I HEREBY SUMMON YOU TO A MEETING:

**of the Staffing Committee**

TO BE HELD:

**The Passmore Edwards Building, The Cross, Cross Street, Camborne,  
TR14 8HA**

ON:

**Wednesday 14<sup>th</sup> June 2023 at 10.30 am**

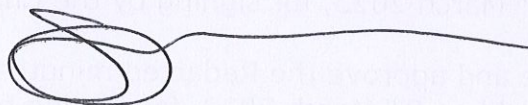
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1. Safety Procedures.
2. To receive apologies for non-attendance.
3. To receive nominations and appoint a Chairman of the Staffing Committee for the municipal year 2023/2024.
4. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
5. To approve written request(s) for dispensations.
6. Chairman's Announcements.
7. To receive nominations and appoint a Vice-Chairman of the Staffing Committee for the municipal year 2023/2024.
8. To receive and approve the minutes of the Staffing Committee meeting held on 8<sup>th</sup> March 2023, for signing by the Chairman.
9. To receive and approve the Redacted minutes of the Staffing Committee meeting held on 8<sup>th</sup> March 2023, for signing by the Chairman.
10. Matters arising, where no substantive item below, for information.



11. Public Participation (subject to Standing Order 3e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).
12. To receive a Staffing Income and Expenditure Report to the end of May 2023 and agree action.
13. To receive a Cornwall Pension Fund Newsletter for March 2023, agree action and authorise expenditure.
14. To receive a Cornwall Pension Fund Newsletter for April 2023, agree action and authorise expenditure.
15. To receive a Cornwall Pension Fund Newsletter for May 2023, agree action and authorise expenditure.
16. To receive a Southwest Councils Newsletter for March 2023, agree action and authorise expenditure.
17. To receive a Southwest Councils Newsletter for April 2023, agree action and authorise expenditure.
18. That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed.
19. To receive a copy of the first internal HR bulletin and an update from the HR Assistant on the new HR system.
20. To receive a verbal update and paperwork from Skylite Associates Ltd on Finance resources and recruitment, agree action and authorise expenditure. (to follow)
21. To receive a written report from the Town Clerk regarding Library resourcing, and a draft Job description for a Library Supervisor, agree action and authorise expenditure. (to follow)
22. To receive a verbal update from Skylite Associates Ltd on staff wellbeing and agree action.
23. To receive an updated draft Toil Policy, agree action and authorise expenditure.
24. To receive an update on staffing matters from the Town Clerk, agree action and authorise expenditure.

Given under my hand this 7<sup>th</sup> day of June 2023



**Samantha Hughes**  
Town Clerk