

Agenda



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

COMMITTEE:

To all Members of the Staffing Committee

COUNCILLORS:

Mrs V Dalley (Chairman) J Ball (Vice Chairman), Ms Z Fox, C Godolphin, C Lawrence, M Williams

I HEREBY SUMMON YOU TO A MEETING:

of the Staffing Committee

TO BE HELD:

The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA

ON:

Wednesday 31st January 2024 at 10.30am

1. Safety Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To receive and approve the minutes of the Staffing Committee meeting held on 6th December 2023, for signing by the Chairman.
7. To receive and approve the Redacted minutes of the Staffing Committee meeting held on 6th December 2023, for signing by the Chairman.
8. Matters arising, where no substantive item below, for information.
9. Public Participation (subject to Standing Order 3e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).

10. To receive a Staffing Income and Expenditure Report to the end of December 2023, and agree action.
11. To receive a Cornwall Pension Fund Newsletter for December 2023, agree action and authorise expenditure.
12. To receive a Cornwall Pension Fund Newsletter for January 2024, agree action and authorise expenditure.
13. That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of the business to be discussed.
14. To receive a copy of the 4th internal HR bulletin from the HR Officer.
15. To receive 6-month appraisals for;
 - i) Town Clerk
 - ii) Administrative Support Officer (to follow)
 - iii) Finance Manager (to follow)
 - iv) Library Supervisor
 - v) Library & Council Support Assistant (3)
 - vi) Amenities Technician (4)agree action and authorise expenditure.
16. To receive 12-month appraisals for;
 - i) Head of Community & Culture (to follow)
 - ii) Amenities Technician (2)agree action and authorise expenditure.
17. To receive a verbal presentation and written report from Skylite Associates regarding the Organisational Review and Staff Structure, agree action and authorise expenditure.
18. To consider the approval of leave rollover for staff from 2023/2024 to the next leave year, agree action and authorise expenditure.
19. To receive a verbal update on recent recruitment, and staff shortages from the Town Clerk, agree action and authorise expenditure.

Given under my hand this 24th day of January 2024



Samantha Hughes

Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.