

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 11th OCTOBER 2018**

MINUTES of the meeting of Camborne Town Council held in The Council Chamber, The Passmore Edwards building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 11th October 2018 at 6.30 pm.

PRESENT Councillor D Wilkins Chairman
Councillor V Dalley Vice Chairman
Councillor D Atherfold
Councillor J Barclay
Councillor M Champion
Councillor J P Collins
Councillor T Dalley
Councillor Ms Z Fox
Councillor J E Gillingham
Councillor C Godolphin
Councillor R Goodman
Councillor J Herd
Councillor V Kelynack
Councillor L Lemon
Councillor R Marshall
Councillor J Morgan
Councillor M Pearce
Councillor G Winter

In Attendance: Amanda Mugford, Town Clerk; Janet Ritchie, Committee Support Officer; Mr Kevin Thomas and Ms Sarah Kind (Cornwall Fire & Rescue); Inspector Mark Eccles (Devon & Cornwall Police); Ms Helen Fearnley (Cornwall Council Green Infrastructure for Growth Project); Mr John Martin; Mr Lou Jones (Lou Jones Design); one member of the public.

The Chairman explained the safety procedures to all present.

C.4338 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

There were no apologies.

C.4339 CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked members for the support he had received during his recent bereavement.

Events attended by the Mayor representing the Council were as follows:

15 th July	Mayor's Civic Service, Penryn
25 th July	Centenary Church, Camborne Presentation of Organ Certificate
28 th July	Roscroggan Memorial Service
4 th August	St Martin's House Summer Fete, Camborne
5 th August	Mayor's Civic Service, St Columb Major
11 th August	VJ Day Service, Camborne Parish Church
19 th September	RRH & RAF Memorial Service at Illogan Parish Church and RAF Service at Portreath Air Station

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 11th OCTOBER 2018**

Proposed by Councillor Wilkins
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

C.4344 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS

i) Planning & Development Committee 18th September 2018

C.4344.2 RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on the 18th September 2018 were received

Proposed by Councillor Godolphin
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

ii) Amenities Committee 20th September 2018

C.4344.3 RESOLVED: that the minutes of the meeting of the Amenities Committee held on the 20th September 2018 were received

Proposed by Councillor Champion
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

iii) Finance & General Purposes Committee 27th September 2018

C.4344.4 RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on the 27th September 2018 were received

Proposed by Councillor Winter
Seconded by Councillor Marshall

On a vote being taken matter was approved unanimously.

C.4345 TO NOTE THE MINUTES OF

i) Camborne Twinning Association 28th August 2018

C.4345.2 RESOLVED: that the minutes of the meeting of the Camborne Twinning Association held on the 28th August 2018 were noted

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 11th OCTOBER 2018**

Mr Thomas, Ms Kind and Inspector Eccles left the meeting at 7.16pm.

C.4348 TO RECEIVE A PRESENTATION FROM MS HELEN FEARNLEY, CORNWALL COUNCIL NATURAL ENVIRONMENT SERVICE REGARDING THE GREEN INFRASTRUCTURE FOR GROWTH PROJECT IN CAMBORNE AND APPROVE ANY APPROPRIATE ACTION

Ms Fearnley reported that Public Consultations had taken place for the green spaces at Treverno, Elim Church and Parc an Tansys, with positive feedback being received from local residents. Work costing approval was being sought for the Parc an Tansys site, while remediation work was still required at Treverno before the project could be started. Hedge planting and path improvements were also being undertaken in the Tuckingmill valley.

Ms Fearnley was thanked for her report.

Ms Fearnley left the meeting at 7.36pm.

C.4349 TO RECEIVE A PRESENTATION REGARDING OPTIONS FOR THE PASSMORE EDWARDS BUILDING PROJECT PHOTOGRAPHIC BOOK, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE (C.4058.3 'THAT SHW BE INSTRUCTED TO CONTRACT CORNWALL COUNCILLOR JOHN MARTIN TO MAKE A PHOTOGRAPHIC RECORD OF WORKS AT THE LIBRARY BUILDING; AND QUOTATIONS TO BE OBTAINED TO HAVE THE PHOTOGRAPHS PUBLISHED IN A3 HARDBACK BOOK FORMAT WITH A VIEW TO PURCHASING FOUR BOOKS AND MORE IN PAPERBACK')

Mr Martin and Mr Jones gave a presentation detailing their suggestions for producing a high-quality commemorative photographic book which reflected this Council's involvement in the restoration of the Passmore Edwards building, through the building process and culminating in the grand opening by HRH The Duke of Kent. At the Council's request, Mr Martin had been keeping a photographic record documenting the project and members were given a range of pricing options for the finished product.

Discussion took place and it was suggested that five hardback copies were produced, one as a gift to HRH The Duke of Kent, and that eventually paperback versions were printed, which would be for general sale.

Mr Martin and Mr Jones were thanked for their presentation.

C.4349.2 RESOLVED: that a presentation regarding options for the Passmore Edwards building project photographic book was received and that five case-bound books were purchased (quotation Option A , Price Guide 1) using funds from Earmarked Reserves

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Herd

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 11th OCTOBER 2018**

On a vote being taken the matter was approved unanimously.

Mr Martin and Mr Jones left the meeting at 7.46pm.

C.4350 TO RECEIVE THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2017/2018 WITH RELATED CORRESPONDENCE AND APPROVE ANY ACTION

The Town Clerk advised that the External Auditor had completed their report and issued their certificate for the financial year 2017/18. It was noted that the Annual Return showed the correct dates and minute references and although their final report suggested otherwise, the Auditor had acknowledged that the information given by this Council was correct.

C.4350.2 RESOLVED: that the Annual Governance and Accountability Return 2017/2018 was received and accepted and that the Town Clerk and Finance Officer were thanked for their work

Proposed by Councillor Mrs V Dalley
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

C.4351 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK ON THE PASSMORE EDWARDS BUILDING AND LIBRARY SERVICE, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Town Clerk reported that RG Kellow Ltd was completing the snagging and that the project had been completed under the budget estimated in March 2018.

The new library staff were starting on 13th November. There was an issue with a faulty item of equipment in the library which was being resolved by Cornwall Council.

This Council's surveyor had inspected the building for insurance valuation; no review was needed.

C.4351.2 RESOLVED: that a verbal progress report from the Town Clerk on the Passmore Edwards building and Library service was received and accepted

Proposed by Councillor Wilkins
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved unanimously.

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 11th OCTOBER 2018**

C.4352 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK ON GREEN SPACES DEVOLUTION, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Town Clerk reported that the legal transfer for Meneth Road green space had been agreed with Cornwall Council and this Council's solicitor was carrying out final due diligence checks before the agreement was signed.

This Council's solicitor was drawing up draft tenancy agreements for Pengegon Allotments, based on similar terms to those originally requested.

Camborne Recreation Ground had been given Centenary Field Fields In Trust status and Camborne RFC was hosting a commemorative event on October 27th, prior to the match with Brixham RFC, which included a pre-match reception and unveiling of a special plaque on the pitch before the start of the match, when the British Legion were present and the Last Post was played.

The Town Clerk asked members to indicate their attendance at the event. Councillors Wilkins, Mrs V Dalley, Atherfold, Champion, Fox, Herd, Lemon, Marshall and Winter confirmed they would attend.

- C.4352.2 RESOLVED:** **that the verbal progress report from the Town Clerk on Green Spaces devolution was received and approved and that the Town Clerk was given a budget of up to £1,000 for the Fields-In-Trust Centenary Field Event at Camborne Recreation Ground**

Proposed by Councillor Godolphin
Seconded by Councillor Fox

On a vote being taken the matter was approved unanimously.

C.4353 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE TOWN CLERK ON THE WEBSITE, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Town Clerk reported that this Council's new website provider had developed a skeleton site and begun the import of data. It was proposed that the Council moved immediately to this provider for the support and hosting so that improvements were made to security, at no extra cost.

The Town Clerk reminded members that they had previously approved a budget of £500 for website photos, which had not been used.

- C.4353.2 RESOLVED:** **that a verbal progress report from the Town Clerk on the website was received and approved and that immediate arrangements were made with the new**

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 11th OCTOBER 2018**

provider for support and hosting, at no additional cost

Proposed by Councillor Winter
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

C.4354 TO WRITE TO BID CAMBORNE IN RELATION TO THE WORK CARRIED OUT BY THEIR APPOINTED CONTRACTORS ON THE TREES IN CHURCH STREET

There was concern over a lack of care shown by the contractors when pruning the trees in Church Street.

C.4354.2 RESOLVED: that BID were asked to speak to the contractors regarding the standard of work when pruning the trees in Church Street

Proposed by Councillor Champion
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

C.4355 TO RECEIVE CORRESPONDENCE FROM THE CAMBORNE TWINNING ASSOCIATION REGARDING TWINNING GIFTS AND APPROVE ACTION

Discussion took place and it was agreed that owing to lack of display space in the Passmore Edwards building, this Council contacted Camborne Twinning Association to discuss an alternative location for the twinning gifts.

C.4355.2 RESOLVED: that we wrote to Camborne Twinning Association offering to meet with them to find alternative locations to house a display of the twinning gifts, owing to lack of space at the Passmore Edwards building

Proposed by Councillor Godolphin
Seconded by Councillor Lemon

On a vote being taken the matter was approved unanimously.

It was proposed by Councillor Winter that the meeting was extended to the conclusion of business. All were in favour.

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 11th OCTOBER 2018**

C.4356 TO CONSIDER A REQUEST FROM MR BRIAN TERRY, CAMBORNE REGENERATION FORUM, TO DISPLAY A FAIRTRADE POSTER IN THE PASSMORE EDWARDS BUILDING

C.4356.2 RESOLVED: that a Fairtrade poster was displayed on the noticeboard in the entrance lobby of the Passmore Edwards building

Proposed by Councillor Kelynack
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

C.4357 TO RECEIVE AND NOTE CORRESPONDENCE FROM THE PRIVATE SECRETARY TO HRH THE DUKE OF KENT, REGARDING THE GRAND OPENING OF THE LIBRARY BUILDING

C.4357.2 RESOLVED: that a letter of thanks from HRH The Duke of Kent's private secretary regarding the grand opening of the Library building was received and noted

Proposed by Councillor Marshall
Seconded by Councillor Ms Pearce

On a vote being taken the matter was approved unanimously.

C.4358 TO RECEIVE AND NOTE CORRESPONDENCE FROM LORD-LIEUTENANT COLONEL EDWARD BOLITHO OBE, REGARDING THE GRAND OPENING OF THE LIBRARY BUILDING

C.4358.2 RESOLVED: that a letter of thanks from Lord-Lieutenant Colonel Edward Bolitho regarding the grand opening of the Library building was received and noted

Proposed by Councillor Winter
Seconded by Councillor T Dalley

On a vote being taken the matter was approved unanimously.

C.4359 TO APPROVE PAYMENT BY DIRECT DEBIT MANDATE TO EDF ENERGY FOR THE UNMETERED SUPPLY IN THE SQUARE

C.4359.2 RESOLVED: that payment by Direct Debit mandate to EDF Energy for the unmetered supply in the square was approved

Proposed by Councillor Atherfold
Seconded by Councillor Herd

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 11th OCTOBER 2018**

On a vote being taken the matter was approved unanimously.

C.4359 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

C.4359.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded, due to the confidential nature of the business to be discussed

Proposed by Councillor Godolphin
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

C.4360 TO CONSIDER RECOMMENDATIONS FROM THE AMENITIES COMMITTEE REGARDING THE PLAY EQUIPMENT AND SURFACE AT CAMBORNE RECREATION GROUND, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE (A.3973.2)

C.4360.2 RESOLVED: that recommendations from the Amenities Committee regarding the play equipment and surface at Camborne Recreation Ground were considered and that it was agreed to purchase the Stanley Young Explorer multi-unit, using funds from Green Spaces Earmarked Reserves and an application for Section 106 funding

Proposed by Councillor Champion
Seconded by Councillor Kelynack

On a vote being taken the matter was approved unanimously.

C.4361 TO RECEIVE A QUOTATION FOR THE SUPPLY AND INSTALLATION OF ADDITIONAL OFFICE 365 SOFTWARE FOR THE NEW LIBRARY STAFF, AGREE FURTHER ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

C.4361.2 RESOLVED: that a quotation for the supply and installation of additional Office 365 software for the new library staff was approved, using funds from the New Accommodation budget

Proposed by Councillor Ms Fox
Seconded by Councillor Kelynack

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 11th OCTOBER 2018**

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.35 pm.

SIGNED BY THE CHAIRMAN.....

DATE

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 11th OCTOBER 2018**