

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 16TH OCTOBER 2014**

MINUTES of the meeting of Camborne Town Council held in Room GW03 (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne on Thursday 16th October 2014 at 6.30 pm.

PRESENT Councillor C Godolphin Chairman
Councillor T Chalker Vice Chairman

Councillor M Brown
Councillor M Champion
Councillor J Chapman
Councillor Mrs V Dalley
Councillor Ms Z Fox
Councillor J E Gillingham
Councillor Ms J Merrick
Councillor S Odgers
Councillor R B White

In Attendance: Amanda Mugford, Town Clerk; Beverley Pascoe, Deputy Town Clerk; Melanie Negus, Administrative Assistant; Mr T Williams, Mr C Stevenson, CRFC; Chris Rolley; one member of the public; one member of the press; two members of the Cornwall Fire Service (from and until point mentioned)

The Chairman explained the safety procedures to all present.

C.3150 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.3150.2 RESOLVED: that the apologies from Councillors Crickett, Everett, Ms Robinson, Taylor and Webber for non attendance at the meeting of the Full Council held on 16th October 2014 were received

Proposed by Councillor Odgers
Seconded by Councillor White

On a vote being taken the matter was approved unanimously.

C.3151 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor Brown declared an interest in agenda item 25 relating to the adoption of a red telephone kiosk in Penponds as he was an employee of the Company that owned the kiosk.

C.3152 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no such requests.

C.3153 CHAIRMAN'S ANNOUNCEMENTS

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The Chairman informed members of the events he had attended in his capacity as Mayor:

- South West Fairtrade Day in Truro
- Penzance Civic Service
- Camborne Rugby Club Mini Junior Section kit photo call
- St Ives Civic Service
- A summit on personal debt hosted by George Eustice MP in Redruth
- Presentation at County Hall for Malcolm Godolphin celebrating his 50 years involvement with the Boys Brigade
- West of England & Channel Isles District of the Boys Brigade Centenary Display at Yeovil
- Presentation at Penzance of a cheque for £117.50, raised at his Civic Service, to the Penlee Lifeboat
- Hayle Civic Service

The Deputy Mayor informed members that he had attended the NSPCC Celebration of Service in Cornwall Luncheon at Trengwainton Garden hosted by Colonel & Mrs Edward Bolitho, and the Porthleven Civic Service. He also invited all councillors to attend the Cornwall Animal Hospital open day at the Treleigh Cornwall Animal Hospital Site on Sunday 19th October.

C.3154 PUBLIC PARTICIPATION (subject to standing order 92 members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).

The member of the public commented that he was pleased the new standing order allowed filming and recording of meetings but was fearful that extracts could be taken out of context. Also, the opportunity to report or comment after the meeting would be limited. The Town Clerk reported that this new standing order was a result of new legislation and had to be adopted. She understood the concerns about extracts being taken out of context and at the recent CALC conference in Bristol this issue had been raised with a minister from the DCLG.

C.3155 TO RECEIVE A REPORT FROM THE CORNWALL FIRE AND RESCUE SERVICE (CFRS)

As the officers from the CFRS were not in attendance it was

C.3155.2 RESOLVED: to defer the report from the CFRS to later in the meeting to allow more time for officers to arrive

Proposed by Councillor Godolphin
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously

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C.3156 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 11TH SEPTEMBER 2014 AND THE CHAIRMAN TO SIGN THEM

C.3156.2 RESOLVED: **that the minutes of the meeting of the Full Council held on the 11th September 2014 were received, approved and signed by the Chairman**

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

C.3157 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS.

i) Planning Committee 8th September 2014

C.3157.2 RESOLVED: **that the minutes of the meeting of the Planning Committee held on the 8th September 2014 be received**

Proposed by Councillor Brown
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

ii) Planning Committee 22nd September 2014

C.3157.3 RESOLVED: **that the minutes of the meeting of the Planning Committee held on the 22nd September 2014 be received**

Proposed by Councillor Chalker
Seconded by Councillor Brown

On a vote being taken the matter was approved unanimously.

iii) Amenities Committee 18th September 2014

C.3157.4 RESOLVED: **that the minutes of the meeting of the Amenities committee held on the 18th September 2014 be received**

Proposed by Councillor Ms Merrick
Seconded by Councillor Ms Fox

On a vote being taken matter was approved unanimously.

iv) Budget and Development Committee 25th September 2014

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C.3157.5 RESOLVED: **that the minutes of the meeting of the Budget and Development Committee held on the 25th September 2014 be received**

Proposed by Councillor Chalker
Seconded by Councillor White

On a vote being taken the matter was approved unanimously.

v) Risk Assessment Working Party 29th July 2014

C.3157.6 RESOLVED: **that the minutes of the meeting of the Risk Assessment Working Party held on the 29th July 2014 be received**

Proposed by Councillor Chalker
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously

C.3158 TO NOTE THE MINUTES OF

i) Trevithick Day Annual General Meeting 10th September 2014 2014

C.3158.2 RESOLVED: **that the minutes of the meeting of the Trevithick Day Annual General Meeting held on the 10th September 2014 be noted**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Brown

On a vote being taken the matter was approved unanimously.

ii) Camborne Regeneration Forum 6th October 2014

C.3158.3 RESOLVED: **that the minutes of the meeting of the Camborne Regeneration Forum held on the 6th October 2014 be noted**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously

C.3159 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising

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C.3160 TO RECEIVE QUESTIONS FROM MEMBERS OF WHICH PRIOR NOTICE HAS BEEN GIVEN

There were no questions from members

C.3161 TO RECEIVE A PRESENTATION FROM MR T WILLIAMS AND MR C STEVENSON ON BEHALF OF CAMBORNE RFC

Mr Stevenson thanked members for inviting the CRFC to give this presentation. He showed members the County Champions Cup which Camborne had won for the second consecutive year; he hoped the club would make it three in a row and gain promotion back into the National League. The club had the facilities and capabilities both on and off the field to support promotion to the National League. The squad was very strong, and had signed several new players this season. Currently they were in 4th place, winning 3 out of 6 games, against top clubs, so far this season. Camborne had once again been nominated to host the County match, this year against Oxfordshire; the Cornwall under 20s team wanted to play in Camborne again.

The club had a strong mini and junior section with girls and boys joining the club from the age of six. There was also a Veterans team, the oldest member being 65. There were two girls teams, formed two years ago, the U15s and U18s. Some of the girls in the U15s were also in the County squad. He thanked the Council for awarding a grant to assist with the purchase of new kit for the junior squad. The rugby club grounds were leased from Cornwall Council and on two occasions the club had applied to purchase the grounds. Cornwall Council had refused. The club had the finance in place; an interest free loan was available from the RFU.

Mr Williams spoke of how the club was raising its profile in the community and actively pursuing sponsorship. Some of their sponsors included Rhoddas, Miller & Son, JDS Property Developers, Trevaskis Farm, Camborne Science and International Academy. In the past year they had raised £25,000 for charities including Air Ambulance, Children's Hospice and the Deaf Centre. They had recently secured £10,000 grant match funding from the RFU to improve the facilities and the function room at the club for the 2015 season and were actively fund-raising. Members of the club were not only proud to represent Camborne Rugby Football club but also to represent the Town.

Councillor Odgers said Camborne Rugby Football club was an excellent example of the Ethos of rugby union. Councillor Godolphin, on behalf of the Town Council congratulated CRFC on its success last year and hoped it would continue for the forthcoming seasons.

Following their presentation Mr Williams and Mr Stevenson left the meeting at 7.04pm

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C.3162 TO RECEIVE A REPORT FROM CORNWALL COUNCILLOR ROBERT WEBBER

In the absence of Councillor Webber his report was deferred.

C.3163 TO RECEIVE A REPORT FROM CHARLOTTE CHADWICK, COMMUNITY NETWORK MANAGER CORNWALL COUNCIL

Charlotte thanked those Councillors who had attended the Community Network Budget meeting; there had been good representation and lively debate. Other items to report were:

- She had attended an event at County Hall celebrating Malcolm Godolphin's 50 years association with the Boys Brigade
- She was helping Cornwall Councillor Paul White to legally constitute a group of volunteers to undertake litterpicks etc. This would enable the group to apply for grants and funding.
- The date for the Community Network AGM was scheduled for 10th December from 7-8pm.
- The Youth Conference was set for next year, May 13th with guest speaker Mr Terry Waite.
- Had the Town Council had considered getting involved with a Youth Council?
- A new scheme, Community Speed Watch was being launched soon. Six volunteers would be trained by the police to use equipment. Redruth, Carn Brea and Illogan Councils were getting involved.

Councillor Godolphin informed Ms Chadwick that the Town Council had been involved with a Youth Council about 13 years ago, but this had folded due to lack of interest.

C.3163.2 RESOLVED: that the verbal report from Charlotte Chadwick be received

Proposed by Councillor Ms Fox
Seconded by Councillor Brown

On a vote being taken the matter was approved unanimously.

Ms Chadwick left the meeting at 7.10pm

C.3164 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING A BY ELECTION IN THE ROSKEAR WARD, CONSIDER THE USE OF POLL CARDS, APPROVE ACTION AND AUTHORISE THE ASSOCIATED EXPENDITURE

The Town Clerk informed members that historically the Town Council had always used poll cards for elections as this helped with turnout. The additional cost of poll cards was approximately £800.

C.3164.2 RESOLVED: that Camborne Town Council, in the interests of democracy, instructs

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**Cornwall Council to issue poll cards for
the by-election in the Roskear Ward**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously

**C.3165 TO RECEIVE INFORMATION REGARDING THE CAMBORNE TOWN
COUNCIL VISION DAY ON 18TH OCTOBER 2014 AND CONFIRM
ATTENDANCE**

The Town Clerk informed members that she had included this item on the agenda to remind members of the Vision Day event on the 18th October as the original information had been sent out some time ago. She asked for confirmation on who would be attending; Councillors Godolphin, Chalker, Chapman, Ms Merrick, White, Odgers, Mrs Dalley, Ms Robinson, Ms Fox, and Champion confirmed their attendance.

**C.3166 TO RECEIVE CORRESPONDENCE FROM LOCAL RESIDENTS
REGARDING CAMBORNE LIBRARY AGREE ANY ACTION AND
APPROVE A RESPONSE**

The Town Clerk informed members of a meeting she had with the Cornwall Council Officer for Forward Planning. She had been informed that the legal department at Cornwall Council had looked at the Covenant on the library and considered it to be un-enforceable. The current running costs of the building were £60K per year and, in addition, there were extensive repairs needed to the roof. Cornwall Council's intentions for the building and library service were currently unknown.

Councillor Odgers agreed with the residents that a move to Dolcoath Road would be bad for users of the library. Councillor Champion suggested that the library service could be transferred to the Town Council and this should form part of the discussion at the Vision Day in context with other services. Following this discussion it was

**C.3166.2 RESOLVED: to respond to the residents that
Camborne Town Council share their
concerns for the library service; it should
stay in the Town Centre if practicable;
and the Town Council would be looking
at the future of the library service in the
town**

Proposed by Councillor Ms Fox
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously

**C.3167 TO RECEIVE CORRESPONDENCE FROM THE CAMBORNE CHAMBER OF
COMMERCE AGREE ANY ACTION AND APPROVE A RESPONSE**

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It was agreed to address each of the 7 points raised in the letter from the Chamber of Commerce.

- Gurneys Lane toilets – This had already been covered by the previous meeting. The Town Clerk to return as director of BID Camborne – The Town Clerk reminded members of the difficulties she had faced when on the BID Camborne Board as she had been unable to share the minutes of meetings or any correspondence she received as a Board Member with the Council. Following discussion it was

C.3167.2 RESOLVED: that The Town Clerk does not attend BID meetings

Proposed by Councillor Godolphin
Seconded by Councillor Champion

On a vote being taken on the matter there were eight votes FOR with three votes AGAINST.

- Improve signage for Camborne Trail

C.3167.3 RESOLVED: to defer the request to improve signage for the Camborne Trail to the Amenities Committee

Proposed by Councillor Champion
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously

- Renew the Standard flag outside Town Council office –

C.3167.4 RESOLVED: to defer the request to renew the standard flag outside the Town Council Office to the Budget & Development Committee

Proposed by Councillor Mrs Dalley
Seconded by Councillor Brown

On a vote being taken the matter was approved unanimously

- Bring forward the erection of floral displays by one month

C.3167.5 RESOLVED: to defer the request to bring forward the erection of floral displays by one month to the Amenities Committee

Proposed by Councillor Champion
Seconded by Councillor Ms Merrick

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On a vote being taken the matter was approved unanimously

During discussion on the letter from the Chamber of Commerce two members of Cornwall Fire and Rescue Service entered the meeting. Therefore the Chairman took agenda item seven relating to a report from the fire service at this point.

C.3168 TO RECEIVE A REPORT FROM THE CORNWALL FIRE AND RESCUE SERVICE (CFRS)

The officers apologised for their late arrival, this was due to operational reasons. Since the last quarter there had been 78 incidents in total, 36 fires, 19 Special Service Calls, and 23 False Alarms Good Intent. They had attended 13 Community Safety Audit Checks and community events at Pengegon, Kehelland, East Pool Park, Roskear School, Trevithick Learning Academy and Pool Academy. They had also carried out a number of home safety checks. The CFRS also worked with a number of Partners, (Social Services, Red Cross) to assist in identifying those people in the community who were most at risk and vulnerable to fire. In answer to a question from Councillor Odgers on the progress of the new fire station at Tolvaddon the officer said he would report back. Following their presentation the two officers left the meeting at 7.48 pm

C.3168.2 RESOLVED: to receive the report from the Fire and Rescue Service

Proposed by Councillor Ms Merrick
Seconded by Councillor Brown

On a vote being taken the matter was approved unanimously

C.3169 TO RECEIVE A REPORT FROM THE TOWN CLERK ON THE MEETING HELD AT CHACEWATER PC ON 23RD SEPTEMBER 2014 AND AGREE ANY ACTION

The Town Clerk referred members to her notes on the meeting and the draft letter from Chacewater Parish Council. She had attended the meeting as an observer. . There had been a lot of criticism regarding the National Planning Policy Framework and the planning process. She had spoken to Sarah Mason, the County Executive Officer at CALC to see if other Councils were experiencing problems and difficulties with the localism and devolution process. Sarah had recently been appointed to the new devolution board at Cornwall Council so Town and Parish Councils would now be represented during the devolution process at Cornwall Council and any problems could be directed through her. The Town Clerk informed members that Chacewater Parish Council was not a member of CALC.

C.3169.2 RESOLVED: to receive the report from the Town Clerk and take no further action.

Proposed by Councillor Ms Merrick
Seconded by Councillor Godolphin

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On a vote being taken the matter was approved by a majority vote.

C.3170 TO RECEIVE AN UPDATE FROM THE TOWN CLERK ON HER MEETING WITH MR A BIRCHALL, PROPERTY FORWARD PLANNING MANAGER CORNWALL COUNCIL AND AGREE ANY ACTION

The Town Clerk explained that she had met Mr Birchall yesterday so was unable to submit a written report. Also at the meeting were Councillor Webber and Charlotte Chadwick. The meeting had not revealed anything new but had confirmed some things. Over the next month, public sector buildings/services would be mapped and this would be available early in December. Officers at Cornwall Council were looking to rationalise office space, to put public money to the best use. Of the three buildings in Camborne, The Library, Dolcoath Offices and the Basset Centre, Mr Birchall had thought the retention of Dolcoath was a certainty. Regarding the Town Council lease, he had guaranteed that the Town Council would be provided with no less space than we currently had. However, the Town Council would need to assess its existing floor area and functionality when looking at its future needs in the context of devolution. She had asked Mr Birchall if Cornwall Council had assessed what resources it needed going forward. He replied that Cornwall Council did not know.

The Town Clerk advised that it seemed clear that the Town Council would have to move before the end of the lease in 2020 to accommodate future needs. The Council should not confine its thinking to Cornwall Council owned properties only.

C.3170.2 RESOLVED: to receive the report from the Town Clerk and obtain confirmation in writing from Cornwall Council that Camborne Town Council would not lose floor space as a result of any move and would welcome further discussion on the matter.

Proposed by Councillor Godolphin
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously

C.3171 TO RECEIVE CORRESPONDENCE FROM CARN BREA PARISH COUNCIL REGARDING POLICE REPORTS AT MONTHLY PARISH COUNCIL MEETINGS AND AGREE ANY APPROPRIATE ACTION

The Town Clerk had contacted Inspector Mark Eccles regarding this matter and he had met with her and the Mayor. He was disappointed that Carn Brea Parish Council had not contacted him before sending their correspondence. He had a fair and frank discussion with the Town Clerk and the Mayor explaining that he needed officers on the streets and that cut backs in backroom staff had led to officers having an increased workload. As a minimum he expected that officers would visit Town and Parish Council's twice a year but if anything specific needed attention he would

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arrange for a member of the neighbourhood team to attend and discuss the issues at the relevant time.

A letter from Inspector Eccles giving details of his proposals was received this afternoon and circulated to members at the meeting.

- C.3171.2 RESOLVED: to receive the correspondence from Carn Brea Parish Council and take no action**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously

- C.3172 TO APPROVE THE MANAGEMENT OF CONTRACTORS' SAFETY POLICY AS RECOMMENDED BY THE RISK ASSESSMENT WORKING PARTY (RAWP.63.2)**

- C.3172.2 RESOLVED: to approve the Management of Contractors' Safety Policy as recommended by the Risk Assessment Working Party**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously

- C.3173 TO RECEIVE A LETTER FROM BID CAMBORNE REGARDING CORNWALL COUNCIL BUDGET PROPOSALS 2015/2016**

- C.3173.2 RESOLVED: to receive the letter from BID Camborne regarding the Cornwall Council budget proposals for 2015/2016**

Proposed by Councillor Ms Fox
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously

Having declared an interest Councillor Brown left the meeting at 8.20 pm

- C.3174 TO RECEIVE A REQUEST FROM RESIDENTS OF PENPONDS THAT CAMBORNE TOWN COUNCIL ADOPTS THE RED TELEPHONE KIOSK SITUATED IN PENPONDS, APPROVE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE**

The Town Clerk said this request followed the previous request to adopt a telephone kiosk in Bolenowe which was approved at the last meeting. She had received new correspondence from BT listing all red telephone kiosks that were available for adoption. There was one other in the Camborne Parish at Barripper. Councillor Chalker said he would speak with residents

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in Barripper to see if they wanted the Council to adopt the red kiosk there.

Councillor Champion thought that a previous request by former Cornwall and Town Councillor Stuart Cullimore from the residents of Barripper to adopt the kiosk had been refused by Cornwall Council. The Town Clerk had investigated this and found that in 2009 Cornwall Council had made a blanket objection to any Town and Parish Councils or Community group adopting kiosks.

C.3174.2 RESOLVED: that Camborne Town Council adopts the red telephone kiosk situated in Penponds

Proposed by Councillor Ms Fox
Seconded by Councillor Chalker

On a vote being taken the matter was approved by a majority vote

C.3174.3 In accordance with Standing Order 48 (f) (no meeting of the Council will last longer than 2 hours without a resolution passed by a majority vote) it was

C.3174.3 RESOLVED: to extend the meeting until the completion of the business of the meeting.

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved by a majority vote.

Councillor Brown re-entered the meeting at 8.31pm

C.3175 TO ADOPT A STANDING ORDER FOR FILMING AND RECORDING MEETINGS (C.3123.2)

`Whilst a meeting of the Council, its committees or sub committees is open to the public, any person, if present, may:

- i) film, photograph or make an audio recording of a meeting;
 - ii) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
 - iii) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.
- b) Oral reporting, commentary or broadcasting is not permitted during any part of a meeting of the council, its committees and sub committees.
- c) An individual must be present and able to use their equipment in order to film, photograph or audio record a meeting. There will be no opportunity to report on any part of the meeting where the council has resolved to exclude the press and public.

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- d) Disruptive behaviour
 - i) No filming, photographing or audio recording of a meeting should be carried out in such a way as to disrupt the proceedings of the meeting.
 - ii) If person(s) disregard the request of the chairman of the meeting to moderate or improve their behaviour, any councillor or the chairman of the meeting may move that the person be instructed to cease filming, photographing or audio recording. The motion, if seconded, shall be put to the vote without discussion.
 - iii) If a resolution under standing order XX d ii) above is ignored, the chairman of the meeting may take further reasonable steps to restore order or to progress the meeting. This may include temporarily suspending or closing the meeting.
- e) Members of the Council recording meetings are reminded of their obligations under the Council's Code of Conduct in respect of confidential matters.'

C.3175.2 RESOLVED: that Camborne Town Council adopts the standing order for filming and recording meetings as set out

Proposed by Councillor Champion
Seconded by Councillor Brown

On a vote being taken the matter was approved unanimously

C.3176 TO EXCLUDE THE PUBLIC AND PRESS BY RESOLUTION IN ACCORDANCE WITH STANDING ORDER 92

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and Press be temporarily excluded and they are instructed to withdraw"

C.3176.2 RESOLVED: that in view of the confidential nature of the business about to be transacted public and press be temporarily excluded and they are instructed to withdraw

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously

C.3177 TO RECEIVE QUOTATIONS FOR GAS SAFETY AND FULL ELECTRICAL INSPECTIONS AT UNIT 5, CARN BREA BUSINESS PARK, APPOINT A CONTRACTOR AND AUTHORISE EXPENDITURE ACCORDINGLY

Members received the two quotations that had been received to carry out the gas safety and full electrical inspections at the Handyman workshop/store. Following discussion it was:

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C.3177.2 RESOLVED: to accept the quotation from Blue Flame

Proposed by Councillor White
Seconded by Councillor Chalker

On a vote being taken the matter was approved by 7 votes FOR with 4 votes AGAINST.

There being no further business the Chairman closed the meeting at 8.37 pm.

SIGNED BY THE CHAIRMAN.....

DATE