

**CAMBORNE TOWN COUNCIL  
FULL COUNCIL 9<sup>TH</sup> JULY 2015**

MINUTES of the meeting of Camborne Town Council held in Room GW03 (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne on Thursday 9<sup>th</sup> July 2015 at 6.30 pm.

PRESENT Councillor T Chalker Chairman  
Councillor C Godolphin Vice Chairman  
Councillor M Brown  
Councillor M Champion  
Councillor J Collins  
Councillor Mrs V Dalley  
Councillor Ms Z Fox  
Councillor S Odgers  
Councillor Ms J Robinson from point mentioned  
Councillor A Sanders  
Councillor R Webber  
Councillor G Winter

In Attendance: Amanda Mugford, Town Clerk; Beverley Pascoe, Deputy Town Clerk; two members of the public and one member of the press

The Chairman explained the safety procedures to all present.

**C.3388 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**C.3388.2 RESOLVED: that the apologies from Councillors Krey, Dalley and Ms Merrick for non-attendance at the meeting of the Full Council held on 9<sup>th</sup> July 2015 were received**

Proposed by Councillor Odgers  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

No apologies were received from Councillors Crickett and Gillingham.

**C.3389 CHAIRMAN'S ANNOUNCEMENTS**

Members were reminded that should they wish to discuss the content in the confidential papers circulated at the meeting relating to agenda item 13, a grant application from BID Camborne, the press and public would need to be excluded. Also circulated at the meeting was an invitation from the Royal British Legion to attend two commemorative events. Firstly at Roscroggan Memorial on the 24<sup>th</sup> July at 10.30 am. Secondly, the 70<sup>th</sup> Anniversary of VJ Day at Camborne Parish Church War Memorial on 14<sup>th</sup> August at 10.30 am.

Events attended by the Mayor representing the Council were as follows:

- The NSPCC AGM at Prideaux Place, Padstow
- Penzance Golowan Festival for the Feast of St John

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- Kehelland Tea Treat

The Deputy Mayor attended the following events representing the Council:

- Camborne School Celebration of Achievement for years 7 8 and 9
- Penzance Mazey Day
- Falmouth Civic Service

The Deputy Mayor thanked Councillors Collins and Ms Merrick on behalf of the Spinney Action Group for their assistance with the litter pick last week. He said the Action Group would welcome more volunteers.

Councillor Ms Robinson entered the meeting at 6.39pm.

**C.3390 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations.

**C.3391 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensations

**C.3392 PUBLIC PARTICIPATION (subject to standing order 90 members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes)**

As no member of the public wished to speak the Chairman proposed to move this agenda item from six to agenda item 13 should a member of the public wish to speak at that time.

**C.3393 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 11<sup>TH</sup> JUNE 2015 AND THE CHAIRMAN TO SIGN THEM**

**C.3393.2 RESOLVED: that the minutes of the meeting of the Full Council held on the 11<sup>th</sup> June 2015 were received, approved and signed by the Chairman**

Proposed by Councillor Chalker  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved by those entitled to vote.

**C.3394 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS**

- i) Planning & Development Committee 16<sup>th</sup> June 2015

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**C.3394.2 RESOLVED:** **that the minutes of the meeting of the Planning & Development Committee held on the 16<sup>th</sup> June 2015 were received**

Proposed by Councillor Collins  
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

ii) Amenities Committee 18<sup>th</sup> June 2015

**C.3394.3 RESOLVED:** **that the minutes of the meeting of the Amenities Committee held on the 18<sup>th</sup> June 2015 were received**

Proposed by Councillor Odgers  
Seconded by Councillor Winter

On a vote being taken matter was approved unanimously.

iii) Finance & General Purposes Committee 28<sup>th</sup> May 2015

**C.3394.4 RESOLVED:** **that the minutes of the meeting of the Finance & General Purposes Committee held on the 28<sup>th</sup> May 2015 were received**

Proposed by Councillor Webber  
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

**C3395 TO RECEIVE THE MINUTES AND NOTES OF THE FOLLOWING MEETINGS**

i) West Cornwall CCTV Management Group 15<sup>th</sup> June 2015

**C3395.2. RESOLVED:** **that the minutes of the meeting of the West Cornwall CCTV Management Group held on the 15<sup>th</sup> June 2015 were noted**

Proposed by Councillor Godolphin  
Seconded by Councillor Webber

On a vote being taken the matter was approved unanimously.

ii) Camborne Regeneration Forum 1<sup>st</sup> June 2015

**C.3395.3 RESOLVED:** **that the minutes of the meeting of the Camborne Regeneration Forum held on the 1<sup>st</sup> June 2015 were noted**

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Proposed by Councillor Odgers  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

iii) Safer Camborne 24<sup>th</sup> June 2015

**C.3395.4 RESOLVED: that the minutes of the meeting of Safer Camborne held on the 24th June 2015 were noted**

Proposed by Councillor Webber  
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

iv) Towans Partnership 22<sup>nd</sup> April 2015

**C.3395.5 RESOLVED: that the minutes of the meeting of the Towans Partnership held on the 22<sup>nd</sup> April 2015 were noted**

Proposed by Councillor Collins  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

**C.3396 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

The Clerk referred to C.3382.2 the re-submission of the Town Council letter regarding the inclusion of Cornish as a National Minority under the Framework for the Protection of National Minorities to Cornwall Council. A response had been received; the Chief Executive would look into the issues raised and fully respond in due course.

**C.3397 TO RECEIVE A LETTER OF RESIGNATION FROM GRAHAM TAYLOR AND APPROVE ANY RESPONSE**

**C.3397.2 RESOLVED: to receive the letter of resignation from Graham Taylor and send a letter of thanks**

Proposed by Councillor Webber  
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

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**C.3398 TO CONSIDER THE POLLING ARRANGEMENTS FOR A POTENTIAL ELECTION FOR THE PENDARVES WARD VACANCY AND AUTHORISE THE ASSOCIATED EXPENDITURE**

Councillor Webber pointed out that, in view of the resignation of Cornwall Councillor Blakely and Camborne Town Councillor Taylor, both representing the Pendarves Ward, Cornwall Council would endeavour to hold the two elections together. In this case there would be no need for poll cards.

**C.3398.2 RESOLVED: that poll cards are only issued if the Town Council election for Pendarves Ward cannot be held at the same time as the Cornwall Council election for the Pendarves Division and that the associated expenditure is authorised.**

Proposed by Councillor Webber  
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

**C.3399 TO RECEIVE A GRANT APPLICATION FOR CHRISTMAS 2015 FROM BID CAMBORNE, APPROVE AN AWARD OF GRANT FUNDING AND AUTHORISE PAYMENT ACCORDINGLY. (LOCAL GOVERNMENT ACT 1972. S.144)**

In answer to a question regarding the amount of grant funding available, the Town Clerk informed members that £4,500 had been allocated to the Community Events budget; no expenditure was committed to date. The application should have been an agenda item for the Amenities Committee, but due to the timescales involved Mr Le Hunte had requested that this grant application be considered as soon as possible.

At this point Councillor Collins gave notice that he would be talking about figures contained on the confidential papers, therefore it was:

**C.3399.2 RESOLVED: that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw**

Proposed by Councillor Webber  
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

Members of the press and public left the meeting.

Members discussed this and previous grant applications by BID Camborne for funding. Following this discussion it was

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- C.3399.3 RESOLVED AS A SUBSTANTIVE MOTION:**  
**To grant £2,000 to BID Camborne for its Christmas Experience 2015 event; to be taken from the Community Events cost code 65 under legal power (LGA 1972 s.144) and send a letter voicing the Town Council concerns regarding the event**

Proposed by Councillor Collins  
Seconded by Councillor Ms Robinson

On a vote being taken the matter was approved by a majority vote.

Councillor Godolphin asked that his name be recorded as voting against the proposition.

An amendment moved by Councillor Ms Fox, seconded by Councillor Sanders to grant £4,500 and send a letter voicing the Councils concern was defeated by two votes FOR with ten votes AGAINST.

A further amendment moved by Councillor Godolphin, seconded by Councillor Sanders to grant £1,000 was defeated by two votes FOR with ten votes AGAINST.

- C.3399.4 RESOLVED:**  
**to invite members of the BID Board to meet informally with the Amenities Committee in order to discuss how working relationships can be improved for the benefit of Camborne**

Proposed by Councillor Ms Robinson  
Seconded by Councillor Mrs V Dalley

On a vote being taken the matter was approved by a majority vote.

- C.3399.5 RESOLVED:**  
**to re-admit members of the press and public**

Proposed by Councillor Godolphin  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

- C.3400 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING PUBLIC CONVENIENCES, APPROVE ANY ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE**

The Town Clerk drew members' attention to the maps showing areas Cornwall Council was considering for development, possibly for a cafe. One of the areas identified had recently been planted with herbaceous plants

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paid for by a donation of £3,000 from the Town Council. Cornwall Council stated the running costs of the Public Conveniences to be £3,951. In 2012 Cornwall Council provided figures which showed the running costs to be £7,010.

At a previous Town Council meeting, the Recreation Ground had been identified as a priority Green Space that should be transferred to the Town Council who would take full responsibility and to ensure there was no further erosion of service standards. The whole of the Recreation Ground had been registered as an asset of community value. Following further discussion on the original conveyance and indentures and the transfer of green spaces to the Town Council it was

- C.3400.2 RESOLVED:** **to receive the correspondence from Cornwall Council regarding public conveniences and to respond to Cornwall Council that the Town Council had already approached them regarding the transfer of the Recreation Ground to the Town Council. It was the intention of the Town Council to provide public conveniences at that site as part of this devolution proposal. In view of this the tender process for the Recreation Ground should be withdrawn immediately**

Proposed by Councillor Webber  
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- C.3400.3 RESOLVED:** **to instruct the Town Council Solicitors to investigate the legal standing of the original indentures on the land, clarify its contents and whether the indentures still prevail; the expenditure was authorised and to taken from cost code 34 legal costs**

Proposed by Councillor Webber  
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- C.3401 TO APPROVE A DRAFT OUTLINE BUSINESS CASE FOR THE DEVOLUTION OF GREEN SPACES IDENTIFIED AS CAMBORNE TOWN COUNCIL PRIORITIES FOR SUBMISSION TO CORNWALL COUNCIL (C.3378.2). (TO FOLLOW)**

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The Town Clerk explained, that following a brief meeting with the Assistant Head of Community and Devolution, an Outline Business Case should be submitted before the detailed Business Plan. She had hoped to have the document available for this meeting but, unfortunately, due to pressure of work and sickness had been unable to complete the document.

- C.3401.2 RESOLVED:** **that the draft outline business case for the devolution of green spaces identified as Camborne Town Council priorities for submission to Cornwall Council (C.3378.2) be deferred to the Finances and General purposes committee for approval**

Proposed by Councillor Godolphin  
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

- C.3402 TO APPROVE THE WEST CORNWALL PUBLIC SPACE CCTV SYSTEMS OPERATION AND MANAGEMENT CODE OF PRACTICE**

- C.3402.2 RESOLVED:** **that the West Cornwall Public Space CCTV Systems Operation and Management Code of Practice was approved**

Proposed by Councillor Godolphin  
Seconded by Councillor Webber

On a vote being taken the matter was approved unanimously.

- C.3403 TO CONSIDER CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING LAND AT WHEAL HARRIET SHAFT AND PENGEGON ROAD DRAINAGE AND AGREE A RESPONSE TO CORNWALL COUNCIL**

Councillor Webber explained that there were two issues of concern. Firstly there was land close to an informal public open space that was subject to a very poor level of maintenance. Residents of Lower Pengegon and Laity Road were using a path through this land as a right of way to the town. Secondly, the developer for the area had made an attenuation pond to assist with drainage on the new estates. Part of this pond was on Cornwall Council land, was unsecured and a serious safety concern. The Cornwall Council Health and Safety Officer agreed that as a temporary measure fencing should be erected until a long term solution could be found.

- C.3403.2 RESOLVED:** **that correspondence from Cornwall Council regarding land at Wheal Harriet shaft and Pengegon Road Drainage is received and a formal letter is sent to Cornwall Council stating that immediate**



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**action must be taken as a matter of  
urgency to address the hazards to health  
and safety at the site**

Proposed by Councillor Webber  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

- C.3403.3 RESOLVED:** **to write to Cornwall Council regarding the poor quality of maintenance for the public open space at Wheal Harriet and request that it properly maintains the area and provide the Town Council with detail of the action it will take. The response to be received by the Amenities Committee**

Proposed by Councillor Webber  
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

- C.3404 TO RECEIVE A REPORT ON THE LOCAL COUNCIL AWARD SCHEME, APPROVE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

The Town Clerk spoke to her report. The Local Council Award Scheme was launched in January 2014 and replaced the Quality Council Scheme. There were three levels of award. The Foundation Award, The Quality Award, and The Quality Gold Award. The Town Council had automatically been granted the Foundation Award in March 2014 as an accredited Quality Council under the previous Scheme. The report detailed the criteria needed to meet each level of the Award and the impact on the Council of undertaking the work in the short term. Members discussed the differing workloads involved and following discussion it was:

- C.3404.2 RESOLVED:** **that a report on the Local Council Award Scheme was received**

Proposed by Councillor Brown  
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- C.3404.3 RESOLVED:** **that the Town Council applies for Foundation Standard by October 2015 and works towards achieving Quality or Quality Gold Standard within the next four years**

Proposed by Councillor Chalker  
Seconded by Councillor Odgers

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On a vote being taken the matter was approved unanimously.

- C.3404.4 RESOLVED:** **that the expenditure associated with the Local Council Award Scheme is authorised to be taken from the Corporate Management cost centre, cost code Council expenses with delegated authority to the Town Clerk for the associated Members training expenditure**

Proposed by Councillor Webber  
Seconded by Councillor Ms Robinson

On a vote being taken the matter was approved unanimously.

- C.3405 TO RECEIVE A REPORT ON THE SLCC LEADERSHIP IN ACTION CONFERENCE AND AGREE ANY ACTION**

The Town Clerk drew members' attention to several key points in her report. Grant money was available for war memorials and heritage assets in each parish; if the Town Council was to consider taking over a heritage building a specialist building and structural engineer would be needed to carry out this specialist survey; the use of social media and Councillors being made aware that their blogs were not covered by Council insurance; a presentation from Salisbury Community Council on the dangers of complacency when organising events and the success and effectiveness of Falmouth Town Council marketing using a 'corporate brand' and also their success working with the Falmouth Business Improvement District. As a result of the presentation from Salisbury Community Council she recommended that the St Johns Ambulance should be present at all community events. Following further discussion it was

- C.3405.2 RESOLVED:** **that a report on the SLCC Leadership in Action Conference was received and the Royal British Legion is informed of the availability of grants for War Memorials**

Proposed by Councillor Godolphin  
Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

- C.3406 TO APPROVE THE AMENDED VERSION OF THE CAMBORNE TOWN COUNCIL LOGO**

As a result of the work on the Community Toilet Scheme it was apparent that the Town Council logo needed improving. The design company had prepared two designs using differing tones of cherry as well as upgrading the original scarlet red design. Following discussion it was

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- C.3406.2 RESOLVED:** that the amended lighter cherry version 0,85,35,20 of the Camborne Town Council Logo was approved

Proposed by Councillor Webber  
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- C.3407 TO RECEIVE CORRESPONDENCE FROM THE CORNWALL COUNCIL COMMUNITY SAFETY OFFICER AND FINAL SAFER CAMBORNE DELIVERY PLAN AND AGREE ANY RESPONSE**

- C.3407.2 RESOLVED:** that correspondence from the Cornwall Council Community Safety Officer and final Safer Camborne Delivery Plan were received and a letter of thanks be sent to the Community Safety Officer

Proposed by Councillor Godolphin  
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

**In accordance with Standing Order 50 (f) (no meeting of the Council will last longer than 2 hours without a resolution passed by a majority vote) it was**

- C.3407.3 RESOLVED:** to extend the meeting by 15 minutes

Proposed by Councillor Godolphin  
Seconded by Councillor Sanders

On a vote being taken the matter was approved unanimously.

- C.3408 TO APPROVE THE APPOINTMENT OF A COUNCILLOR TO THE PLANNING AND DEVELOPMENT COMMITTEE**

- C.3408.2 RESOLVED:** to defer the appointment of a Councillor to the Planning and Development Committee until after the election

Proposed by Councillor Godolphin  
Seconded by Councillor Champion

On a vote being taken the matter was approved by a majority vote.

- C.3409 TO APPROVE THE APPOINTMENT OF REPRESENTATIVES TO THE FOLLOWING WORKING GROUPS AND EXTERNAL BODIES**

- i) One Public Estate and Devolution Working Party**
- ii) West Cornwall CCTV Management Group**

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**iii) Police liaison representative for the Pendarves ward**

**C.3409.2 RESOLVED: that Councillor Odgers was appointed to the One Public Estate and Devolution Working Party**

Proposed by Councillor Collins  
Seconded by Councillor Odgers

On a vote being taken the matter was approved by a majority vote.

**C.3409.3 RESOLVED: that Councillor Krey was appointed as the Town Council's representative on the West Cornwall CCTV Management Group**

Proposed by Councillor Mrs Dalley  
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

**C.3409.4 RESOLVED: that Councillor Collins was appointed as the Town Council's representative on the Police Liaison Group for the Pendarves Ward**

Proposed by Councillor Champion  
Seconded by Councillor Sanders

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.34 pm.

SIGNED BY THE CHAIRMAN.....

DATE .....