

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

MINUTES of the meeting of Camborne Town Council held in Room GW03 (Ground Floor West 03), Cornwall Council One Stop Shop, Dolcoath Avenue, Camborne on Thursday 3rd December 2015 at 6.30 pm.

PRESENT Councillor T Chalker Chairman
Councillor C Godolphin Vice Chairman
Councillor D Atherfold
Councillor M Champion
Councillor J Collins
Councillor T Dalley
Councillor Mrs V Dalley
Councillor Ms Z Fox
Councillor W Krey
Councillor Ms J Merrick
Councillor S Odgers
Councillor Ms J Robinson
Councillor R Webber
Councillor G Winter

In Attendance: Amanda Mugford, Town Clerk; Beverley Pascoe, Deputy Town Clerk; Melanie Negus, Administration Assistant; nine members of the public; one member of the press

The Chairman explained the safety procedures to all present.

C.3504 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.3504.2 RESOLVED: that the apologies from Councillors Brown, Gillingham and Sanders for non-attendance at the meeting of the Full Council held on 3rd December 2015 were received

Proposed by Councillor Chalker
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

C.3505 CHAIRMAN'S ANNOUNCEMENTS

The Town Council had recently awarded a grant to Camborne Rugby Football Club Junior section for new kit. The new junior kit with the Town Council logo was shown to members.

Events attended by the Mayor representing the Council were as follows:

- The annual judging of the MP's Christmas card
- The Royal British Legion remembrance evening at Camborne Conservative Club
- Meeting between Camborne Rugby Football Club and Councillors Ms Merrick, Ms Robinson, Webber, Chalker and the Town Clerk

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

- The Penryn Town Mayor's Christmas Carol Concert

Events attended by the Deputy Mayor representing the Council were as follows:

- Portreath Parish Council Remembrance Day Service
- Penryn Poppy Appeal Concert

C.3506 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillors Chalker, Godolphin, Mrs Dalley and Mr Dalley declared an interest in agenda item 23 relating to a grant application for Trevithick Day. Councillor Collins also declared that previously he had an interest in the same agenda item; however he had now resigned from the Trevithick Day Committee Board and severed all connections.

The Town Clerk declared an interest in agenda item 19 relating to Camborne Science and International Academy as she was a trustee of the Academy.

C.3507 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no requests for dispensations

At this point the Chairman determined there were members of the public who wished to speak on agenda item 23 relating to the Trevithick Day grant, therefore he proposed to move the agenda item for public participation and the grant application agenda items in front of agenda item 12

C.3508 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 12TH NOVEMBER 2015 AND THE CHAIRMAN TO SIGN THEM

It was noted that there were three typographical errors on the draft minutes circulated with the agenda, these had now been corrected.

C.3508.2 RESOLVED: that the minutes of the meeting of the Full Council held on the 12th November 2015 were received, approved and signed by the Chairman

Proposed by Councillor Chalker
Seconded by Councillor Winter

On a vote being taken the matter was approved by a majority vote.

C.3509 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS.

- i) Planning & Development Committee 10th November 2015

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

C.3509.2 RESOLVED: **that the minutes of the meeting of the Planning & Development Committee held on the 10th November 2015 were received**

Proposed by Councillor Collins
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

ii) Strategic Budget Working Party 16th November 2015

C.3509.3 RESOLVED: **that the minutes of the meeting of the Strategic Budget Working Party held on the 16th November 2015 were received**

Proposed by Councillor Webber
Seconded by Councillor Krey

On a vote being taken the matter was approved unanimously.

C.3510 TO NOTE THE MINUTES OF

i) Camborne Regeneration Forum 9th November 2015

C.3510.2 RESOLVED: **that the minutes of the meeting of the Camborne Regeneration Forum held on the 9th November 2015 were noted**

Proposed by Councillor Godolphin
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

ii) West Cornwall CCTV Management Group 29th October 2015

C.3510.3 RESOLVED: **that the minutes of the meeting of the West Cornwall CCTV Management Group held on the 29th October 2015 were noted**

Proposed by Councillor Krey
Seconded by Councillor Atherfold

On a vote being taken the matter was approved unanimously.

C.3511 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

Full Council C.3495.2 the Town Clerk read out a letter from George Eustice MP in response to Councillor Webber's motion regarding the Council's

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

opposition to the tendering of community health services to the private sector. The letter confirmed a local NHS consortium had been named as NHS Kernow's preferred provider. Councillor Webber, who welcomed the news, disagreed with George Eustice's comment at the bottom of the letter that 'fears were misplaced' as these services had been put out to tender.

C.3512 TO RECEIVE QUESTIONS FROM MEMBERS OF WHICH PRIOR NOTICE HAS BEEN GIVEN

There were no such questions.

C.3513 TO CONSIDER A GRANT APPLICATION FROM THE PENGECON INSTITUTE TRUST AND AUTHORISE FUNDING ACCORDINGLY (LOCAL GOVERNMENT ACT 1972. S.145)

As Pengecon Institute was in his ward, Councillor Webber introduced the application. The Pengecon Neighbourhood Community Office had recently been shut due to Cornwall Council budget cuts and community focus had been lost. Pengecon Institute was the only community building in the area and the trust was applying for a grant in support of a Christmas Fair for the Community. Following discussion on this application it was

C.3513.2 RESOLVED: to award the full grant of £467.99 from Community Events, cost code 65 under the legal power LGA 1972 S.145

Proposed by Councillor Mrs Dalley
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved by a majority vote.

Councillor Godolphin asked it be noted that he did not vote as he was a resident of Pengecon.

At this point, as the Chairman and Vice Chairman had declared an interest in the application relating to Trevithick Day, Councillor Webber took the Chair.

Councillors Chalker and Godolphin left the meeting at this point.

Councillor Webber, using his discretion, explained the procedure that would be followed. The members of the public who wished to speak would be heard first, followed by those Councillors who had declared an interest but wished to make a statement and answer questions. These Councillors would then leave the meeting.

C.3514 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

Two members of the public spoke in support of the Grant Aid application for Camborne Trevithick Day. It had been the brainchild of Trevor Dalley who started the day in the early 1980's to promote the culture and history of Camborne. It was extremely successful, but recently had declined with stalls only selling food and 'tat'. Redruth and Penzance had copied Trevithick Day with their own Murdoch Day and Golowan Festival which were proving more successful. Trevithick Day needed reviving, people needed to take pride in Trevithick Day instead of being embarrassed about it. They asked the Council to support the grant application in full.

C.3515 TO CONSIDER A GRANT APPLICATION FROM THE CAMBORNE TREVITHICK DAY ASSOCIATION AND AUTHORISE FUNDING ACCORDINGLY. (LOCAL GOVERNMENT ACT 1972, S.144)

Before debate Councillor Collins explained that he had resigned from the Trevithick Day Committee and severed all ties with the group. He was therefore qualified to speak and vote as he no longer held an interest under the Code of Conduct.

Councillor Mrs Dalley explained the original concept in the early 1980s was for a one day festival of free entertainment to celebrate the work of Richard Trevithick and promote the cultural aspects of the Town and support local charities. This concept had gradually disappeared over the years due to increased charges and difficulties with the stalls etc.

Councillor Dalley said he had recently met with Jack Morrison of FEAST to discuss funding. As Cornwall was recognised as an ethnic cultural minority and Trevithick Day fulfilled many of these cultural aspects, he was confident more funding could be secured.

Members discussed the application and asked Councillors Dalley and Mrs Dalley questions regarding where the grant funding would be spent and the difficulties the event was experiencing.

Following these questions Councillors Mrs and Mr Dalley left the room.

Members continued discussion on Trevithick Day and the following points were raised:

- level of grant to award
- the possibility of suspending the event and re-launching.
- Revenue from stalls
- Revenue and involvement of the Fair
- Commercial aspects of the day
- The negative response from BID Camborne
- Lack of support from local business
- Lack of attendance at a public open meeting for Trevithick Day
- Budget implications on other grant applicants

Following this discussion it was:

C.3515.2 RESOLVED AS A SUBSTANTIVE MOTION:

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

to grant the full amount of £12,500 to the Camborne Trevithick Day Association from the following budget Cost Centres; 64 Trevithick Day Grant £6,000, 65 Community Events Grant £1892, 71 Environmental Grants £1500, 69 St Piran's Day £500 and 39 Community Grants and Donations £2608 under the legal power LGA 1972, S.144 on the condition stalls are firstly offered to Camborne Businesses and Organisations and Cornish Cultural Organisations

Proposed by Councillor Champion
Seconded by Councillor Ms Robinson

On a vote being taken the matter was approved by five votes FOR one vote AGAINST with four abstentions.

A motion proposed by Councillor Odgers, seconded by Councillor Ms Fox that a grant of £10,000 be awarded was defeated by the substantive motion.

Councillor Webber gave notice of a further motion as follows

C.3515.3 RESOLVED: that Camborne Town Council formally write to BID Camborne to request that they consider financially supporting Trevithick Day

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

Councillors Chalker, Godolphin, Mr & Mrs Dalley re-entered the meeting at 7.37pm.

The members of the public left the meeting at 7.38pm

C.3516 TO CONFIRM THAT THAT COUNCIL MEETS THE CONDITIONS OF ELIGIBILITY TO ADOPT THE GENERAL POWER OF COMPETENCE:

1. That the number of members of the council that have been declared to be elected, whether at ordinary elections or at a by-election is equal to or greater than two-thirds of the total number of members of the council;

C.3516.2 RESOLVED: that Camborne Town Council confirms that the number of members of the council that have been declared to be elected, whether at ordinary elections or at a by-election is equal to or greater

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

**than two-thirds of the total number of
members of the council**

Proposed by Councillor Chalker
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

2. That the Town Clerk holds the Certificate in Local Council Administration (including the relevant training for the exercise of the power).

C.3516.3 RESOLVED: that Camborne Town Council confirms that the Town Clerk holds the Certificate in Local Council Administration (including the relevant training for the exercise of the power)

Proposed by Councillor Chalker
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.3517 TO ADOPT THE GENERAL POWER OF COMPETENCE IN EXERCISE OF THE POWERS CONFERRED BY SECTIONS 8(2) AND 235(2) OF THE LOCALISM ACT 2011 (A).

C.3517.2 RESOLVED: to adopt the General Power of Competence in Exercise of the Powers conferred by sections 8(2) and 235(2) of the Localism Act 2011 (A)

Proposed by Councillor Webber
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

C.3518 TO RECEIVE THE CORNWALL COUNCIL TOOLKIT FOR SAFEGUARDING CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS AND DEVOLUTION GUIDANCE REGARDING CRIMINAL RECORDS CHECKS AND AGREE ACTION

Members discussed the guidance within the toolkit, the legislation, costs, need, the level of Criminal Record Checks and the amount of work involved should the Council decide to proceed.

C.3518.2 RESOLVED: to receive the Cornwall Council toolkit for safeguarding children, young people and vulnerable adults and devolution guidance regarding criminal records checks and make a firm commitment to undertake Criminal Records checks on members and co-opted persons. The Town Clerk to be the designated officer

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

**for safeguarding; the Corporate
Governance Working Party to be
responsible for implementing the
guidance as detailed in the toolkit**

Proposed by Councillor Ms Robinson
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

**C.3519 TO REVIEW THE FORWARD PLAN AND APPROVE ANY CHANGES
ACCORDINGLY**

In view of the Council's resolution to proceed with implementation of the Cornwall Council guidance on Safeguarding it was:

**C.3519.2 RESOLVED: to add safeguarding children, young
people and vulnerable adults using the
Cornwall Council procedure for Criminal
Record Checks to the Forward Plan**

Proposed by Councillor Chalker
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

**C.3520 TO APPROVE THE CREATION OF A DEDICATED BUDGET HEAD FOR
COMMUNITY CONSULTATION AND ENGAGEMENT AND TO DELEGATE
RESPONSIBILITY FOR THIS FUNCTION AND BUDGET TO THE
PLANNING AND DEVELOPMENT COMMITTEE**

**C.3520.2 RESOLVED: to approve a budget head for Community
Consultation and Engagement with
delegated responsibility to the Planning
and Development Committee**

Proposed by Councillor Webber
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

**C.3521 TO RECEIVE INFORMATION REGARDING THE WAR MEMORIAL AT
TRESLOTHAN, AGREE ACTION AND AUTHORISE ASSOCIATED
EXPENDITURE**

Councillor Webber explained that this matter had been brought to his attention by a parishioner who was concerned at the condition of the war memorial. The memorial was on unregistered land and there was no one to maintain it as it was not within the confines of a church. A local Council could take on responsibility for the memorial but there was no legal duty to do so. If the Council was to take on responsibility it should be added to the asset register and insured. The Council's solicitors did not think it would be

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

necessary to make an adverse possession claim in respect of the land on which it stood. Following discussion it was

- C.3521.2 RESOLVED:** **to take responsibility for the war memorial at Treslothan, add it to the Town Council's Asset Register, arrange for it to be included in the Town Council's insurance and re-instate the lettering on the memorial**

Proposed by Councillor Webber
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

- C.3522 TO RECEIVE A LETTER FROM THE CHAIRMAN OF BID CAMBORNE REGARDING ROSEWARNE PUBLIC TOILETS AND AGREE APPROPRIATE ACTION/RESPONSE**

Councillor Godolphin reported that he did not say the toilets at Rosewarne Car Park would cost £22,000 to keep open; he was referring to the toilets at Gurneys Lane. He had recently canvassed members of the public on this and only one in five supported keeping the toilets open in Rosewarne Car Park. Members thought BID Camborne should be doing more to promote the Community Toilet Scheme. The Town Clerk said Penzance had praised Camborne's scheme and hoped to copy it.

- C.3522.2 RESOLVED:** **that the letter from BID Camborne regarding Rosewarne Public toilets be noted and all future correspondence on this matter be received by the Amenities Committee**

Proposed by Councillor Dalley
Seconded by Councillor Webber

On a vote being taken the matter was approved unanimously.

- C.3523 TO RECEIVE A LETTER FROM MR I KENWORTHY, PRINCIPLE CAMBORNE SCIENCE AND INTERNATIONAL ACADEMY REGARDING THE CLOSURE OF ST MICHAEL'S SECONDARY SCHOOL AND AGREE ANY RESPONSE**

- C.3523.2 RESOLVED:** **that the correspondence from Camborne Science and International Academy regarding the closure of St Michael's Secondary School was noted**

Proposed by Councillor Ms Fox
Seconded by Councillor Odgers

On a vote being taken the matter was approved by a majority vote.

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

C.3524 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING THE SALE OF A PARCEL OF LAND AT RED RIVER VALLEY AND AGREE APPROPRIATE ACTION/RESPONSE

Councillor Ms Robinson, who was the Cornwall Council member for Treswithian, had looked at this and reported that it was a very small parcel of land probably used as parking.

C.3524.2 RESOLVED: that there was no objection to the sale of a parcel of land at Red River Valley as identified in the correspondence from Cornwall Council

Proposed by Councillor Ms Robinson
Seconded by Councillor Collins

On a vote being taken the matter was approved unanimously.

C.3525 TO RECEIVE THE FOLLOWING CONTRACTS FOR THE PROVISION OF PUBLIC REALM CCTV MONITORING

1. Asset Transfer Agreement

C.3525.2 RESOLVED: that the Asset Transfer Agreement is received

Proposed by Councillor Krey
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

2. Agreement for the Provision of an Asset Management Service for Public Space CCTV Systems.

C.3525.3 RESOLVED: that the agreement for the Provision of an Asset Management Service for Public Space CCTV Systems is received

Proposed by Councillor Krey
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

3. Agreement for the Provision of a Control, Monitoring and Management Service in respect of Public Space CCTV.

C.3525.4 RESOLVED: that the agreement for the Provision of a Control, Monitoring and Management Service in respect of Public Space CCTV is received

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

Proposed by Councillor Krey
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

C.3526 TO REVIEW AND APPROVE THE GRIEVANCE PROCEDURE POLICY

The Town Clerk explained this was the scheduled annual review of this policy.

C.3526.2 RESOLVED: that the Grievance Procedure Policy is approved

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

C.3527 TO APPROVE THE ANNUAL AUDIT PLAN 2016/2017 AS RECOMMENDED BY THE FINANCE AND GENERAL PURPOSES COMMITTEE (TO FOLLOW)

C.3527.2 RESOLVED: that the annual audit plan for 2016/2017 as recommended by the Finance and General Purposes Committee was approved

Proposed by Councillor Webber
Seconded by Councillor Ms Robinson

On a vote being taken the matter was approved unanimously.

C.3528 TO RECEIVE INFORMATION REGARDING LOCAL GOVERNMENT PENSION SCHEME TRAINING IN CORNWALL, AGREE ATTENDANCE AND AUTHORISE ASSOCIATED EXPENDITURE

C.3528.2 RESOLVED: that the Town Clerk and any member of the Staffing Working Party attend the Local Government Pension Scheme training on Wednesday 10th February 2016

Proposed by Councillor Ms Robinson
Seconded by Councillor Webber

On a vote being taken the matter was approved unanimously.

C.3529 TO RECEIVE A LETTER FROM MR T JAMES, COMMUNITY DEVELOPMENT COORDINATOR ALL SAINTS COMMUNITY CENTRE AND AGREE ANY ACTION

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015**

- C.3529.2 RESOLVED:** to send a letter of thanks to Mr James for his work and dedication to Camborne and to recommend to the Awards Working Party that Treve and Gill James receive a Town Plaque Award

Proposed by Councillor Godolphin
Seconded by Councillor Webber

On a vote being taken the matter was approved unanimously.

- C.3530 TO RECEIVE CORRESPONDENCE REGARDING ADULT HEALTH COMMUNITY HEALTH SERVICES DELIVERY FROM 1ST APRIL 2016 AND AGREE ANY ACTION**

- C.3530.2 RESOLVED:** to note with pleasure the correspondence regarding Community Health Services Delivery from 1st April 2016 will remain within the NHS family

Proposed by Councillor Webber
Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

- C.3531 TO AGREE A DATE FOR A MEETING OF THE CORPORATE GOVERNANCE WORKING PARTY**

- C.3531.2 RESOLVED:** a date during the week commencing 18th January 2016 was agreed for a meeting of Corporate Governance Working Party, the meeting to be held during the day

Proposed by Councillor Webber
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

- C.3532 TO EXCLUDE THE PRESS AND PUBLIC IN ACCORDANCE WITH STANDING ORDER 90 'THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW'**

- C.3532.2 RESOLVED:** to exclude the press and public in accordance with Standing Order 90 'that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded

**CAMBORNE TOWN COUNCIL
FULL COUNCIL 3RD DECEMBER 2015
and they are instructed to withdraw'**

Proposed by Councillor Champion
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

C.3533 TO RECEIVE AN UPDATE AND ANY RELATED CORRESPONDENCE REGARDING DEVOLUTION OF GREEN SPACES TO CAMBORNE TOWN COUNCIL, AGREE APPROPRIATE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE

The Town Clerk gave a report on a very positive meeting between the Town Council and Camborne Rugby Football Club. This meeting was to discuss the future of the Recreation Ground, the aspirations of the Rugby Club and how the two organisations could work together for the benefit of the whole community should the Recreation Ground be devolved to the Town Council.

The Town Council was still awaiting a formal response from Cornwall Council regarding the 'strategic importance' of the rugby club ground. It was agreed that when the letter arrives a quick response was needed.

C.3533.2 RESOLVED: that the Mayor, or Deputy Mayor if the Mayor is unavailable, the Chairmen of Amenities and Finance and General Purposes Committee with the Town Clerk be given delegated authority to respond to the formal response from Cornwall Council regarding the devolution of green spaces /strategic importance of the rugby club ground

Proposed by Councillor Ms Robinson
Seconded by Councillor Webber

On a vote being taken the matter was approved unanimously.

In accordance with Standing Order 50 (f) (no meeting of the Council will last longer than 2 hours without a resolution passed by a majority vote) it was

C.3533.3 RESOLVED: to extend the meeting by 15 minutes

Proposed by Councillor Chalker
Seconded by Councillor Godolphin

On a vote being taken the matter was approved by a majority vote.

C.3534 TO RECEIVE INFORMATION AND CORRESPONDENCE REGARDING THE LIBRARY SERVICE AND PASSMORE EDWARDS BUILDING, AGREE ACTION AND AUTHORISE ANY ASSOCIATED EXPENDITURE

