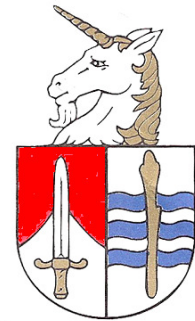


# CAMBORNE TOWN COUNCIL

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Council Offices –  
The Basset Centre, Basset Road, Camborne TR14 8SL  
Telephone: 01209 612406  
email: [cambornetc@cornwall.gov.uk](mailto:cambornetc@cornwall.gov.uk)  
web site [www.camborne-tc.gov.uk](http://www.camborne-tc.gov.uk)

CAMBORNE



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### **To all members of the Budget and Development Committee.**

Councillors: R Webber (Chairman), S Odgers (Vice Chairman), M Brown,  
T Chalker, T Dalley, Ms Z Fox, Ms J Robinson, C Godolphin  
(Ex Officio)

I hereby summon you to a meeting of the Budget & Development Committee to be held in the Clerk's Office, The Basset Centre, Basset Road, Camborne, on **Thursday 26th March** 2015 at 6.30 pm.

#### AGENDA

1. Safety Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. Chairman's Announcements.
6. To receive and approve the minutes of the meeting of this committee held on the 26th February 2015 and the Chairman to sign them.
7. To receive and approve the minutes of the meeting of this committee held on the 5th March 2015 and the Chairman to sign them.
8. Matters arising, where no substantive item below, for information only.
9. To receive the appointed Councillors' Internal Audit Report Councillors Chalker and Odgers.

10. To receive and approve the statement of payments and receipts, unpresented cheque list and bank reconciliation for the month of February 2014.
11. To approve the payment of invoices received for the month of March 2015; up to date schedule to be tabled at the meeting.
12. To approve payments for the month of February 2015 made under Financial Regulation 3.4, 6.6 and 7.2; up to date schedule to be tabled at the meeting.
13. Grant Aid Applications
  - i. Centenary Drama Group and CD Kids (Local Government Act 1972 s.145).
  - ii. Centenary Methodist Church Flower Club (Local Government Act 1972 s.145)
  - iii. BID Camborne (Local Government Act 1972 s.144).
14. To receive the Local Government Transparency Code 2015, note the implications and agree any appropriate action.
15. To receive a report from the Town Clerk regarding Earmarked Reserves and agree appropriate action for the end of the 2014/2015 financial year.
16. To receive a quotation from Tozers LLP for the draft of a new lease agreement for the allotments at Enys Road with the Camborne Produce Association and authorise expenditure (BD.2718.2).
17. To approve recommendations from the Amenities Committee regarding the payment structure for the Community Toilet Scheme and authorise associated expenditure from the Devolved Services budget.
18. To receive a quotation from Ricoh UK Ltd for the renewal of the photocopier agreement, agree any action and authorise expenditure if appropriate.
19. To review the Camborne Town Council Risk Assessment Policy and make recommendations to Full Council.
20. To review the Publication Scheme and make recommendations to Full Council
21. To receive a report from the Town Clerk regarding Training and Development during 2014/2015 and agree any appropriate action.

22. To receive the Cornwall Pension Fund Employer Newsletter.
23. To approve a bi-monthly schedule of meetings for the financial year 2015/2016.
24. To approve a schedule for internal audit responsibilities for the financial year 2015/2016 (to follow).
25. To note the Section 137 expenditure limit for 2015/2016.

Given under my hand this 19<sup>th</sup> day of March 2015.

Amanda Mugford  
Town Clerk

<b>Month</b>	<b>Councillor</b>	<b>Councillor</b>
<b>March 2015</b>	T Chalker	S Odgers

*This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.*

*Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.*