

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 20<sup>TH</sup> NOVEMBER 2014**

MINUTES of the meeting of the Amenities Committee of Camborne Town Council held in the Clerk's Office, The Basset Centre, Basset Road, Camborne on Thursday 20<sup>th</sup> November 2014 at 6.30 pm.

PRESENT Councillor Ms Merrick (Chairman)  
Councillor T Chalker  
Councillor A Crickett  
Councillor C Godolphin  
Councillor G Taylor

In Attendance: Amanda Mugford, Town Clerk; Miss Melanie Negus, Administrative Assistant; and two members of the public.

The Chairman explained the safety procedures to all those present.

**A.3464 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**A.3464.2 RESOLVED: that the apologies from Councillors Chapman and Ms Fox for non-attendance of the meeting of the Amenities Committee held on 20<sup>th</sup> November 2014 were received**

Proposed by Councillor Chalker  
Seconded by Councillor Taylor

On a vote being taken the matter was approved unanimously.

There were no apologies received from Councillors Champion and Mrs Dalley.

**A.3465 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillor Godolphin declared an interest in Agenda items 9 and 10 as he had close connections with the Boys and Girls Brigade.

**A.3466 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensation requests.

**A.3467 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 94 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

The Chairman brought forward Agenda item 15 as there were members of the public present, wishing to speak.

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**A.3468 TO RECEIVE A LETTER FROM MR BELL REGARDING A BUS STOP FOR THE KEHELLAND COMMUNITY, AGREE ACTION AND ANY RECOMMENDATIONS TO THE BUDGET AND DEVELOPMENT COMMITTEE**

Mr Bell, representing the residents of Kehelland, informed members of the problems residents had concerning the west bound bus service. The official stops were at Treswithian Downs and Roseworthy; a very considerable walk, not achievable for the elderly or disabled, and particularly dangerous at night as most of the distance had no walkway and was unlit. A stop sign had been erected on the south bound side of the road at the Kehelland junction but no provision had been made for people travelling west. First Bus Group did not operate a hail and ride service, and while some drivers are sympathetic and stop, this cannot be guaranteed. Mr Bell had complained to First Bus Group and had contacted Mr Truscott at Cornwall Council Passenger transport unit for help in this matter. Mr Truscott informed him that the Town Council had some powers in the sighting of bus stops; in light of this Mr Bell asked the Town Council for help.

Councillor Chalker informed members that he had visited the site and the lay-by opposite the disused garage was the safest most obvious place to site a bus stop; but he had concerns regarding the poor vision and crossing the road in the dark.

The Town Clerk informed Mr Bell that the Town Council did not have any powers in the sighting of bus stops but could help with facilitating and funding; but the danger to the public crossing the road was a highways matter and the Town Council had no powers regarding street lighting etc.

Members were agreed that the Town Council should try to help the residents of Kehelland resolve this.

**A.3468.2 RESOLVED: that a letter from Mr Bell regarding a Bus Stop for the Kehelland Community was received; a £400 budget was set to help fund signage for a proposed bus stop; and was recommended to be put to the Budget and Development Committee**

Proposed by Councillor Chalker  
Seconded by Councillor Crickett

On a vote being taken the matter was approved by a Majority.

Two members of the public left the meeting.

**A.3469 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements

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**A.3470 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 9<sup>TH</sup> OCTOBER 2014 AND THE CHAIRMAN TO SIGN THEM**

Councillor Crickett informed members that he had submitted apologies for non-attendance of the meeting on 9<sup>th</sup> October; but they had not been recorded in the minutes. The Town Clerk informed him that she had been in Bristol attending the SLCC conference at that time; as he had e-mailed his apologies to her inbox and not the main Town Council inbox they could not be accessed by the office staff. The Town Clerk stressed the need for members to use the Town Council's e-mail address when submitting apologies to enable access by all staff.

**A.3470.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on the 9<sup>th</sup> October 2014 were received approved and signed by the Chairman**

Proposed by Councillor Ms Merrick  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously by those entitled to vote.

**A.3471 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**A.3472 TO RECEIVE AN UPDATE ON THE TRAFFIC MANAGEMENT AND ENTERTAINMENT ARRANGEMENTS FOR THE 2014 CHRISTMAS LANTERN PARADE, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

The Town Clerk informed members that all the relevant road closures for the Lantern Parade had been obtained; she had met with Ted Williams and A1 Security to go over the Marshalling arrangements and at present had three volunteers to help with Marshalling. The police had advised that no-parking cones would only be necessary in Cross Street. Cornwall Councillor Paul White was obtaining the no-parking cones at a reduced cost and had volunteered to put them out on the night. Four barriers were needed to protect the stage area and were usually hired. The slightly earlier road closure time of 5.30 had been authorised.

The Town Clerk asked for volunteers to assist the handyman and ex assistant handyman in putting out, the barriers, road closure signs and help with Marshalling; Councillors Taylor and Ms Merrick volunteered. The Mayor stated that he would ask for volunteers at the next meeting of Full Council. Councillor Chalker informed members that he would be representing the Town Council at a presentation evening at Camborne Science and International Academy so would not be available.



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Proposed by Councillor Godolphin  
Seconded by Councillor Taylor

On a vote being taken the matter was approved unanimously.

- A.3472.4 RESOLVED:** **to request the use of the Donald Thomas Centre's toilets for the Marshals, organisers and volunteers of the Lantern Parade; if not available to use the Labour Office toilets as offered by Councillor Crickett**

Proposed by Councillor Taylor  
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

- A.3473 TO RECEIVE CORRESPONDENCE FROM THE DISCLOSURE AND BARRING SERVICE DBS REQUIREMENTS FOR FATHER CHRISTMAS AND THE MAYOR FOR THE CHRISTMAS LANTERN PARADE, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

The Town Clerk informed members of correspondence received from the Disclosure and Barring Service that a DBS check was not needed for the Father Christmas or the Mayor for taking part in the Lantern Parade. Furthermore, that a volunteer had been found to be the Lantern Parade's Father Christmas; Phillip Watters a member of Proper Job. Mr Watters was an experienced Father Christmas and had his own suit.

- A.3473.2 RESOLVED:** **that correspondence from the Disclosure and Barring Service DBS requirements for Father Christmas and the Mayor for the Christmas Lantern Parade was received. The Clerk was given delegated authority to hire a Father Christmas suit if needed; and the associated expenditure was authorised**

Proposed by Councillor Crickett  
Seconded by Councillor Taylor

On a vote being taken the matter was approved unanimously.

- A.3474 TO RECEIVE CORRESPONDENCE FROM CORMAC SOLUTIONS LTD REQUESTING A CONTRIBUTION OF £2,500 TO FUND PLANTING IMPROVEMENTS AT THE RECREATION GROUND, AGREE ACTION AND AUTHORISE EXPENDITURE**

Members agreed that this contribution would benefit the residents and encourage families to use the park; and that it would be good to work with Cornwall Council for the good of the community.

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The Town Clerk informed members that there was money available in the Environment Ear-Marked Reserve to cover this and that it was not necessary to take this to the Budget and Development Committee.

- A.3474.2 RESOLVED:** **that correspondence from Cormac Solutions Ltd requesting a contribution of £2,500 to fund the planting improvements at the Recreation Ground was received. A contribution of £2,500 was granted to Cormac Solutions Ltd; to be taken from the Environment Ear-Marked Reserve**

Proposed by Councillor Godolphin  
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

- A.3475 TO RECEIVE A REPORT ON GRASS CUTTING UNDER THE CORNWALL COUNCIL AGENCY AGREEMENT, AGREE ACTION AND ANY RECOMMENDATIONS TO THE BUDGET AND DEVELOPMENT COMMITTEE**

- A.3475.2 RESOLVED:** **that a report on grass cutting under the Cornwall Council Agency Agreement was received. It was further approved that the Town Council does not to take on any more grass verges as Cornwall Council has a statutory duty for traffic safety and that the purchase of machinery be deferred until such time as the Town Council has a clearer picture on devolution**

Proposed by Councillor Godolphin  
Seconded by Councillor Crickett

On a vote being taken the matter was approved unanimously.

- A.3475.3 RESOLVED:** **that the Town Council continue with its current policy, Agency Agreement and cutting regime with Cornwall Council, and review at a later date**

Proposed by Councillor Taylor  
Seconded by Councillor Crickett

On a vote being taken the matter was approved unanimously.

The Chairman commended and thanked the Town Clerk for the work involved in producing the report.

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**A.3476 TO RECEIVE THE SOUTH WEST IN BLOOM AND CORNWALL IN BLOOM JUDGE'S COMMENTS AND AGREE ACTIONS IN RELATION TO ANY ENTRIES IN 2015**

The Town Clerk informed members that a condition of entering the competitions was to supply year-round photographs of progress; and working with more community groups would be needed.

- A.3476.2 RESOLVED:** **that the South West in Bloom and Cornwall in Bloom judge's comments were received; and that Camborne Town Council does not enter the South West in Bloom and the Cornwall in Bloom competitions in 2015; but at a later date consider entering in 2016**

Proposed by Councillor Chalker  
Seconded by Councillor Crickett

On a vote being taken the matter was approved by a Majority.

**A.3477 TO RECEIVE A REQUEST FROM CAMBORNE CHAMBER OF COMMERCE TO BRING FORWARD BY ONE MONTH THE ERECTION OF THE TOWN FLORAL DISPLAYS AND AGREE ANY ACTION (DEFERRED FROM FULL COUNCIL C.3167.5)**

Members discussed at length the issues of verge and footpath cutting, the handyman's and assistant handyman's work hours, the dependency on the weather, and the general logistics of putting the floral arrangements up a month earlier.

Members questioned why the floral displays had come down so early this year; the Town Clerk informed them it was because they were past their best and a few complaints had been received from the public.

- A.3477.2 RESOLVED:** **that a request from Camborne Chamber of Commerce to bring forward by one month the erection of the Town floral displays was not logistically achievable**

Proposed by Councillor Chalker  
Seconded by Councillor Crickett

On a vote being taken the matter was approved unanimously.

**A.3478 TO RECEIVE A REQUEST FROM CAMBORNE CHAMBER OF COMMERCE TO MAKE IMPROVEMENTS TO THE TOWN TRAIL SIGNAGE AND AGREE ANY ACTION (DEFERRED FROM FULL COUNCIL C.3167.3)**

The Town Clerk informed members that she had spoken to Andrew Richards the Townscape Heritage Leader of Cornwall Council, who felt that the

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original Town Trail Map needed to be combined with the trail detailed on the Camborne Discovery Map. On inspection of the plaques they were in good order and just needed repainting. The Street Furniture budget had £500 in it if members chose to use it, or a provision could be put in the budget for the next financial year.

- A.3478.2 RESOLVED:** **that a request from Camborne Chamber of Commerce to make improvements to the Town Trail signage was received; and the Town Clerk pursue working with Andrew Richards on a new Town Trail Map and signage**

Proposed by Councillor Ms Merrick  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

- A.3478.3 RESOLVED:** **that the timing of re-painting the Town Trail plaques be left to the Town Clerks discretion**

Proposed by Councillor Crickett  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

- A.3479 TO APPROVE EXPENDITURE OF £160 FROM THE ENVIRONMENT BUDGET FOR REPLACEMENT MATTING AND WICKS FOR FLORAL UNITS**

- A.3479.2 RESOLVED:** **that expenditure of £160 from the Environment budget for replacement matting and wicks for the floral units was approved**

Proposed by Councillor Crickett  
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

- A.3480 TO RECEIVE DECISION NOTICES FROM CORNWALL COUNCIL FOR APPLICATIONS MADE TO LIST THE LIBRARY, RED RIVER VALLEY NATURE RESERVE AND ROSEWARNE CAR PARK AS ASSETS OF COMMUNITY VALUE**

The Chairman congratulated the Town Clerk in pursuing these cases and achieving getting them registered.

- A.3480.2 RESOLVED:** **that decision notices from Cornwall Council for applications made to list the Library, Red River Valley Nature Reserve**



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and Rosewarne Car Park as Assets of  
Community Value was received**

Proposed by Councillor Godolphin  
Seconded by Councillor Crickett

On a vote being taken the matter was approved unanimously.

**A.3481 TO RECEIVE CORRESPONDENCE FROM MR D CHAMBERS REGARDING  
A TRIAL CAR BOOT SALE IN THE CAR PARK AT TREVITHICK ROAD  
AND AGREE ANY RESPONSE**

**A.3481.2 RESOLVED: that correspondence from Mr Chambers  
regarding a trial Car Boot Sale in the car  
park at Trevithick Road was received;  
and the Town Council send a letter of  
support to Mr Chambers**

Proposed by Councillor Crickett  
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

**A.3482 TO NOTE CORRESPONDENCE RECEIVED FROM MR G FISHER, FORMER  
CHAIRMAN OF THE CAMBORNE PRODUCE ASSOCIATION**

**A.3482.2 RESOLVED: that correspondence received from Mr  
Fisher, former Chairman of the  
Camborne Produce Association was  
noted**

Proposed by Councillor Godolphin  
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.16pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

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