

**CAMBORNE TOWN COUNCIL
AMENITIES COMMITTEE 18TH SEPTEMBER 2014**

MINUTES of the meeting of the Amenities Committee of Camborne Town Council held in the Clerk's Office, The Basset Centre, Basset Road, Camborne on Thursday 18th September 2014 at 6.30 pm.

PRESENT Councillor Ms Merrick (Chairman)
Councillor Ms Z Fox (Vice Chairman)
Councillor T Chalker
Councillor M Champion
Councillor Mrs V Dalley
Councillor C Godolphin
Councillor G Taylor

In Attendance: Amanda Mugford, Town Clerk; Miss Melanie Negus, Administrative Assistant and Chris Rolley, of Chris Rolley Associates.

The Chairman explained the safety procedures to all those present.

A.3432 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.3432.2 RESOLVED: that the apologies from Councillor Chapman for non-attendance of the meeting of the Amenities Committee held on 18th September 2014 were received

Proposed by Councillor Chalker
Seconded by Councillor Taylor

On a vote being taken the matter was approved unanimously.

A.3433 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor Godolphin declared an interest in Agenda item 12 (A.3422) as he had links with the Boys Brigade. Councillor Champion declared an interest in Agenda item 12 (A.3422) as he had links with Truro Pipes and Drums. Councillor Ms Merrick declared a non-registerable interest in Agenda item 13 (A.3443) as she had close connections with John Woodward; the contractor submitting the quotation.

A.3434 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

A.3435 CHAIRMAN'S ANNOUNCEMENTS

The Chairman informed members of a time change for the litter pick organised by Cornwall Councillor Paul White and Community Network

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Manager Charlotte Chadwick on Sunday 21st September. The start time was 9.30am at Tyacks car park.

An invitation from Camborne Rugby Club had been circulated to all Councillors to attend the seniors rugby match on Saturday 20th September and the unveiling of the under 15s new kit with the Camborne Town Council Logo. Councillor Godolphin informed members that he and his consort would be attending and that any Councillors wishing to be in the photo shoot prior to the match needed to be there by 2pm.

A.3436 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 17TH JULY 2014 AND THE CHAIRMAN TO SIGN THEM

A.3436.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on 17th July 2014 with an amendment; T Chalker as present not J Chalker; were received approved and signed by the Chairman

Proposed by Councillor Ms Merrick
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously by those entitled to vote.

A.3437 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

Councillor Ms Fox felt that Standing Orders 26h and 54c were unclear and questioned the dissolving of the Environment and Christmas in Camborne Festival Committees. The Town Clerk informed her that the Agenda item had been to appoint members to the Committees. The Amenities Committee had chosen not to appoint members but to dissolve these committees and take back their responsibilities and that it was within their rights to do so.

A.3438 TO AGREE THE 'TOP FOUR CONCERNS OR ISSUES' TO BE TAKEN TO CHACEWATER PARISH COUNCIL MEETING REGARDING CORNWALL COUNCIL AND THE LOCALISM AGENDA

A.3438.2 RESOLVED: that Camborne Town Council inform Chacewater Parish Council that Councillor Ms Merrick, and Camborne Town Clerk would attend the meeting regarding Cornwall Council and the Localism Agenda for observational and note taking purposes only, and would not be putting forward concerns. The Town Clerk to report findings back to the Amenities Committee

Proposed by Councillor Chalker
Seconded by Councillor Ms Merrick

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On a vote being taken the matter was approved unanimously.

A.3439 TO RECEIVE A REPORT FROM THE TOWN CLERK ON THE AMENITIES COMMITTEE BUDGET HEADS

The Town Clerk informed members that the bill from Kehelland for the flower beds maintenance had not yet been received but she had been informed that it would be in the low hundreds. The estimated cost of removal of the last of the cuttings from the grass verges was £100. The water bill yet to be received was anticipated to be the highest of the year due to the watering of the floral displays, and that the new handyman store was on a water meter. The Community Projects cost code had been committed to the replacement of the Barripper notice board. The Christmas budget figures were for 2013/2014 and did not reflect the decision (CF.244.2) to increase the payment for the schools from £1,500 to £2,500.

Amenities Earmarked Reserves Budgets: The Bus Shelters cost code had been committed to the purchase of a bus shelter for Tuckingmill with the balance to be taken from the Community Projects cost code if the grant application submitted was not successful.

The Chairman thanked the Town Clerk for her hard work in compiling the report.

A.3439.2 RESOLVED: that a report from the Town Clerk on the Amenities Committee budget heads was received

Proposed by Councillor Godolphin
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.3440 TO RECEIVE A REPORT FROM THE CHAIRMAN REGARDING THE 'SOWING SEEDS FOR THE FUTURE EVENT' AND AGREE ANY APPROPRIATE ACTION

The Chairman informed members of the 'sowing seeds for the future event' that would take place in Troon on Sunday 21st September at 10am. She asked Councillors, their families and friends to attend. Councillor Godolphin stated that he would be attending a Civic parade at St Ives that day and would be unable to attend. Councillor Mrs Dalley would be unable to attend due to Church commitments and Councillor Taylor had already committed to helping with the litter pick. This event unfortunately due to time restrictions would collide with the litter pick event arranged by Cornwall Councillor Paul White.

The Town Clerk informed members that posters had been put in the notice boards and that she had done a press release advertising the event.

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- A.3440.2 RESOLVED:** that a report from the Chairman regarding the 'sowing seeds for the future event' was received

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

A.3441 TO AGREE THE DATE FOR THE CHRISTMAS FESTIVAL LANTERN PARADE

- A.3441.2 RESOLVED:** that Thursday the 18th December 2014 was the agreed date for the Christmas Festival Lantern Parade

Proposed by Councillor Taylor
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

Having declared interests in Agenda item 12 (A.3442) Councillors Champion and Godolphin left the room.

A.3442 TO AGREE THE ENTERTAINMENT TO BE PROVIDED AT THE CHRISTMAS FESTIVAL LANTERN PARADE 2015 AND AUTHORISE ASSOCIATED EXPENDITURE ACCORDINGLY

Members discussed last year's entertainment and were agreed that Proper Job, the Samba Band, Pirate FM and the sound system provided by Freq Audio Systems were very good and worked well. All donations received by Proper Job were given to charity. Truro Pipes and Drums had not attended due to the predicted bad weather. The Town Clerk informed members that Freq Audio systems had charged £570 + VAT last year and that the price quoted for this year was £600 +VAT. Members asked the Town Clerk to contact Pirate FM to entertain again at this year's parade. The Town Clerk informed members that Kevin Jolly usually provided a lorry to be used as a stage.

- A.3442.2 RESOLVED:** that Freq Audio Systems was the appointed contractor to provide the sound system for the Christmas Lantern Parade

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

- A.3442.3 RESOLVED:** that Proper Job was agreed as entertainment for the Christmas Lantern Parade

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Proposed by Councillor Mrs Dalley
Seconded by Councillor Taylor

On a vote being taken the matter was approved unanimously.

A.3442.4 RESOLVED: that the agreed donation to Proper Job for entertaining at the Christmas Lantern Parade was £150

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

A.3442.5 RESOLVED: that Truro Pipes and Drums were agreed as entertainment for the Christmas Lantern Parade; to play before the parade and the agreed donation to them was £150

Proposed by Councillor Ms Fox
Seconded by Councillor Taylor

On a vote being taken the matter was approved by the Chairman's casting vote.

A.3442.6 RESOLVED: that Linda Stephens, the schools representative for the Christmas Lantern Parade, be contacted regarding finding a volunteer to be Father Christmas at this year's parade

Proposed by Councillor Taylor
Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

Councillors Champion and Godolphin re-entered the meeting.

The Chairman Councillor Ms Merrick having declared an interest in Agenda item 13 (A.3443) as she knew the contractor, left the room and the Vice Chairman Councillor Ms Fox took the Chair.

A.3443 TO RECEIVE A QUOTATION FOR THE REGLAZING OF THE NOTICE BOARD IN COMMERCIAL SQUARE, APPROVE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY

The Deputy Clerk had contacted the manufacturer of the notice board for a quotation, but they would only quote for replacing the whole door and not just the Perspex.

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Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

- A.3444.3 RESOLVED: that a report from Councillor Ms Fox regarding the Camborne Produce Association was received**

Proposed by Councillor Mrs Dalley
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

- A.3445 TO EXCLUDE THE PRESS AND PUBLIC BY RESOLUTION IN ACCORDANCE WITH STANDING ORDER 92**

"THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW".

- A.3445.2 RESOLVED: that in the view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and Press be temporarily excluded and they were instructed to withdraw**

Proposed by Councillor Taylor
Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

Chris Rolley left the meeting at 8.22pm.

Councillor Godolphin left the room at 8.23pm and re-entered at 8.24pm.

- A.3446 TO RECEIVE TENDERS FOR PLANTING AND MAINTAINING THE FLOWER BEDS SITUATED OUTSIDE THE PREMIER INN AND OPPOSITE GLASSON'S GARAGE IN TRESWITHIAN ROAD, CAMBORNE; APPROVE THE APPOINTMENT OF A CONTRACTOR AND AUTHORISE THE ASSOCIATED EXPENDITURE**

The Town Clerk and the Chairman initialled the tenders received, to confirm to members that the copies made were genuine.

- A.3446.2 RESOLVED: that this Agenda item was deferred until later in the meeting to allow time for copies to be made of the tenders; for all members**

Proposed by Councillor Godolphin

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Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

The Administrative Assistant left the room.

A.3447 TO RECEIVE QUOTATIONS FOR THE PROVISION OF MARSHALLS FOR THE CHRISTMAS FESTIVAL LANTERN PARADE AND AUTHORISE ASSOCIATED EXPENDITURE

Councillor Ms Fox left the room at 8.25pm and re-entered at 8.26pm.

A.3447.2 RESOLVED: that Round the Clock Security was appointed to Marshall the Christmas Lantern Parade at a cost of no more than £600 + VAT; providing fifteen Marshalls for three hours

Proposed by Councillor Godolphin
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

In accordance with Standing Order 48 (f) (no meeting of the Council will last longer than 2 hours without a resolution passed by a majority vote) it was

A.3447.3 RESOLVED: to extend the meeting for a period of 15 minutes

Proposed by Councillor Ms Merrick
Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

A.3447.4 RESOLVED: that the provision of radios for all Marshalls, and the event organizers of the Christmas Lantern Parade and one for the Police Station was approved, and the associated expenditure authorised

Proposed by Councillor Godolphin
Seconded by Councillor Chalker

On a vote being taken the matter was approved unanimously.

The Administrative Assistant re-entered the room and distributed copies of the tenders for maintaining the flower beds outside the Premier Inn and opposite Glasson's Garage.

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A.3448 TO RECEIVE TENDERS FOR PLANTING AND MAINTAINING THE FLOWER BEDS SITUATED OUTSIDE THE PREMIER INN AND OPPOSITE GLASSON'S GARAGE IN TRESWITHIAN ROAD, CAMBORNE; APPROVE THE APPOINTMENT OF A CONTRACTOR AND AUTHORISE THE ASSOCIATED EXPENDITURE

In accordance with Standing Order 48 (f) (no meeting of the Council will last longer than 2 hours without a resolution passed by a majority vote) it was

A.3448.2 RESOLVED: to extend the meeting for a further 15 minutes

Proposed by Councillor Ms Merrick
Seconded by Councillor Taylor

On a vote being taken the matter was approved by a Majority.

A.3448.3 RESOLVED: that this Agenda item be concluded and a decision made at this meeting

Proposed by Councillor Chalker
Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

A.3448.4 RESOLVED: that K C Warne was appointed as the Town Council's contractor to maintain the flower beds situated outside the Premier Inn and opposite Glasson's Garage in Treswithian Road; on a one year contract with provision for a possible extension; and the associated expenditure was authorised

Proposed by Councillor Chalker
Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved by a Majority.

There being no further business the Chairman closed the meeting at 8.58pm.

SIGNED BY THE CHAIRMAN.....

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DATE