MINUTES of the meeting of the Amenities Committee of Camborne Town Council held

in the Clerk's Office, The Basset Centre, Basset Road, Camborne on

Thursday 15th October 2015 at 6.30 pm.

PRESENT Councillor Ms Merrick Chairman

Councillor Ms J Robinson Councillor M Champion Councillor Mrs V Dalley Councillor Ms Z Fox Councillor W Krey Councillor S Odgers Councillor G Winter

Councillor C Godolphin (Ex Officio)

Councillor R Webber not a member of this committee

In Attendance: Amanda Mugford, Town Clerk; Alec Webb, Amenities Projects Officer; Melanie Negus, Administrative Assistant and one member of the public.

The Chairman explained the safety procedures to all those present.

A.3579 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

A.3579.2 RESOLVED: that the apologies from Councillor

Chalker for non-attendance of the meeting of the Amenities Committee held on the 2015 were received

Proposed by Councillor Champion Seconded by Councillor Winter

On a vote being taken the matter was approved unanimously.

There were no apologies received from Councillor Crickett.

A.3580 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

Councillor Godolphin declared interests in Agenda item 21 as he was a trustee of the Spinney; and Agenda item 26 as he was a member of the Church.

Councillor Winter declared an interest in Agenda item 27 as he worked for the Environment Agency.

Councillor Merrick declared interests in Agenda item 30 as she was a trustee of Kehelland Trust; and Agenda item 31 as her son was employed by R J Kellow.

CAMBORNE TOWN COUNCIL AMENITIES COMMITTEE 15TH OCTOBER 2015 A.3581 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no dispensation requests.

A.3581.2 RESOLVED: that Public Participation (subject to

Standing Order 90 members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes); was moved to later in the meeting, after Agenda item 10

Proposed by Councillor Champion Seconded by Councillor Krey

On a vote being taken the matter was approved unanimously

A.3582 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

A.3583 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD

ON THE 18TH JUNE 2015 AND THE CHAIRMAN TO SIGN THEM

A.3583.2 RESOLVED: that the minutes of the meeting of the

Amenities Committee held on the 18th June 2015 were received and with an amendment to A.3550.2 replacing unanimously with Majority; approved

and signed by the Chairman

Proposed by Councillor Ms Merrick Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously by those entitled to vote.

A.3584 TO RECEIVE AND APPROVE THE MINUTES OF THE INFORMAL MEETING OF THIS COMMITTEE HELD ON THE 13TH AUGUST 2015

AND THE CHAIRMAN TO SIGN THEM

A.3584.2 RESOLVED: that the minutes of the meeting of the

Amenities Committee held on the 13th August 2015 were received, approved

and signed by the Chairman

Proposed by Councillor Ms Merrick Seconded by Councillor Krey

On a vote being taken the matter was approved unanimously by those entitled to vote.

CAMBORNE TOWN COUNCIL AMENITIES COMMITTEE 15TH OCTOBER 2015 A.3585 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

The Town Clerk informed members that at the meeting of the Amenities Committee held on 13^{th} August, the Town Council's grant funding budget was briefly discussed. It was suggested that BID Camborne might want to prepare and submit a draft plan of their expected grant funding requests by November, to give the Town Council advance information when setting the budget for the next financial year. This had now been received and their estimate was £10,000.

The Chairman and Vice Chairman made the decision to delay the decision made at the last Amenities meeting, to write to Cormac regarding the half painted lamp posts, to obtain a completion date for finishing the work A.3578; until after the dismantling of the town's floral arrangements.

A.3586 TO RECEIVE THE CURRENT NET POSITION BY CODE FOR THE AMENITIES BUDGET 1015/2016

The Town Clerk informed members that there would be an overspend on cost code 45 Deputy Handyman's Salary following the Council's decision to make the position full time; the Finance Committee would provide the extra funding to cover it.

Cost code 60 Street Furniture, had a committed expenditure of £1,123 for the WW1 Commemorative bench at Killivose Cemetery.

Cost code 66 Small Works, was for maintenance and work on the Fountain and the Town Clock.

£4,945 of the £5,000 in cost code 68 Christmas in Camborne, had already been committed as the costs of the Lantern Parade.

Of the Amenities Earmarked Reserves budget £3,000 had been committed to the purchase and installation of a new notice board for Barripper village; the notice board had arrived and Cormac would be installing it soon.

The funds remaining at the end of the financial year in cost code 61 Public Protection CCTV would be transferred to the CCTV Earmarked Reserve to provide monies for any future capital costs, as agreed by Full Council. The CCTV cameras were now operating and recording; but would not be monitored until all the contracts had been approved and signed, which should be by the next CCTV meeting on the 29th of October.

A.3586.2 RESOLVED:

that the current net position by Code for the Amenities Budget 2015/2016 was received

Proposed by Councillor Ms Robinson Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A.3587 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

A.3588 TO CONSIDER A GRANT APPLICATION FROM TROON VILLAGE ASSOCIATION AND AWARD FUNDING ACCORDINGLY (LOCAL GOVERNMENT ACT 1972.S.144)

Ann Spearman of the Troon Villager Association informed members that the Association had very limited funds and was hoping for the Town Council's support to help supply Christmas decorations for the village.

A.3588.2 RESOLVED:

to grant £140 to Troon Village Association; to be taken from cost code 65 Community Events; under legal power Local Government Act 1972 s.144

Proposed by Councillor Champion Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.3589 TO RECEIVE A REPORT FROM THE AMENITIES AND PROJECTS OFFICER REGARDING CAMBORNE TOWN COUNCIL OPERATIONS JUNE TO SEPTEMBER 2015, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Amenities and Projects officer informed members that the large planters when emptied had a layer of polystyrene under the soil, which could have contributed to the poor flowering in some of the planters. The polystyrene could have prevented roots of the plants from absorbing water from the amberol watering system beneath. There had been reports through the summer from members of the public that some of the planters were not doing as well as others.

Councillor Merrick reported that, on speaking to staff at Kehelland Trust, there had been no definitive reason given for the use of the polystyrene.

The Chairman commended the Amenities Projects Officer for his hard work in compiling the comprehensive report.

A.3589.2 RESOLVED:

that a report from the Amenities and Projects Officer regarding Camborne Town Council operations June to September 2015 was received

Proposed by Councillor S Odgers Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.3590 TO RECEIVE CORRESPONDENCE FROM TROON VILLAGE ASSOCIATION REGARDING THE CUTTING OF THE GRASS VERGE AT NEWTON ROAD, TROON, IN RELATION TO THE ORNAMENTAL PLANTER AND APPROVE ACTION ACCORDINGLY

The Town Clerk informed members that cutting a four foot area around the engine house planters at Troon would not have an adverse effect on the Handymen's work schedule; as the men would be on site four times a year to cut the grass verges as contracted by Cornwall Council.

A.3590.2 RESOLVED:

that a request from the Troon Village Association to cut a 4 foot area around their Engine House Planters, 4 times a year was approved

Proposed by Councillor Ms Robinson Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

A.3591 TO AGREE A POLICY FOR ANY ADDITIONAL CUTS TO FOOTPATHS INCLUDED IN THE LOCAL MAINTENANCE PARTNERSHIP CONTRACT IN RESPONSE TO RESIDENTS' NEEDS

The Town Clerk informed members that requests from the public for additional cuts to footpaths were mostly for footpaths near schools.

A.3591.2 RESOLVED:

that a Policy for additional cuts to footpaths included in the Local Maintenance Partnership Contract in response to residents needs was approved; on the provision that it did not impact on the Town Council's work schedule

Proposed by Councillor Godolphin Seconded by Councillor Ms Robinson

On a vote being taken the matter was approved unanimously.

A.3592 TO RECEIVE A REPORT ON THE CONDITION OF CAMBORNE TOWN COUNCIL OWNED STREET FURNITURE IN THE TOWN CENTRE, AGREE PRIORITIES FOR ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY

The Amenities Projects Officer informed members of an inspection tour of the Town Council's street furniture by that he had made with, Councillors Chalker, Godolphin, Odgers and Winter. A list of priorities had been

identified, these were; litter bins, completion of outstanding work on Town Centre benches, refurbishment of the Library noticeboard and the refurbishment of the bus shelter on the junction of Trelowarren Street and Centenary Street.

Members discussed litter bins and the best and most robust material for them for the long term. Councillor Webber stated that if the Town Council took on green spaces more bins would be needed, and that Corey would only empty the number of bins that they are contracted to.

The Town Clerk informed members that due to the increased staffing of the operations team in the winter months the works needed should be achievable

A.3592.2 RESOLVED:

to adopt the schedule of works for the Town Council's street furniture and the Amenities Projects Officer obtain quotes for the refurbishment and replacement litter bins, in steel and cast iron

Proposed by Councillor Ms Robinson Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

A.3593 TO APPROVE THE WORK PROGRAMME FOR THE OPERATIONS TEAM FOR OCTOBER 2015 TO MAY 2016

A.3593.2 RESOLVED:

that the work programme for the operations team for October 2015 to May 2016 was approved

Proposed by Councillor Ms Robinson Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A.3594 TO RECEIVE AN UPDATE ON THE TOWN CLOCK, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Town Clerk informed members a contract for works on the Town Clock had been agreed with Mr S Tremayne. The Camborne Christmas lights used the same electrical feed as the Town Clock, and last year a problem with the lights shorted the power supply; it was needed to isolate the power supply to prevent this happening in future. Numerous attempts to contact Mr Tremayne had been unsuccessful in view of this and the fact that the Christmas lights switch on was on 21st November, the Amenities Officer had contacted another trusted local company for a quotation for the works needed on the Town Clock. The work was of a specialist nature and needed

to be done urgently to prevent the problems experienced last year which had damaged the clock mechanism.

A.3594.2 RESOLVED:

that an update on the Town Clock was received; and delegated powers were given to the Chairman and Vice Chairman of the Amenities Committee to proceed with the works to the Town Clock when the quotation was received

Proposed by Councillor Champion Seconded by Councillor Krey

On a vote being taken the matter was approved unanimously.

A.3595 TO RECEIVE AN UPDATE REPORT ON MAINTENANCE OF THE FOUNTAIN, COMMERCIAL SQUARE, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

Maintenance works for the fountain included; Health & Safety, water, electrical and structural. The Fountain had been maintained by Mr Tremayne; in his absence the outstanding repairs on the fountain had to be put on hold. It was a complex combination of maintenance work and it was extremely difficult to find a contractor who could carry out all aspects of the work needed. The Amenities Officer sought quotes from numerous sources but the only company able to quote for all the maintenance works was Cormac Solutions.

A.3595.2 RESOLVED:

that an update report on maintenance of the Fountain, Commercial Square was received; the Chairman and Vice Chairman were given delegated powers to proceed with the works to the fountain when the quote was received

Proposed by Councillor Godolphin Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved unanimously.

A.3596 TO CONSIDER A REQUEST TO MAINTAIN FLOWER PLANTERS THROUGHOUT THE YEAR AS A HEALTH AND SAFETY MEASURE AT THE FOUNTAIN, COMMERCIAL SQUARE; AGREE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY

A.3596.2 RESOLVED:

a request to maintain flower planters throughout the year as a Health and Safety measure at the Fountain, Commercial Square was granted; the Amenities Projects Officer to obtain quotes for all year sustainable high impact colour plants; and delegated powers were given to the Chairman and

CAMBORNE TOWN COUNCIL AMENITIES COMMITTEE 15TH OCTOBER 2015 Vice Chairman to proceed when the quotes were received

Proposed by Councillor Ms Fox Seconded by Councillor Ms Robinson

On a vote being taken the matter was approved by a Majority.

Councillor Godolphin asked his name to be recorded as voting against.

A.3597 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING THE ATTENUATION POND AT WHEAL HARRIETT AND SURROUNDING LAND AND AGREE ANY ACTION (C.3403.3)

Members discussed the safety issues of the attenuation pond, and the loss of a visual amenity and open space. The Town Clerk informed members of the letter sent on $21^{\rm st}$ July highlighting health and safety risks to residents; and requesting information on actions being taken to safeguard residents.

A.3597.2 RESOLVED:

that correspondence from Cornwall Council regarding the attenuation pond at Wheal Harriett and surrounding land was received; and the Town Council send a letter to Jon James requesting a response to the letter sent by the Town Council on 21st July

Proposed by Councillor Ms Robinson Seconded by Councillor Ms Fox

On a vote being taken the matter was approved by a unanimous vote.

Having declared an interest in Agenda item 21 (A.3598) Councillor Godolphin left the room.

A.3598 TO CONSIDER A POLICY TO SUPPORT THE SPINNEY DOORSTEP GREEN IN ORDER TO MAINTAIN THE SPINNEY TO A GOOD STANDARD

Members discussed at length the issue of the bamboo problem at the Spinney. The Town Clerk explained to members that specialist contractors would be needed to remove the bamboo, at great expense. The Spinney Group had limited funds, only a few members (many of whom were aging) and needed support and help.

A.3598.2 RESOLVED:

a policy to support the Spinney Doorstep Green in order to maintain the Spinney to a good standard was approved; with the proviso that it does not impact on the Town Council's workload, and to be reviewed in April 2016; and a meeting be arranged between the Chairman of the Amenities Committee and the Spinney, to

CAMBORNE TOWN COUNCIL AMENITIES COMMITTEE 15TH OCTOBER 2015 discuss the long term future of the Spinney

Proposed by Councillor Ms Robinson Seconded by Councillor Mrs Dalley

On a vote being taken the matter was approved by a Majority vote.

Councillor Champion asked that his name be recorded as voting against.

Councillor Godolphin re-entered the meeting.

A.3599 TO RECEIVE A VERBAL PROGRESS REPORT ON ALL ARRANGEMENTS FOR THE CHRISTMAS LANTERN PARADE, AGREE ACTION AND AUTHORISE EXPENDITURE

The Town Clerk informed members that Holly Day of Pirate FM would be unable to attend the event and provide music in the Square before the event. Pirate FM would arrange for their 'Love Crew' to be in the square so there would still be a Pirate FM presence. The Head Teacher of St Meriadoc School had requested that the sound system be extended further down Trelowarren Street; after discussion members decided not to extend the sound system because of the significant additional cost.

Members were agreed that, as Mr Waters did such a good job as last year's Santa that he be requested to do it again this year should the Deputy Mayor not be able to due to health reasons.

The Town Clerk asked for volunteers to help with the Marshalling of the roads for the Lantern Parade, volunteers were; Councillors Mrs Dalley, Ms Fox, Godolphin, Odgers, Winter, and Champion and Ms Merrick (if available)

A.3599.2 RESOLVED:

a verbal progress report on all arrangements for the Christmas Lantern Parade was received; and the expenditure for the attendance of the St Johns Ambulance was authorised

Proposed by Councillor Ms Fox Seconded by Councillor Ms Merrick

On a vote being taken the matter was approved unanimously.

A.3599.3 RESOLVED:

that the use of Freq Audio Systems for the Lantern Parade under the same terms as last year, was approved

Proposed by Councillor Mrs Dalley Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A.3600 TO AGREE ARRANGEMENTS FOR THE DELIVERY OF ADVISORY LETTERS TO RESIDENTS AND BUSINESSES ON THE LANTERN PARADE ROUTE

Councillors volunteering to deliver the advisory letters to residents and businesses on the lantern parade route were; Councillors Champion, Krey, Ms Merrick, Ms Robinson and Ms Fox.

A.3600.2 RESOLVED:

to extend the meeting by 15 minutes

Proposed by Councillor Ms Fox Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

A.3601 TO RECEIVE AN UPDATE ON THE REST ROOM COMMUNITY TOILET SCHEME AND AGREE ANY ACTION

The Town Clerk informed members that the Community Toilet Scheme was going well and that some of the businesses were noticing increased footfall. Costa Coffee would be employing a local contractor to install a handle on the outside entrance door to the disabled toilet for easier access. Cornwall Council has put New Connexion Street on the list for a Road Traffic Order, should a suitable scheme become available, as the public had to use the road to access the disabled toilet at Costa Coffee. She drew attention to the Indemnity clause in the Community Toilet Scheme Membership Agreement.

A.3601.2 RESOLVED:

that an update on the Rest Room Community Toilet Scheme was received; and the Town Council respond to any letters of complaint received that complaints need to be sent to the premises concerned

Proposed by Councillor Ms Robinson Seconded by Councillor Krey

On a vote being taken the matter was approved unanimously.

A.3602 TO APPROVE THE PURCHASE OF LITTER PICKERS AND AUTHORISE EXPENDITURE ACCORDINGLY

A.3602.2 RESOLVED:

that the purchase of 10 litter pickers at a cost of £155 was authorised; the expenditure to be taken from cost code 67 the Environment budget

Proposed by Councillor Ms Merrick Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

A.3603 TO CONSIDER THE PURCHASE AND INSTALLATION OF A WORLD WAR II MEMORIAL BENCH AT ST MERIADOC AND ST MARTIN'S CHURCH, CAMBORNE, AGREE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY (A.2561.3)

St Meriadoc and St Martins confirmed that the siting of a memorial bench at the War Memorial would be appropriate. The Royal British Legion had agreed to install the bench while installing paving slabs around the Memorial.

A.3603.2 RESOLVED:

that the purchase and installation of a World War II Memorial Bench to be sited at the War Memorial in the grounds of St Meriadoc and St Martins Church, at a cost of £595 + VAT delivery £95 + VAT was authorised; the expenditure to be taken from cost code 62 Amenities Projects budget

Proposed by Councillor Godolphin Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A.3604 TO RECEIVE CORRESPONDENCE FROM GWINEAR- GWITHIAN PARISH COUNCIL REGARDING SEWAGE DISCHARGES AT GODREVY AND AGREE ANY ACTION

A.3604.2 RESOLVED:

that correspondence from Gwinear-Gwithian Parish Council regarding sewage discharges at Godrevy was received and that letters be sent to; MP George Eustice, expressing the Town Councils concern that government policy means that developments of fewer than 10 houses do not have to install sustainable urban drainage schemes. This means that any such developments in Camborne will impact on an already unacceptable situation, where South West Water has permission to release sewage into the sea at Godrevy. Asking for his help to get this changed;

Clare Moody MEP, to ask if she can help with the problem of sewage outflows and inadequate infrastructure and for an update on the new Bathing Water Standards;

Cornwall Council, South West Water, and the Environment Agency expressing our objections to the situation and asking

what action they will be taking to protect our beaches and rivers. Ask also that the problem is taken in to account in the local plan, as the extra homes needed and the focus on brownfield sites will mean that we could have many smaller developments coming forward in Camborne, that will further impact on an already unacceptable situation; CC the letters to Gwinear Gwithian Parish Council, SAS and RNLI

Proposed by Councillor Ms Robinson Seconded by Councillor Godolphin

On a vote being taken the matter was approved unanimously.

A.3604.3 RESOLVED:

to extend the meeting by 15 minutes

Proposed by Councillor Godolphin Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

A.3605 TO NOTE THE ACCEPTANCE OF VEOR RUGBY GROUND AS AN ASSET OF COMMUNITY VALUE

The Town Clerk stated, that since sending out the agenda, she had also received confirmation that King George V Playing Field had also been listed as an Asset of Community Value.

A.3605.2 RESOLVED:

that the acceptance of Veor Rugby Ground as an asset of Community Value was noted

Proposed by Councillor Godolphin Seconded by Councillor Ms Fox

On a vote being taken the matter was approved unanimously.

Having declared interests in Agenda items 30 and 31 Councillor Ms Merrick left the meeting and the Vice Chairman Councillor Ms Robinson took the Chair.

TO EXCLUDE THE PRESS AND PUBLIC IN ACCORDANCE WITH A.3606 STANDING ORDER 90 'THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS

BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO

WITHDRAW'

A.3606.2 **RESOLVED:** that the press and public were excluded,

in accordance with Standing Order 90 'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they were instructed to withdraw'

Proposed by Councillor Mrs Dalley Seconded by Councillor Champion

On a vote being taken the matter was approved unanimously.

TO CONSIDER QUOTATIONS FOR THE TOWN CENTRE FLORAL A.3607 **DISPLAYS 2016, AWARD THE CONTRACT AND AUTHORISE THE**

ASSOCIATED EXPENDITURE

A.3607.2 RESOLVED: that contract for the town centre floral

> displays 2016 was awarded to Truro City Council; and the associated expenditure

> > was authorised

Proposed by Councillor Godolphin Seconded by Councillor Krey

On a vote being taken the matter was approved by a Majority.

A.3608 TO CONSIDER QUOTATIONS FOR THE REFURBISHMENT OF TOWN

TRAIL PLAQUES, AWARD THE CONTRACT AND AUTHORISE THE

ASSOCIATED EXPENDITURE

A.3608.2 **RESOLVED:** that the contract for the refurbishment of

> Town Trail Plaques was awarded to R J Kellow; and the associated expenditure

> > was authorised

Proposed by Councillor Champion Seconded by Councillor Odgers

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.52pm.

DATE	