

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 16<sup>th</sup> NOVEMBER 2017**

MINUTES of the meeting of the Amenities Committee of Camborne Town Council held in the Clerk's Office, The Basset Centre, Basset Road, Camborne on Thursday 16 November 2017 at 6.30 pm.

PRESENT Councillor Champion Chairman  
Councillor M Pearce Vice Chairman  
Councillor J Barclay  
Councillor J P Collins  
Councillor Ms Z Fox  
Councillor C Godolphin  
Councillor R Goodman

In Attendance: Alec Webb, Amenities and Projects Officer; and Paul Rickard (Minute Taker).

The Chairman explained the safety procedures to all those present.

**A.3852 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

**A.3852.2 RESOLVED:** that the apologies from Councillors T Dalley, Mrs V Dalley (ex officio) and the Town Clerk for non-attendance at the meeting of the Amenities Committee held on the 16 November 2017 were received.

Proposed by Councillor Champion  
Seconded by Councillor Barclay

On a vote being taken, the matter was approved unanimously.

**A.3853 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillor Godolphin declared interests in item 16 as he was a member of the Boys' Brigade and item 19 as he was the Chairman of the Spinney Action Group.

Councillor Collins declared an interest in item 19 as he was a member of the Spinney Action Group.

**A.3854 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensation requests.

**A.3855 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 90 MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN**

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 16<sup>th</sup> NOVEMBER 2017  
RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP  
TO A MAXIMUM OF FIFTEEN MINUTES)**

No members of the public were present.

**A.3856 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**A.3857 TO RECEIVE AND APPROVE THE MINUTES OF THIS COMMITTEE HELD ON THE 14<sup>th</sup> SEPTEMBER 2017 AND THE CHAIRMAN TO SIGN THEM**

**A.3857.1 RESOLVED:** that the minutes of the meeting of the Amenities Committee held on the 14<sup>th</sup> September 2017 were received, approved and signed by the Chairman.

Proposed by Councillor Godolphin  
Seconded by Councillor Barclay

On a vote being taken, the matter was approved unanimously. .

**A.3858 TO RECEIVE THE MINUTES OF THE STRATEGIC BUDGET WORKING GROUP MEETING HELD ON 6<sup>th</sup> NOVEMBER 2017**

**A.3858.2 RESOLVED:** that the minutes of the Strategic Budget Working Group held on the 6<sup>th</sup> November 2017 were received.

Proposed by Councillor Godolphin  
Seconded by Councillor Barclay

On a vote being taken the matter, was approved unanimously.

**A.3859 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

Reference: Minute A.3837: Councillor Ms Fox advised that she had expressed an interest in participating in the Working Group on the Green Infrastructure for Growth Project, the aim of which was to identify possible sites in Camborne. However, she had been unable to attend the recent meeting and asked for an update on the current situation. In reply, the Amenities and Projects Manager advised that Lisa Pender, Green Infrastructure for Growth Project Officer, had provided an update, but that no formal decisions had been made.

**A.3860 TO RECEIVE THE CURRENT NET POSITION BY CODE FOR THE AMENITIES REVENUE BUDGET FOR THE 2017/2018 FINANCIAL YEAR AND AGREE ANY ACTION**

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 16<sup>th</sup> NOVEMBER 2017**

- A.3860.2 RESOLVED:** **that the current net position by code for the Amenities Revenue Budget be received.**

Proposed by Councillor Godolphin  
Seconded by Councillor Collins

On a vote being taken, the matter was approved unanimously.

- A.3861 TO RECEIVE A REPORT FROM THE TOWN CLERK ON THE 2018/2019 REVENUE BUDGET**

The Chairman referred to the Town Clerk's report which stated that the draft budget had been prepared using core principles to limit an increase in the precept and any risks associated with devolution and external factors. The growth in the Council's operations due to services transferred from Cornwall Council represented the most significant change; many of these costs were an indirect rather than direct consequence of devolution. There were also many external factors outside the Council's control which could influence the precept although much of that information was currently unavailable and would require close monitoring and scrutiny as responsibilities transferred.

- A.3861.2 RESOLVED:** **that the report on the 2018/2019 revenue budget be received.**

Proposed by Councillor Champion  
Seconded by Councillor Collins

On a vote being taken, the matter was approved unanimously.

- A.3862 TO RECEIVE THE ELECTRICAL INSPECTION REPORT FOR UNIT 5 AND ASSOCIATED WORKS AUTHORISED BY THE TOWN CLERK UNDER DELEGATED AUTHORITY (A.3799.2)**

- 3862.2 RESOLVED:** **that the electrical inspection report for Unit 5 and associated works, as authorised by the Town Clerk under delegated authority, be approved.**

Proposed by Councillor Champion  
Seconded by Councillor Ms Fox

On a vote being taken, the matter was approved unanimously.

- A.3863 TO RECEIVE A VERBAL REPORT FROM THE AMENITIES AND PROJECTS OFFICER ON REPAIRS NEEDED TO THE COUNCIL'S LANDROVER AND ASSOCIATED ARRANGEMENTS FOR A REPLACEMENT VEHICLE AND ASSOCIATED EXPENDITURE FROM RELEVANT BUDGETS**

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 16<sup>th</sup> NOVEMBER 2017**

The Amenities and Projects Officer reported that it had been necessary to replace the clutch and gearbox of the Council's Landrover as a matter of urgency and that the required monies had been obtained from the Assets Maintenance Earmarked Reserve as there were insufficient monies in the budget.

- A.3863.2 RESOLVED:** **that the Committee endorses the action taken by the Amenities and Projects Officer in consultation with the Chairman to arrange for the replacement of the clutch and gearbox of the Landrover and obtaining the necessary funding from the Assets Maintenance Earmarked Reserve.**

Proposed by Councillor Godolphin  
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

- A.3864 TO RECEIVE RECOMMENDATIONS FROM THE STRATEGIC BUDGET WORKING GROUP FOR THE AMENITIES REVENUE BUDGET 2018/2019, APPROVE ACTION AND MAKE RECOMMENDATIONS TO THE FINANCE AND GENERAL PURPOSES COMMITTEE**

The Chairman reported that the Working Group had considered two main budgets: Town Promotions (63) and Public Conveniences.

During the discussion, Members agreed that the PCC should be advised of any participants in the Rest Room Scheme who had lone staff working.

- A.3864.2 RESOLVED:** **to recommend to the Finance and General Purposes Committee that the public conveniences revenue budget be increased to £20,000 for the financial year 2018/2019**

Proposed by Councillor Pearce  
Seconded by Councillor Fox

On a vote being taken, the matter was approved unanimously.

- A.3864.3 RESOLVED:** **to recommend to the Finance and General Purposes Committee that Town Promotion Budget be increased to £10,000, primarily towards the cost of setting up a new website and improved interaction with public, especially via the use of social media.**

Proposed by Councillor Pearce  
Seconded by Councillor Godolphin

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 16<sup>th</sup> NOVEMBER 2017**

On a vote being taken, the matter was approved unanimously.

- A.3864.4 RESOLVED:** **that, subject to the above resolutions A.3864.2 and A.3864.3 above, the recommendations of the Strategic Planning Budget Working Party be approved for submission to the Finance and General Purposes Committee.**

Proposed by Councillor Godolphin  
Seconded by Councillor Pearce

On a vote being taken, the matter was approved unanimously by those entitled to vote.

- A.3865 TO REVIEW AMENITIES EARMARKED RESERVES AND MAKE RECOMMENDATIONS TO THE FINANCE AND GENERAL PURPOSES COMMITTEE ACCORDINGLY**

The Chairman advised that the practice had been for the Committee to consider whether any surpluses in the Amenities Earmarked Reserve should be allocated to specific budgets or the General Fund.

- A.3865.2 RESOLVED:** **that the Finance and General Purposes Committee be recommended that any surplus in the Amenities Earmarked Reserve should be split equally between the Green Spaces, Library and Community Engagement Budgets.**

Proposed by Councillor Ms Pearce  
Seconded by Councillor Ms Fox

On a vote being taken, the matter was approved unanimously by those entitled to vote.

- A.3866 TO RECEIVE A VERBAL PROGRESS REPORT FROM THE AMENITIES AND PROJECTS OFFICER REGARDING THE CHRISTMAS LANTERN PARADE, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE**

The Amenities & Projects Manager reported that the arrangements for the Christmas Lantern Parade were progressing well, including the provision of marshalling, and the confirmation of attendance by the St John's Ambulance Brigade and several local schools.

- A.3866.2 RESOLVED:** **that the quotation from WillSecure in the sum of £819.00 for the provision of marshalling at the Christmas Lantern Parade be approved.**

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 16<sup>th</sup> NOVEMBER 2017**

Proposed by Councillor Ms Fox  
Seconded by Councillor Barclay

On a vote being taken, the matter was approved unanimously.

**A.3867 TO APPROVE COUNCILLORS' RESPONSIBILITIES FOR TASKS RELATED TO THE CHRISTMAS LANTERN PARADE 2017**

The Amenities and Projects Manager reported that the Town Clerk had been asked to ensure that representatives of the Town Council were present at the event to help ensure that the lights were not accidentally damaged during the Lantern Parade.

It would also be necessary for leaflets publicising the road closures to be delivered to homes in the town. Members were asked whether they wished to assist in the delivery of leaflets.

- A.3867.2 RESOLVED:** **that all Members of the Council be asked whether they wished to assist with the circulation of leaflets publicising the road closures required as result of the Christmas Lantern Parade.**

Proposed by Councillor Godolphin  
Seconded by Councillor Champion

On a vote being taken, the matter was approved unanimously.

**A.3868 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING A FREE PARKING DAY DURING THE CHRISTMAS PERIOD AND APPROVE A RESPONSE**

- A.3868.2 RESOLVED:** **that the correspondence received from Cornwall Council regarding a free parking day during the Christmas period on 2 December 2017 - be received.**

Proposed by Councillor Collins  
Seconded by Councillor Ms Fox

On a vote being taken, the matter was approved unanimously.

Councillors Collins and Godolphin left the room having declared interests in the following agenda item.

**A.3869 TO CONSIDER A REQUEST FROM THE SPINNEY DOORSTEP GREEN FOR HELP TO REINSTATE FOOTPATHS, TRIM, CLEAN, MAINTAIN AREAS AND PAINT RAILINGS IN THE SPINNEY; AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE ACCORDINGLY**

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 16<sup>th</sup> NOVEMBER 2017**

The Amenities and Projects Manager reported that the request had been received from the Spinney Doorstep Green Action Group for the Town Council to assist with pruning and maintenance work at the Spinney. However, due to the Town Council taking over the green spaces from Cornwall Council, it did not have either the staff or resources to undertake such work on a regular basis although it would be possible to do so on a "one-off" basis. Furthermore, the Action Group was a charity and, therefore, the rules prevented the Town Council from undertaking such work other than on a "one-off basis". The Action Group would be asked to produce a priority list so that best use could be made of the day.

During the discussions, there was a suggestion that Councillors could consider providing assistance on a private basis.

- A.3869.2 RESOLVED:** **that the Spinney Doorstep Green Action Group be advised that the Town Council agrees to undertake clearance and routine maintenance of the Spinney as "one-off" day, subject to such work being on a labour only basis and not involving the purchase of any new materials or equipment.**

Proposed by Councillor Ms Fox  
Seconded by Councillor Barclay

On a vote being taken the matter was approved unanimously.

Councillors Collins and Godolphin re-entered the room and re-joined the meeting.

- A.3870 TO CONSIDER A REQUEST TO SUPPORT THE ENTIRETY OF GWITHIAN TOWANS BEING DESIGNATED AS SSSI STATUS (COUNCILLOR Z FOX)**

Councillor Ms Fox spoke in support of a request that the Town Council supports the request that the entirety of Gwithian Towans be designated as SSSI status.

- A.3870.2 RESOLVED:** **that the Town Council supports the request that the entirety of Gwithian Towans be designated as a SSSI status.**

Proposed by Councillor Collins  
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously.

- A.3871 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL REGARDING TWO NEW BUS SHELTER SITES IN CAMBORNE AND APPROVE A RESPONSE**

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 16<sup>th</sup> NOVEMBER 2017**

Councillors considered the location, design and suitability of the proposed new bus shelters.

- A.3871.2 RESOLVED:** **that the proposed two new bus shelter sites at Church Street and at Treswithian Road, Camborne be approved; to request Cornwall Council reconsider the design of the new shelters so that they were more in keeping with those bus shelters already located in the town and with the World Heritage Site designation; furthermore, to request that Cornwall Council also consult Camborne Parish Church on the location and design of the shelter to be situated in Church Street.**

Proposed by Councillor Champion  
Seconded by Councillor Ms Pearce

On a vote being taken, the matter was approved unanimously.

- A.3872 TO CONSIDER A REQUEST FROM THE RED JACKETS PUBLIC HOUSE TO PARTICIPATE IN THE REST ROOM SCHEME, AGREE ACTION AND AUTHORISE EXPENDITURE ACCORDINGLY**

The Amenities and Projects Officer reported that a request had been received from the Red Jackets Public House to participate in the Rest Room Scheme. Members noted, however, that the site was not sufficiently close to the Town Centre to be of any real benefit to shoppers whilst, in addition, the Scheme was currently fully committed.

A report would be submitted to the next meeting of this Committee on potential future sites for the Rest Room Scheme.

- A.3872.2 RESOLVED:** **that the Red Jackets Public House be thanked for their offer to participate in the Rest Room Scheme but that they be advised that the Scheme is currently fully committed.**

Proposed by Councillor Collins  
Seconded by Councillor Barclay

On a vote being taken, the matter was approved by the majority.

Councillor Godolphin requested that it should be recorded in the minutes that he had abstained from voting on this matter.

- A.3873 TO RECEIVE CORRESPONDENCE FROM BID CAMBORNE AND AGREE A RESPONSE ACCORDINGLY**

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 16<sup>th</sup> NOVEMBER 2017**

The Amenities and Projects Manager referred to correspondence received from BID Camborne in respect of various operational and strategic topics which they considered could be improved if discussed and worked on in partnership. The Town Clerk had previously advised the BID that the Town Council had agreed that the Camborne Regeneration Forum could be used much more effectively by all groups to communicate with each other and identify opportunities for joint working. In addition, due to staff illness, there was currently insufficient capacity in the office to assist the BID as requested.

Several Members questioned aspects of the BID's operations and understanding of relevant issues.

**A.3873.2 RESOLVED: that the correspondence received from the BID Camborne be received.**

Proposed by Councillor Collins  
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously.

**A.3874 TO RECEIVE CORRESPONDENCE FROM THE CORNWALL AREA OF OUTSTANDING BEAUTY PARTNERSHIP AND AGREE ACTION ACCORDINGLY**

**3874.2 RESOLVED: that (a) Councillor Barclay be appointed to meet a representative of the Cornwall Area of Outstanding Beauty Partnership and report back to this Committee; and (b) the correspondence received from the Cornwall Area of Outstanding Beauty Partnership be received.**

Proposed by Councillor Barclay  
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously.

**A.3875 TO CONSIDER REQUESTING CORNWALL COUNCIL AS THE LOCAL PLANNING AUTHORITY TO ISSUE A SECTION 215 NOTICE UNDER THE TOWN AND COUNTRY PLANNING ACT 1990 REQUIRING CORNWALL COUNCIL TO CLEAN UP THE AREA SURROUNDING THE CAR PARK AT THE ONE STOP SHOP, DOLCOATH AVENUE, CAMBORNE AND AGREE ACTION ACCORDINGLY (COUNCILLOR J MORGAN)**

**3875.2 RESOLVED: that this request by Councillor J Morgan be forwarded to the Town Council's Planning Committee for consideration.**

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 16<sup>th</sup> NOVEMBER 2017**

Proposed by Councillor Collins  
Seconded by Councillor Godolphin

On a vote being taken, the matter was approved unanimously.

**A.3876 TO RECEIVE A REQUEST FROM THE CORNWALL AUTISTIC PARTNERSHIP FOR A PLAQUE TO BE PUT UP IN COUNCIL AND MANAGED PUBLIC CONVENIENCES (CAMBORNE RECREATION GROUND) AND AGREE ACTION ACCORDINGLY**

The Amenities and Projects Manager reported that, in response to the request from the Cornwall Autistic Partnership, the Town Council is unable to require the provision of notices in the toilets which were part of the Rest Room Scheme as they were all located within private businesses. The public conveniences located at Camborne Recreation Ground were also considered.

**A.3876.2 RESOLVED:** **that the Cornwall Autistic Partnership be advised that the Town Council is unable to require the provision of notices in the toilets which were part of the Rest Room Scheme as they were all located within private businesses.**

Proposed by Councillor Godolphin  
Seconded by Councillor Collins

On a vote being taken, the matter was approved unanimously.

**A.3877 TO NOTE CORRESPONDENCE FROM DEVON AND CORNWALL POLICE REGARDING ISSUES WITH OFF-ROAD MOTOR VEHICLES USING PUBLIC FOOTPATHS AND BRIDLEWAYS**

The Amenities and Projects Manager reported that the Police had requested that the Town Council appoints a representative who would send the Police any reports of motor vehicles being used off-road. It was noted that, in effect, this system was already in operation as such reports were sent to the relevant Police Officer and the Police Liaison Group.

**A.3877.2 RESOLVED:** **that (a) the request from the Police be noted; and**  
**(b) the Police be asked to continue sending the relevant notifications to the Town Council.**

Proposed by Councillor Ms Fox  
Seconded by Councillor Pearce

On a vote being taken, the matter was approved unanimously.

**CAMBORNE TOWN COUNCIL  
AMENITIES COMMITTEE 16<sup>th</sup> NOVEMBER 2017**

There being no further business the Chairman closed the meeting at 8pm.

SIGNED BY THE CHAIRMAN.....

DATE .....

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