

**CAMBORNE TOWN COUNCIL
FINANCE AND GENERAL PURPOSES 28TH JANUARY 2016**

FG.2885 TO RECEIVE AND APPROVE THE PAYMENTS AND RECEIPTS FOR THE MONTH OF NOVEMBER 2015

**Camborne Town Council
PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
465	Council Expenses	16/11/2015	FG.2860.2	HSBC Current	108413	Council Photograph	Sky Photoframes	X	83.00	0.00	83.00
466	Staff Training	16/11/2015	C.3473.2	HSBC Current	108414	National Conference	Ms A Mugford	X	113.00	0.00	113.00
491	Staff Travel	25/11/2015	FG.2860.2	HSBC Current	108423	Travel Expenses	Ms A Mugford	X	110.05	0.00	110.05
492	Staff Training	25/11/2015	FG.2860.2	HSBC Current	108423	Training/National	Ms A Mugford	X	306.00	0.00	306.00
493	Subscriptions	30/11/2015	FG.2859.2	HSBC Current	108424	Annual Subscription	Camborne Chamber of	X	25.00	0.00	25.00
494	Environment	30/11/2015	FG.2859.2	HSBC Current	108425	Green waste disposal	The Green Waste	S	109.98	22.02	132.00
495	Health and Safety	30/11/2015	FG.2859.2	HSBC Current	108426	Health & Safety	Macsalvors Ltd	S	60.78	12.16	72.94
496	Handyman	30/11/2015	FG.2859.2	HSBC Current	108426	Handyman Consumables	Macsalvors Ltd	S	85.52	17.11	102.63
497	Vehicle costs	30/11/2015	FG.2859.2	HSBC Current	108427	Fuel & Oil	Gwinear & District	S	186.68	37.34	224.02
498	Handyman	30/11/2015	FG.2859.2	HSBC Current	108427	Fuel & Oil	Gwinear & District	S	1.23	0.25	1.48
499	Members' Training	30/11/2015	C.3472	HSBC Current	108428	Finance Training	CALC	S	187.60	37.52	225.12
500	Small Works	30/11/2015	BD,2701/A	HSBC Current	108429	Town Clock	R G Kellow	S	520.35	104.07	624.42
501	Amenities	30/11/2015	A.3478.2	HSBC Current	108429	Town trail plaques	R G Kellow	S	618.00	123.60	741.60
502	Consumables	30/11/2015	FG.2859.2	HSBC Current	108430	Newspapers	Cross Street News	X	29.00	0.00	29.00
503	Devoled Services	30/11/2015	C.2432.2	HSBC Current	108431	Freepost postage	Royal Mail Group Ltd	S	355.22	71.04	426.26
504	Equipment and	30/11/2015	FG.2859.2	HSBC Current	108432	Cancelled chq	Truro Tractors	S	0.00	0.00	0.00
505	Council Expenses	30/11/2015	C.3443.4	HSBC Current	108433	Town Plaques	G K Beulah & Co Ltd	S	665.75	133.15	798.90
506	Environment	30/11/2015	A.3463.2	HSBC Current	108434	Removal floral displays	AM Garden & Tree	X	671.50	0.00	671.50
507	Staff Training	30/11/2015	FG.2859.2	HSBC Current	108435	Planning Forum	Cornwall Council	S	16.66	3.34	20.00
508	Printing and	30/11/2015	FG.2859.2	HSBC Current	108436	Stationery office supplies	DKA Computing	S	109.47	21.89	131.36
509	Devoled Services	30/11/2015	FG.2859.2	HSBC Current	108436	A-Board	DKA Computing	S	93.00	18.61	111.61
510	Office Equipment inc.	30/11/2015	FG.2859.2	HSBC Current	108436	Refund	DKA Computing	S	-36.45	-7.29	-43.74
511	Council Expenses	30/11/2015	FG.2859.2	HSBC Current	108437	Hire of Security Guard	RBS Invoice Finance Ltd	S	102.50	20.50	123.00
512	Small Works	30/11/2015	FG.2859.2	HSBC Current	108438	Town Clock	Cumbria Clock	S	95.00	19.00	114.00
513	Town Promotions	30/11/2015	C.2731.2	HSBC Current	108439	Website	Audana Ltd	X	75.00	0.00	75.00
514	Environment	30/11/2015	A.3448.4	HSBC Current	108440	Flower Bed Maintenance	K C Warne Services Ltd	S	70.00	14.00	84.00
515	Legal Costs	30/11/2015	C.3500.2	HSBC Current	108441	Legal Work	Tozers LLP	S	260.00	50.00	310.00
516	Subscriptions	30/11/2015	FG.2859.2	HSBC Current	108442	Annual Subscription	SLCC (Society Local	X	284.00	0.00	284.00
517	Photocopier Charges	30/11/2015	FG.2859.2	HSBC Current	108443	Photocopies and lease	Ricoh UK Ltd	S	440.72	88.14	528.86
518	Council Expenses	30/11/2015	C.3494	HSBC Current	108444	Registration local Council	National Association of	S	25.00	5.00	30.00
519	Audit	30/11/2015	FGP.2839.2	HSBC Current	108445	Interim Audit	Hudson Accounting Ltd	X	300.00	0.00	300.00
520	Members' Training	30/11/2015	C.3472	HSBC Current	108446	Members Training	Clir T Chalker	X	97.85	0.00	97.85
521	Members' Travel	30/11/2015	FG.2859.2	HSBC Current	108446	Travel Expenses	Clir T Chalker	X	46.50	0.00	46.50
522	Postage	30/11/2015	FG.2859.2	HSBC Current	108447	Postage	Purchase Power	X	158.00	0.00	158.00
523	Christmas in	30/11/2015	A.3566.2	HSBC Current	108448	Christmas Entertainment	Trevithick Learning	X	250.00	0.00	250.00

**CAMBORNE TOWN COUNCIL
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527	Equipment and	30/11/2015	FG.2859.2	HSBC Current	108449	Equipment Maintenance	Truro Tractors	S	36.31	7.26	43.57
525	Advice and	30/11/2015	FG.2861.2	HSBC Current	108451	Grant Aid	Cornwall Befriending	X	908.00	0.00	908.00
526	PWLB Loan	02/11/2015	C.2784.4	HSBC Current	DD08	Mortgage Payment	PWLB	X	6,245.69	0.00	6,245.69
527	Environment	09/11/2015	BD.2364.2	HSBC Current	DD08	Water for Floral displays	South West Water	X	100.00	0.00	100.00
528	Store Utilities	09/11/2015	BD.2364.2	HSBC Current	DD08	Store Utilities	South West Water	X	36.52	0.00	36.52
529	Store Utilities	11/11/2015	BD.2364.2	HSBC Current	DD08	Store Utilities	British Gas	L	11.26	0.56	11.82
530	Telephone	19/11/2015	BD.2364.2	HSBC Current	DD08	Telephone	BT	S	40.00	8.00	48.00
531	Bank Charges	05/11/2015	BD.2364.2	HSBC Current	DR08	Bank Charges	HSBC Bank PLC	X	33.56	0.00	33.56
532	Consumables	04/11/2015		Cash	249	Office consumables	Tesco	X	0.75	0.00	0.75
533	Consumables	05/11/2015		Cash	250	Office consumables	Tesco	X	3.50	0.00	3.50
534	Staff Travel	09/11/2015		Cash	251	Travel Expenses	Ms Mugford	X	4.50	0.00	4.50
535	Consumables	10/11/2015		Cash	253	Office consumables	Costcutter	X	1.45	0.00	1.45
536	Postage	12/11/2015		Cash	254	Postage	Post Office	X	2.36	0.00	2.36
537	Consumables	12/11/2015		Cash	255	Office consumables	Family Shopper	X	2.75	0.00	2.75
538	Consumables	16/11/2015		Cash	256	Office consumables	Costcutter	X	3.99	0.00	3.99
539	Handyman	19/11/2015		Cash	257	Handyman Consumables	A Richards Locksmith	X	3.75	0.00	3.75
540	Consumables	19/11/2015		Cash	258	Office consumables	Costcutter	X	1.40	0.00	1.40
541	Consumables	23/11/2015		Cash	259	Office consumables	Costcutter	X	1.40	0.00	1.40
542	Telephone	30/11/2015		Cash	260	Mobile phone top up	Costcutter	X	10.00	0.00	10.00
543	Telephone	10/11/2015		Cash	252	Mobile phone top up	Costcutter	X	10.00	0.00	10.00
544	Consumables	30/11/2015		Cash	263	Office consumables	Costcutter	X	1.40	0.00	1.40
						Total			13,974.50	807.27	14,781.77
	Salaries	November		HSBC Current							12575.18

**Camborne Town Council
RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
65	Finance & Admin Misc I	16/11/2015	Cash	261	Postage	Mrs B Pascoe	X	2.50	0.00	2.50
66	Corporate Management	06/11/2015	Cash	262	Poppy Wreath Income	Camborne Show	X	19.00	0.00	19.00
					Total			21.50	0.00	21.50

**CAMBORNE TOWN COUNCIL
FINANCE AND GENERAL PURPOSES 28TH JANUARY 2016**

FG.2886 TO RECEIVE AND APPROVE PAYMENTS AND FOR THE MONTH OF DECEMBER 2015

**Camborne Town Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
545 Consumables	18/12/2015		HSBC Current	108463	Newspapers	Cross Street News	X	23.40	0.00	23.40
546 Devolved Services	18/12/2015	C.2432.2	HSBC Current	108464	Freepost postage charges	Royal Mail	S	38.85	7.77	46.62
547 Insurance Premium	18/12/2015		HSBC Current	108465	Insurance	Zurich Municipal	X	70.70	0.00	70.70
548 Square Utilities	01/12/2015	BD.2364.2	HSBC Current	DD09	Water Rates	South West Water	Z	18.43	0.00	18.43
550 Staff Training	18/12/2015	FG.2842.5	HSBC Current	108466	Health & Training Course	Ellis Whittham	S	215.00	43.00	258.00
551 Store Utilities	20/12/2015	BD.2364.2	HSBC Current	DD09	Store Utilities	Contract Natural Gas	L	2.18	0.11	2.29
552 Environment	18/12/2015	A.3448.4	HSBC Current	108467	Flower Bed Maintenance	K C Warne Services Ltd	S	70.00	14.00	84.00
553 Printing and Stationery	21/12/2015		HSBC Current	108468	Stationery office supplies	DKA Computing	S	89.85	17.97	107.82
554 Vehicle costs	21/12/2015		HSBC Current	108469	Fuel & Oil	Gwinear & District	S	149.14	29.83	178.97
555 Handyman Consumables	21/12/2015		HSBC Current	108469	Handyman Consumables	Gwinear & District	S	20.13	4.03	24.16
556 Equipment and	21/12/2015		HSBC Current	108470	Equipment Maintenance /	Pressure Services	S	86.45	17.29	103.74
557 Environment	21/12/2015	A.3602.2	HSBC Current	108471	Litter pickers	First For Safety Ltd	S	155.00	31.00	186.00
558 Store Maintenance	21/12/2015		HSBC Current	108472	Store Maintenance	Blue Flame (Cornwall)	S	115.00	23.00	138.00
559 Members' Travel	21/12/2015		HSBC Current	108473	Travel Expenses	Clir T Chalker	X	27.45	0.00	27.45
560 Devolved Services	21/12/2015	FG.2778.4	HSBC Current	108474	Community Toilet Scheme	Actrenewables	X	247.50	0.00	247.50
561 Devolved Services	21/12/2015	FG.2778.4	HSBC Current	108475	Community Toilet Scheme	Vyvyan Arms Hotel	S	330.00	66.00	396.00
562 Devolved Services	21/12/2015	FG.2778.4	HSBC Current	108476	Community Toilet Scheme	The White Hart	S	360.00	72.00	432.00
563 Christmas in Camborne	21/12/2015	A.3566.2	HSBC Current	108477	Lantern parade	Camborne Nursery	X	250.00	0.00	250.00
564 Christmas in Camborne	21/12/2015	A.3566.2	HSBC Current	108478	Lantern parade	Penponds School	X	250.00	0.00	250.00
565 Christmas in Camborne	21/12/2015	A.3566.2	HSBC Current	108479	Lantern parade	Roskear School	X	250.00	0.00	250.00
566 Christmas in Camborne	21/12/2015	A.3566.2	HSBC Current	108480	Lantern parade	St Meriadoc Junior	X	250.00	0.00	250.00
567 Christmas in Camborne	21/12/2015	A.3566.2	HSBC Current	108481	Lantern parade	St Meriadoc Infant	X	250.00	0.00	250.00
568 Health and Safety	21/12/2015		HSBC Current	108482	Health & Safety	Macsalvors Ltd	S	46.76	9.35	56.11
569 Handyman Consumables	21/12/2015		HSBC Current	108482	Consumables	Macsalvors Ltd	S	316.96	63.39	380.35
570 Town Promotions	21/12/2015	C.2731.2	HSBC Current	108483	Website	Audana Ltd	X	75.00	0.00	75.00
571 Staff Travel	21/12/2015	C.3473.2	HSBC Current	108484	Travel Expenses	Ms A Mugford	X	51.65	0.00	51.65
572 Staff Training	21/12/2015	C.3473.2	HSBC Current	108484	Staff Training	Ms A Mugford	X	68.25	0.00	68.25
573 Community Events	15/12/2015	C.3513.2	HSBC Current	108452	Grant Aid	Pengegon Institute Trust	X	467.99	0.00	467.99
574 Community Events	15/12/2015	C.3515.2	HSBC Current	108453	Grant Aid	Camborne Trevithick Day	X	1,892.00	0.00	1,892.00
575 Trevithick Day Grant	15/12/2015	C.3515.2	HSBC Current	108453	Grant Aid	Camborne Trevithick Day	X	6,000.00	0.00	6,000.00
576 Environmental Grants	15/12/2015	C.3515.2	HSBC Current	108453	Grant Aid	Camborne Trevithick Day	X	1,500.00	0.00	1,500.00
577 St Piran's Day	15/12/2015	C.3515.2	HSBC Current	108453	Grant Aid	Camborne Trevithick Day	X	500.00	0.00	500.00
578 Community Grants and	15/12/2015	C.3515.2	HSBC Current	108453	Grant Aid	Camborne Trevithick Day	X	2,608.00	0.00	2,608.00
599 Store Utilities	14/12/2015		HSBC Current	DD08	Store Utilities	British Gas	L	14.98	0.74	15.72
600 Bank Charges	22/12/2015		HSBC Current	DR08	Bank Charges	HSBC Bank PLC	X	31.38	0.00	31.38
601 Telephone	23/12/2015		HSBC Current	DD08	Mobile Telephone	BT	S	40.00	8.00	48.00

**CAMBORNE TOWN COUNCIL
FINANCE AND GENERAL PURPOSES 28TH JANUARY 2016**

10 January 2016 (2015-2016)

**Camborne Town Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
602 Consumables	31/12/2015		Cash	265	Consumables	Costcutter	X	8.12	0.00	8.12
603 Consumables	17/12/2015		Cash	266	Consumables	Carphone Wharehouse	S	19.16	3.83	22.99
Total								16,909.33	411.31	17,320.64
	21.12.2015		HSBC Current A/c		Salaries					10455.69

**Camborne Town Council
RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
67 Finance & Admin Misc I	04/12/2015		HSBC Current	CR08	Photocopies	Camborne Town Band	S	5.04	1.01	6.05
68 Finance & Admin Misc I	03/12/2015		Cash	264	Postage	Ms A Mugford	X	0.52	0.00	0.52
69 Amenities Miscellaneous	23/12/2015		Cash	267	Seagull Proof Bags	Member of public	X	3.50	0.00	3.50
Total								9.06	1.01	10.07

FG.2888 TO APPROVE THE PAYMENTS FOR THE MONTH OF DECEMBER 2015 MADE UNDER THE DELEGATED AUTHORITY OF THE CHAIRMAN AND THE VICE CHAIRMAN

CAMBORNE TOWN COUNCIL PAYMENTS LIST Dec 2015 for approval							
Date incurred	Minute ref: if applicable	Description /use	Supplier / Recipient	Net	VAT	Total	Budget Code
Nov-15		Newspapers	Cross Street News	23.40		23.40	16
10.09.15	C.2432.2	Freepost mail (Library)	Royal Mail	38.85	7.77	46.62	40
27.11.15		CCTV Insurance	Zurich	70.70		70.70	20
24.09.15	FGP.2842.5	Health & Safety Training	Ellis Whittam	215.00	43.00	258.00	33
Oct-15	A.3448.4	Maintenance Flower Beds	KC Warne Services Ltd	70.00	14.00	84.00	67

**CAMBORNE TOWN COUNCIL
FINANCE AND GENERAL PURPOSES 28TH JANUARY 2016**

to 30/11/2015		Stationary/consumables/office equipment	DKA Computing	89.85	17.97	107.82	11,16
Nov-15		Fuel	Gwinear Farmers	169.27	33.86	203.13	52,54
24.12.15		Equipment Maintenance	Pressure Services	86.45	17.29	103.74	53
15.10.15	A.3602.2	Litter pickers	First For Safety Ltd	155.00	31.00	186.00	67
8.12.15		Store Maintenance	Blue Flame	115.00	23.00	138.00	59
To 6/12/2015		Travel Expenses	Cllr Chalker	27.45		27.45	25
To Dec 2015	FG.2778.4	Community Toilet Scheme	actrenewables	247.50		247.50	40
To Dec 2015	FG.2778.4	Community Toilet Scheme	The Vyvyan Arms	330.00	66.00	396.00	40
To Dec 2015	FG.2778.4	Community Toilet Scheme	The White Hart	360.00	72.00	432.00	40
18.06.15	A.3566.2	Lantern Parade	Camborne Nursery School	250.00		250.00	68
18.06.15	A.3566.2	Lantern Parade	Penponds School	250.00		250.00	68
18.06.15	A.3566.2	Lantern Parade	Roskear School	250.00		250.00	68
18.06.15	A.3566.2	Lantern Parade	St Meriadoc Junior	250.00		250.00	68
18.06.15	A.3566.2	Lantern Parade	St Meriadoc Infant	250.00		250.00	68
Nov-15		Consumables	Macsalvors	363.72	72.74	436.46	35,54
08.04.13	C.2731.2	Website	Audana Ltd	75.00		75.00	63
To 16 Dec	C.3473.2	Travel/training exp	Amanda Mugford	119.90		119.90	3,33

CAMBORNE TOWN COUNCIL

PAYMENTS LIST DEC 2015 made under Financial Regulation 3.4, 6.4 & 6.6 7.2 or already authorised

Date incurred	Minute ref: if applicable	Type of payment	Description	Supplier/recipient	Net	VAT	Total	Code
26.11.15	FG.2861.2	108451	Grant Application	Cornwall Befriending Services	908.00		908.00	38

**CAMBORNE TOWN COUNCIL
FINANCE AND GENERAL PURPOSES 28TH JANUARY 2016**

03.12.15	C.3513.2	108452	Grant Application	Pengegon Institute Trust	467.99		467.99	65
03.12.15	C.3515.2	108453	Grant Application	Trevithick Day	12,500.00		12500.00	64,65,71,69,39,
Oct-15	BD.2364.2	DD	Square Utilities	South West Water	18.43		18.43	50
Oct-15	BD.2364.2	DD	Mobile Telephone	BT	40.00	8.00	48.00	15
Oct-15	BD.2364.2	DD	Store Utilities	British Gas	2.18	0.11	2.29	56
Oct-15	BD.2364.2	DR	Bank Charges	HSBC	31.38		31.38	17
To								
24.12.15			Salaries	Members Only			10455.69	

FG.2889 TO APPROVE THE PAYMENT OF INVOICES RECEIVED FOR THE MONTH OF JANUARY 2016 UP TO DATE SCHEDULE TABLED AT MEETING

CAMBORNE TOWN COUNCIL							
PAYMENTS LIST JAN 2016 for approval							
Date incurred	Minute ref: if applicable	Description /use	Supplier / Recipient	Net	VAT	Total	Budget Code
Oct-15	A.3448.4	Maintenance Flower Beds	KC Warne Services Ltd	70.00	14.00	84.00	67
Jan-16		Repair to bus shelter	Clear View Glass & Glazing Ltd	62.50	12.50	75.00	60
14.1.15		H/Man equipment maintenance	Truro Tractors (4 invoices)	378.10	75.61	453.71	53
10.09.15	C.2432.2	Freepost mail (Library)	Royal Mail	0.37	0.07	0.44	40
15.10.15	A.3603.2	WWII Memorial Bench	David Ogilvie Engineering Ltd	699.50	139.90	839.40	92
08.04.13	C.2731.2	Website	Audana Ltd	75.00		75.00	63
to 12.1.16		Expenses	Cllr Godolphin	38.40		38.40	25
21.12.15	A.3599.2	First Aid Cover Lantern Parade	St John Ambulance	282.00	56.40	338.40	68
30.06.15	C.3149.2	High Level Survey	Bradleys	250.00	50.00	300.00	59

**CAMBORNE TOWN COUNCIL
FINANCE AND GENERAL PURPOSES 28TH JANUARY 2016**

Dec-15		Fuel / consumables	Gwinear Farmers	105.22	21.04	126.26	52,54
18.06.15	A.3566.2	Lantern Parade	Rosemellin Primary School	250.00		250.00	68
03.12.15	C3521.2	Repaint Treslothan War Memorial	Robert Lawrence	150.00		150.00	60
Dec-15		Newspapers	Cross Street News	21.54		21.54	16
01.01.16		Data protection registration	Information Commissioner	35.00		35.00	21
to 31/12/2015		consumables/library consultation	DKA Computing	59.53	5.32	64.85	16,40
18.06.15	A.3564.3	Security for lantern parade	A1 Health and Safety	720.32		720.32	68
15.10.15	A.3595.2	Repairs to fountain	Cormac Solutions	467.25	93.45	560.70	66
Dec to Jan 16		Security Guard	Kestrel Guards	85.00	17.00	102.00	28
to Mar 16		Handyman Store landscaping maint	Belmont Property Maintenance	91.52		91.52	59
15.01.16		Handyman Store Maint	Blue Flame	44.00	8.80	52.80	59
To Dec 2015	FG.2778.4	Community Toilet Scheme	Costa Coffee	300.00	60.00	360.00	40
To 20 Jan		Travel exp	Amanda Mugford	71.50		71.50	3

FG.2890 TO APPROVE PAYMENTS FOR THE MONTH OF JANUARY 2016 MADE UNDER FINANCIAL REGULATION 3.4, 6.4, 6.6 AND 7.2; UP TO DATE SCHEDULE TABLED AT THE MEETING

CAMBORNE TOWN COUNCIL								
PAYMENTS LIST JAN 2016 made under Financial Regulation 3.4, 6.4 & 6.6 7.2 or already authorised								
Date incurred	Minute ref: if applicable	Type of payment	Description	Supplier/recipient	Net	VAT	Total	Code
20.12.15		108485	Postage charges	Purchase Power	302.95	28.99	331.94	12
26.03.13	BD.2220.2	DD	5 yr Lease of Avaya telephone system	Siemens Financial Services (BT)	130.47	26.09	156.56	15
20.01.15	C.3553.2	108487	transfer of funds	CTC Unity trust bank	200,000.00		200,000.00	transfer

